

**ST. GONSALO GARCIA COLLEGE OF  
ARTS & COMMERCE, VASAI**

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF THE IQAC  
2013-2014**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year (for example 2013-14)

2013- 14

### I. Details of the Institution

1.1 Name of the Institution

St. Gonsalo Garcia college of Arts  
and Commerce

1.2 Address Line 1

Behind Municipal Cricket Ground

Address Line 2

-----

City/Town

Vasai (W)

State

Maharashtra

Pin Code

401201

Institution e-mail address

stgonsalogarcia@yahoo.com

Contact Nos.

0250-2326469/ 0250-2321840

Name of the Head of the Institution:

Dr. Solomon Rodrigues/ Dr.  
Cecelia Carvalho

Tel. No. with STD Code:

0250-2326469

Mobile:

09422385050

Name of the IQAC Co-ordinator:

Prof, Jose George

Mobile:

9158088102

IQAC e-mail address:

ggcollegeiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 10869

**OR**

1.4 NAAC Executive Committee No. & Date:

16 Feb 2004

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

ggcollege.ac.in

Web-link of the AQAR:

[http://ggcollege.ac.in/cms/index.php?option=com\\_content&view=article&id=135:aqar&catid=34:about-us&Itemid=53](http://ggcollege.ac.in/cms/index.php?option=com_content&view=article&id=135:aqar&catid=34:about-us&Itemid=53)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

17/12/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2007-08 submitted to NAAC on 20/03/2009
- ii. AQAR 2008-09 submitted to NAAC on 01/10/2011

- iii. AQAR 2009-10 submitted to NAAC on 01/10/2011
- iv. AQAR\_2010-11 submitted to NAAC on 30/1/2015
- v. AQAR\_2011-12 submitted to NAAC on \_30/1/2015
- vi. AQAR\_2012-13 submitted to NAAC on 30/1/2015

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="----"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="----"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="----"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="04"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	Faculty <input type="text" value="04"/>

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC focuses on improvement and commitment rather than on institutional control, to enable all the constituent bodies towards the attainment of academic excellence. . IQAC tries to maintain quality in the effective functioning of all the members.

Updated examination systems, timetable charting, feedback mechanism, sensitizing the management towards the stakeholders

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Introduction Of CBGS	Orientation at University and college level
Expedite New Building Process	Local Municipal Approval of Building plan.
Merit based Admission for M.Com	Meritorious students selected
Seek UGC funds	Committee setup to prepare fund applications.
Purchase of books and sports	New purchases done

equipments	
Practical Orientation to students	Industrial Visits / Exhibitions / Extra Curricular activities

\* Attach the Academic Calendar of the year as Annexure. – Hand book copy / Prospectus

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Expediting the various plans and schemes put forward by the IQAC
1. Orientation to teachers on API score
2. Teachers deputed for participation and presentation in workshops, seminars and conferences
3. NSS and RD camps for orienting on Organic farming project
4. Better teaching and learning resulted in academic success
5. Cleanliness of the premises
6. Active women cell and awareness on Anti ragging
7. Better coaching in Sports and cultural event

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			03	
UG	02		05	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>02</b>		<b>08</b>	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per University decisions and norms

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	18	11	Nil	

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	--	--	02	Nil	--	--	--	04	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

02

14

2.5 Faculty participation in conferences and symposia:



No. of Faculty	International level	National level	State level
Attended		2	01
Presented papers	07	09	02
Resource Persons		06	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of projectors in the class room, presentations, practicals, oral tests,

2.7 Total No. of actual teaching days

during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Class test Online MCQ, Question Banks Bar coding for university exam

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

10

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	GRADES					
		'O'	'A'	B	C	D	E
F.Y.BCOM	632	01	09	07	12	12	07
F.Y.B.A.	215	01	07	18	25	17	07
F.Y.B.M.S.	61	02	43	26	18	11	--
F.Y.B.A.F.	64	13	-	22	06	02	--
F.Y.B.B.I.	60	--	18	32	32	17	--
F.Y.B.SC.IT.	104	02	25	18	13	10	09
S.Y.BCOM	592	--	07	19	18	22	17
S.Y.B.A.	207	01	09	25	27	18	10
S.Y.B.M.S.	61	02	13	23	38	16	03
S.Y.B.A.F.	65	15	42	18	17	02	--
S.Y.B.B.I.	57	--	19	37	30	07	04
S.Y.B.SC.IT.	86	14	35	20	16	09	01
S.Y.B.F.M.	19	05	32	32	11	21	--
T.Y.BCOM	509	--	04	21	26	11	-
T.Y.B.A.	220	02	20	25	18	06	--
T.Y.B.M.S.	58	--	29	43	12	--	--
T.Y.B.A.F.	53	--	34	30	17	--	--
T.Y.B.B.I.	39	--	23	28	15	--	--
T.Y.B.F.M.	07	--	--	57	29	--	--

T.Y.B.SC.IT.	70	--	23	17	01	--	--
M.COM	113	--	36	38	12	--	--
M.A.	29	14	66	14	07	--	--
M.SC.I.T.	09	--	22	56	--	--	--

Note: ATKT (Allowed to Keep Terms) details not included in the above list

#### Grade details

‘O’ GRADE >70%

‘C’ GRADE 50 TO 55%

‘A’ GRADE 60 TO 70%

‘D’ GRADE 45 TO 50%

‘B’ GRADE 55 TO 60%

‘E’ GRADE 40 TO 45%

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Sensitizing the faculty to maintain attendance records, teaching according to need of individual students, and evaluation of students according to their ability, teaching plans, follow up, Help in filing API Form

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	22
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	04
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	43
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	--	01	--
Technical Staff	17	02	01	--

### Criterion – III

### 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC sensitises through the LMC / management the need to promote research activities through grant of funds, duty leave, and library /internet facilities. It tries to create an ambience for favourable work conditions and a healthy environ for teaching and learning , also to promote a research climate.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02			
Outlay in Rs. Lakhs	45000			

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	05		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	04	11	01

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	University of Mumbai(UGC)	45000	45000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	1	Asiatic Society of Mumbai	16000	10000
Total	3		61000	65000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					Mgt.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	--	-	-	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC

11

NSS

12

Any other

03

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Pan card making, financial literacy programme, women emancipatory programmes, various rural development programmes

NCC Celebrated Eco-conservation week, Participated in Drive safety Rally, Blood donation camp for the society and collected 74 bottles of blood from people around Bhabola

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acres	--	--	11 acres
Class rooms(Platforms)		16		
Laboratories(Computers)	42	11		
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. (Invertors-02,Batteries-06)		08		
Value of the equipment purchased during the year (Rs. in Lakhs)		4,99,625		
Others(Cupboards/Chairs)		06		

#### 4.2 Computerization of administration and library

The office and library is being computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,813	11,62,939	1,144	94,614	11,957	12,57,553
Reference Books	18,474	40,01,143	773	3,26,830	19,247	43,27,973
e-Books	-	-	-	-	-	-
Journals	50		-		50	-
e-Journals						
Digital Database						

CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	42	04	-	-	8	4	2
Added	11	11	01	-	-	-	-	-
Total	57	42	05	-	-	-	-	2

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Internet access is available in the office, staff rooms, library, and computer lab.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 1,10,226
ii) Campus Infrastructure and facilities	Rs. 1,33,028
iii) Equipments	Rs. 24,424
iv) Others	--
<b>Total :</b>	<b>Rs. 4,47,000</b>

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information boards were placed in the campus and the building, mentioning the committees formed for Anti ragging, RTI, Grievance Redressal cell, Women safety measures,

#### 5.2 Efforts made by the institution for tracking the progression

Interaction with ex-students by the faculty members, provide information about job opportunities, Counselling provided to PG students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3192	213		

(b) No. of students outside the state

(c) No. of international students

Men

No	%
1695	50

Women

No	%
1710	50

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2951	82	126	223	02	3384	2983	79	110	231	02	3405

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The faculty invites eminent people to address the students about career opportunities. The DLLE tries to coach students for competitive examinations.(UPSC-MPSC). Also relevant books are available in the library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Faculty members guide the students on career choices and also offer counselling for the seekers whenever it is asked .

No. of students benefitted

5.7 Details of campus placement



<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	50	02	--

### 5.8 Details of gender sensitization programmes

Women's Cell had conducted workshops and seminars with NGO's (Rihaee, Saheli) and local hospitals. Eminent Doctor's (Gynaecologists) were invited to address girl students on women's' issues. Gender sensitisation programmes with both boys and girls were taken up, along with Documentaries, Slide show and Question- Answer session.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	5435
Financial support from government	61	5,06,515
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -----

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

SWAPRAKASHEN DIPPYATAM (Let thy Light Shine)

St. Gonsalo Garcia College is committed to the integrated development of the youth, for individual and societal transformation through education and self realisation.

6.2 Does the Institution has a management Information System

Yes, the students and staff give feedback through class representatives, staff – secretary, HODs.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus as recommended by the Mumbai University is adhered to.  
The strategies adopted:

1. Plan the additions or deletions required in the future development of the syllabus (communicate to the Board of Studies)

6.3.2 Teaching and Learning

1. Division of syllabus on monthly basis (enables to finish in time)
2. Plan method of delivery (PPT, group discussion, assignments)
3. Visualise and implement improvement in students' performance
4. Remedial teaching and evaluation
5. Assessment of performance

### 6.3.3 Examination and Evaluation

1. Examination dates published in the beginning of the semester
2. Calendar of events drafted for the examination dept.
3. Additional examination for students who missed their exam
4. Supervision charts displayed in advance enabling faculty to plan adjustments
5. Specific time allotted for evaluation of paper
6. Faculty from nearby colleges invited for Moderation
7. The college is the CAP centre for Commerce paper corrections
8. Correction of papers undertaken during holidays to avoid missing of lectures with compensatory leave as per university norms

### 6.3.4 Research and Development

1. Duty leaves and registration expenses refunded to faculty for attending and participating in workshops, seminars, and research projects.
2. Encourage teachers to do PHD
3. Help the teachers to get minor project funding from the university
4. Internet and library facilities for research work

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Up gradation of library systems,
2. Three lecture rooms are fitted with Projectors
3. Portable projectors are available for other classes
4. New books and Journal added

### 6.3.6 Human Resource Management

1. Initiation of Quality culture aiming for excellence.
2. Every staff members assigned task on the basis of aptitude, attitude and skills

### 6.3.7 Faculty and Staff recruitment

1. Preference given to fully qualified faculty for new appointments
2. Advertisements and other formalities are followed as stipulated by University
3. List of unappointed interviewee candidates are kept for filling emergency vacancy

### 6.3.8 Industry Interaction / Collaboration

1. Departments conduct industrial visits periodically
2. Industrial experts invited for seminars workshops and student interaction

### 6.3.9 Admission of Students

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. Online admissions procedure followed</li> <li>2. Admission committee scrutinises the applications</li> </ol> |
|--|

6.4 Welfare schemes for

Teaching	LTA/ Gifts given by authority
Non teaching	LTA/Gifts given by authority
Students	Group insurance/scholarships//bus and railway concessions

6.5 Total corpus fund generated

Nil
-----

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	--	--	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil
-----

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. First year / second year examinations/paper setting /evaluation/moderation and declaration of results are conducted by the college</li> </ol> |
|---|

#### 6.11 Activities and support from the Alumni Association

1. No official Alumni meet during last year but two batches of ex-students met-together
2. Ex-students, mainly from NCC met on 15 Aug & 26 Jan and motivated the present cadets and shared their experiences outside the college

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents and teachers met last year suggested
1. Open door system for latecomers
  2. More parent teachers interactions
  3. College provided information about the semester pattern (CBSGS) and its implications

#### 6.13 Development programmes for support staff

1. Computer training given to the support staff.
2. Encourage to complete short term courses. And also further studies

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Placement of designer dustbins in required spaces as needed by students.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Examination committee reworked the entire processes of examination with maximum transparency

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. New reprography machine installed for reducing the time of printing question papers
2. The paperwork for UGC funding undertaken
3. For cleaner environ dustless chalks introduced

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. **Rural development department renders practical exposure to learners to Agro based activities like Organic farming**
2. **Student centric teaching for excellence**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Organise talks, seminars for students at the college level.  
NSS organises Tree plantation programme, NCC organised eco-conservation week. Rural development department and NSS adopted theme of organic farming .

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

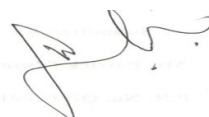
Annexure ( iii)

### **8. Plans of institution for next year**

Looking forward towards the completion of the new building.

Name Prof .Jose George

Name: Dr. Cecilia Carvalho



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\*\*\*

**Title of the practice : student centric teaching for excellence**

**Goal:** as our college is in the rural area and very close to the metropolis the challenge that our college faces is to develop our learners to excellence so that they will be confident to interact with the urban learners. With this objective in mind we look at two aspects of our learners : firstly academic development and secondly personality development which will ultimately lead to self learning.

**Context:** A good percentage of learners in our institution are from economically and educationally backward belt. Exposure to these learners are very much limited and interaction with urban community is missing because they come maintain closed community groups. They are conscious to maintain their exclusiveness – dress, food habits, rituals.

The challenges before the institution is to bring In the global vision and concepts without losing the culture and the beauty of the local community.

Another challenge the institution wants to brings in is the academic culture because the opportunities available in various areas like shipping, fishing, farming horticulture etc reduce their academic involvement.

The institution when designing best practices the challenge before us is to impart this concern to the staff involved and the make it a part of the culture of institution.

For implementing the practice we need to understand the standard of the learners and encourage the teachers to reach out to the level of the learners.

**Practices:**

1. Learners are exposed to existing activities within the college. The college has independent units of National Cadet Corps, National service scheme, Department of lifelong learning and extension, cultural forum, sports teams ,Women’s Cell, Economics

forum, Commerce forum, History Forum, Wallpapers in English, Marathi (Nirmiti) Hindi (Beej), Rural development agro-based activities.

2. The faculties assigned for various activities interact with the learners and encourage them to participate in various programmes according to the interests and preferences.
3. Various activities were planned taking into consideration the objectives in mind. For example cultural department plan in advance the competitions for the year taking into consideration the talents available.
4. The college Handbooks lists the calendar of events as per the Day and Date to celebrate .
  - a. Various programmes planned by various departments and executed accordingly or changes are made where ever required
5. Regular Practice sessions are held in advance. This help the faculty to motivate the students and bring out their hidden talents
6. Seminars and workshops conducted to introduce learners to various things which are important for their learning processes.
7. Forums also conduct wall-paper competitions, elocution, handwriting essay competitions to expand their knowledge and understanding
8. Continuous evaluation to help the students to improve in their academics, and faculty take time to discuss with them the need for improving their grade. Provide Question banks and encourage them to prepare for their examinations
9. Facilities of projectors and computer facilities are also provided to the students for their presentations
10. Distribute certificates and awards at college level for participating in various activities
11. Students who receive prizes at university level were honoured in the college during annual college functions.



12. Yearly college magazine give photos and achievements of faculty and learners

13. Various scholarships and prizes were distributed to the learners

### **Constrains & Limitation**

The serious constraint which the college face is the availability of the faculty for various subjects and activities . This is aggravated due to the credit based semester system which demands continuous evaluation of students, paper setting examination evaluation etc.,

Infrastructure constitutes a spacious library, a well developed play ground, the construction of new building will be able to tackle the present issues related to space.

### **Evidence of Success**

The vision of the institution has blossomed as seen in the results through the above mentioned strategies. Students performed well in their academics. Many students got admission for higher studies with the help of good scores. Many could take competitive examinations. Students also took up professional studies like CA, ICWA, CS etc. along with their undergraduate studies were able to achieve good results in their professional exams later.

Our cultural students every year could bag credible awards at the university competitions, also district level competitions

**Best practices**

**Title of the practice :**( A) Rural development department renders practical exposure to learners to Agro based activities like Organic farming.

**Goal:** The College is in the rural area where main occupation is horticulture, floriculture, fishing, lumbering, animal husbandry and other allied farming activities. All these demand the development of Organic farming. The Goal is to promote a liking for practical exposure towards organic farming. Creating a liking for organic farming is the need of the hour. It will help them earn a livelihood in their own villages. This will boost the farming activities and will definitely help reduce the cost of cultivation also reduce the use of Chemical fertilizers to a great extent.

(B) The cultural and sports unit offers a steady platform for students to develop their talents and enter the job market.

**Context:** The students are from Bhiwandi, Jawahar, Dahanu, Palghar Vasai. These are tribal areas mainly farm based activities are predominant in the region. The community is facing difficulty due to the rampant use of chemical fertilizers and pesticides which is harmful to humans and animals in these areas. Another area of concern is the huge cost of fertilisers. Organic farming with cow dung is traditional and will reduce cost and ill effects of chemical fertilizers. The organic farming is done with the help of farm waste, crop waste, cow dung, kitchen garbage, dead leaves etc., easily available in these areas.

The main challenge for the institution is to develop an attitude of love and concern for agriculture which is fast losing appeal. Our learners are exposed to the metropolis with its activities and white collar jobs.

**Practices:**

1. The college offers the subject Rural Development at third year B A. The students opt for RD studies 6 papers during the under graduate level. The college also conducts

postgraduate course in Rural Development. And the faculty also are guide for PhD RD students

2. The courses need practical exposure to the students
3. Department conducts various camps and practical sessions at villages
4. Department organized camps with Krishi Vidinyan Kendra, Kosbad
5. Students interacted with Self Help Group at Dahanu. This helped them to understand the concept of SHG.
6. The students studied various irrigation methods for agricultural crops.
7. Visit of student group to poultry farming, Horticulture, Diary Projects.
8. They have visited Sheep and goat unit
9. The students were encouraged to prepare projects based on practical issues which they could see in their visits and interact with the stakeholders in the villages.
10. The students also involved in village survey.

### **Constraints & Limitation**

The serious constraint which the college faces is the availability of personnel for conducting and leading the faculty for various programs. The student's concentration is on gaining marks. This sadly makes them gear almost all their activity mainly for theoretical interest.

The subject being totally oriented towards the rural belt does not encapsulate anything from the corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

### **Evidence of Success**

The student's interaction with the villagers has probably brought in new vistas of approaches towards rural agriculture marketing.

Many students have formed NGOs to bring about socio-political- economic –cultural changes with the outlook to keep up the best of their traditions. The institution has helped in the making of our RD students become successful agriculturist and entrepreneurs.

Some students are pursuing higher studies in M.Phil/ Phd. And some are into teaching profession.

Some students are also involved in the local government bodies like village grampanchayat, thesildar office etc.,

### **Problem encountered and resource**

The institution is facing the non-availability of personnel's for conducting and leading the faculty for various programmes.

Even though institution is having enough land for practical work on the premises, it is not working out due to the lack of infrastructure and availability of personnel to look after.

The subject being totally oriented towards the rural belt it does not encapsulate nor relate anything from the corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

### **8. Contact Details**

Name of the Principal: Dr. Cecilia Carvalho

Name of the Institution: St. Gonsalo Garcia College

City: Vasai

Pin Code: 401201

Accredited Status: B<sup>+</sup>

Work Phone: 0250 2326469 /0250 2321640 Fax:

Website: E-mail : ggcollege.ac.in

Mobile: 09422385050

**SWOT analysis**

**STRENGTHS**

1. Academic Excellence--the Faculty facilitates studious, hardworking and capable students to attain excellence in different competencies.
2. Qualified Staff-- enunciates the syllabus as stipulated by Mumbai University
3. Good Discipline ensures proper implementation and completion of work.
4. Concentration on all round development of students
5. Prizes for Cultural, Sports, Academic excellence, certificates trophies, scholarships, championship.

**WEAKNESSES**

1. The Semester pattern compels teachers to spend a good time in examination activities. It handicaps the faculty from getting involved in other activities.
2. Lack of place for regular practices for cultural activities affects the performers.
3. Lack of space for extracurricular activities also hinders organising student participation.
4. Lack of well equipped Research rooms and conference rooms deters potentiality
5. Lack of good placement system denies opportunities for students

**OPPORTUNITIES**

1. The new building will help the management to start new courses
2. An assembly hall will help the students to practice for cultural and academic activities
3. Well equipped Library will help foster proper research
4. The awareness of ex-students in developing an Alumnus will help the Image building of the college.
5. With the development of VVMC Palghar zone employment opportunities will open up for the fresher's

## **CHALLENGES**

1. The challenges are related to the changing demands of the community around
  2. The dire need is the enhancement of basic language skills of the students
  3. Another challenge is to merge the rural and the urban cultural differences
  4. To make the syllabus attractive and entirely oriented for student development
  5. To sustain the objective of our citizens towards enrichment of knowledge and higher levels of human interaction as enshrined in our constitution
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