

**ST. GONSALO GARCIA COLLEGE OF
ARTS & COMMERCE, VASAI**

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF THE IQAC
2015-2016**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year(*for example 2013-14*)

2015-16

I. Details of the Institution

1.1 Name of the Institution

St. Gonsalo Garcia college of Arts
and Commerce

1.2 Address Line 1

Behind Municipal Cricket Ground

Address Line 2

City/Town

Vasai (W)

State

Maharashtra

Pin Code

401201

Institution e-mail address

gonsalogarcia@yahoo.com

Contact Nos.

07767811134

Name of the Head of the Institution:

Dr. Cecelia Carvalho

Tel. No. with STD Code:

09422385050

Mobile:

07767811134

Name of the IQAC Co-ordinator:

Prof, Jose George

Mobile:

9158088102

IQAC e-mail address:

ggcollegeiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

NA

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

NA

1.5 Website address:

ggcollege.ac.in

Web-link of the AQAR:

<http://ggcollege.ac.in/naac-iqac/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	
2	2 nd Cycle	B	2.43	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

17/12/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2014-15 submitted to NAAC on 14-03-16

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text" value="-----"/>		<input type="text"/>
UGC-Special Assistance Programme DST-FIST	<input type="text" value="-----"/>		<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2.IQACComposition and Activities

2.1No. of Teachers	<input type="text" value="05"/>		
2.2No. of Administrative/Technical staff	<input type="text" value="03"/>		
2.3No. of students	<input type="text" value="Nil"/>		
2.4No. of Management representatives	<input type="text" value="02"/>		
2.5No. of Alumni	<input type="text" value="01"/>		
2. 6No. of any other stakeholder and community representatives	<input type="text" value="02"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>		
2.8 No. of other External Experts	<input type="text" value="Nil"/>		
2.9 Total No. of members	<input type="text" value="11"/>		
2.10No. Of IQAC meetings held			
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="02"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="Nil"/>	Alumni	<input type="text" value="Nil"/>
Students		Others	<input type="text" value="Nil"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

RS. 2,70,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level 02

(ii) Themes

1. Research Methodology
2. Wealth Management Planning

2.14 Significant Activities and contributions made by IQAC

1. Conducted Research Methodology seminar for the faculty, to encourage them to undertake research activities
2. Arranged a seminar on Wealth Management Planning for all the staff members.
3. Confabulated with the Rangoan village Panchayat for entering into MOU with them for participation in development activities
4. Motivational lecture for the staff
5. Scrutinised the Last NAAC accreditation activities and conducted a feedback session with the faculty members and collected suggestions on future activities for improvement
6. Submitted a report to the Management on NAAC visit and recommendation for further improvement

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To bring in industrial and student representation in the IQAC 2. To complete the second cycle of re-accreditation 3. Expedite New Building Process 4. avail of more funding from the UGC under various schemes 5. To encourage staff to take more minor project 6. filling and analysis of PBAS 7. infrastructure development and the schemes mentioned in the fund. 	<ol style="list-style-type: none"> 1. Ex-student- an industrialist included to the IQAC 2. Second Cycle re-accreditation is completed 3. Building Construction is in progress. 4. UGC fund received is utilised in full 5. More staff undertook minor Projects 6. Staff analysed their performance with the help of PBAS 7. More facilities added, Canteen Contract renewed for quality service

* Attach the Academic Calendar of the year as Annexure.– Hand book copy / Prospectus

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Expediting the various plans and schemes put forward by the IQAC
 Analysis of the NAAC peer team visit and report and prepared a report on issues & suggestions and submitted to the Management for corrective actions
 Faculty were updated with the NAAC accreditation report and collected suggestions

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			03	
UG	02		05	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per University decisions and norms Choice Based System introduced

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	23	10	Nil	1(Principal)

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	03	-	-	-	-	-	-	-	03

2.4 No. of Guest and Visiting faculty and Temporary faculty -

Nil

28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	02	04
Presented papers	10	07	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of Smart board for delivering lectures
2. Lecturers were trained in the use of Smart Board

2.7 Total No. of actual teaching days 185

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Question Banks , moderators from the neighbouring colleges are called

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					
		O	A	B	C	D	E
F.Y. B com	630	07	58	80	75	45	242
S.Y. B com	587	08	40	54	92	164	175
T.Y. B com	548	03	49	75	97	93	05
F.Y.B.A.	251	-	07	28	35	50	99
S.Y.B.A.	186	01	17	23	35	30	58
T.Y.B.A.	147	-	14	32	41	17	--
F.Y.B.A.F.	72	08	37	09	05	-	10
S.Y.B.A.F.	71	01	33	22	10	01	04
T.Y.B.A.F.	65	-	34	18	05	-	-
F.Y.B.B.I.	66	06	13	16	10	-	14
S.Y.B.B.I.	58	-	08	09	13	05	17
T.Y.B.B.I.	58	-	08	23	11	01	-
F.Y.B.M.S.	72	02	08	23	05	07	24
S.Y.B.M.S.	62	02	13	17	11	04	-
T.Y.B.M.S.	65	-	15	21	10	-	-
F.Y.B.SC.I.T.	81	01	11	07	09	03	01
S.Y.B.SC.I.T.	64	02	07	09	02	02	-
T.Y.B.SC.I.T.	99	-	09	06	02	01	-
M. Sc. I.T. -I	13	-	-	1	-	-	-
M. Sc. I.T. -II	13	01	01	02	02	-	-
M.Com -I	44	03	07	13	04	1	-
M.Com -II	39	02	24	05	03	-	-
M.A. I	40	02	09	04	09	-	-
M.A. II	39	02	24	05	03	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Sensitizing the faculty to maintain attendance records, teaching according to need of individual students, and evaluation of students according to their ability, Teaching plans, follow up, Help in filing API Form.
2. Discussion and analysis of the lecture room activities in the Departmental meetings. Review Teaching plan redraft the plan for better results.
3. Analyse the results of Learners and draw plan of action to improve the overall development of the academic courses

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	01
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	-	--	--
Technical Staff	17	02	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Teachers were provided Financial assistance for attending conferences
2. Supporting teachers through provision of technical assistance to complete Minor Projects
3. More Projectors in class room, more computers for the use of faculty
4. Free Internet facility to the Staff
5. Computers installed in all the 3 staff rooms for the use of faculty
6. Computers provided at NCC & NSS rooms for regular use
7. Necessary suggestions are made to promote research activities through grant of funds, duty leave, library /internet facilities.
8. Creating an ambience for favourable work conditions to promote research climate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	-	-
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2015-16	A.D.P. University of Mumbai	55,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			55,000	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					02
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

UGC - 19,500 : ADP – 55,000

20,200

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

One cadet was selected in the Indian Army Dogra Regiment Signal Corps

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Pan card making(students and public)
2. financial literacy programme(staff and students)
3. women emancipatory programmes,
4. Various rural development programmes
5. NSS conducted camps for social awareness and involved in village development
6. NCC enrolled cadets and as a group participated in various social
7. College adopted a village (Rangoan) for social activities and other developmental schemes

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acres			11 acres
Class rooms	26			26
Laboratories	2			2
Seminar Halls	01			01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	14	26		40
Value of the equipment purchased during the year (Rs. in Lakhs)	868461	985600		1854061
Others	08	144851		

4.2 Computerization of administration and library

<p>The office and library is in the up gradation process of computerisation.</p> <ol style="list-style-type: none">1. All financial transactions are computerised. Tally Programme is used in full2. Library various activities like issue of books, receipt of books are done through the use of software.3. Search engine is introduced for search of books4. Examination room is under 24 hrs. CCTV coverage5. Additional Copying machine is added to the examination room for the exclusive use for examination

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,123	13,03,445	502	387201	11625	16,90,646
Reference Books	16,046	35,50,253	509	54126	16,555	36,04,379
e-Books						
Journals	40					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	45	05			06	05	02
Added	24	20	-			02	02	-
Total	82	65	05			08	07	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is available in the office, staff rooms, library, computer lab.

4.6 Amount spent on maintenance in lakhs :

i) ICT	8,475
ii) Campus Infrastructure and facilities	1,64,290
iii) Equipments	1,84,580
iv) Others	24,050
Total :	3,81,395

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Regular interaction and feed back from students to know their knowledge about various facilities available to students
2. Students were encouraged to use the college web-site (ggcollege.ac.in) for various information about the college
3. NCC students were encouraged to apply for various government scholarship informations were provided through notice board and information in the class room
4. NSS students were encouraged to work with NGOs enabling them to get awareness on projects
5. DLLE students were directed to take up project work
6. French Learning Class for students

5.2 Efforts made by the institution for tracking the progression

1. Feedback were collected from students
2. Encourage them to register in website and fill details of their present positions

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3,042	179	--	--

(b) No. of students outside the state

600

(c) No. of international students

01

No	%
1505	47

No	%
176	53

MenWomen

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2939	101	134	279	06	3459	2752	113	121	227	08	3221

Demand ratio

Dropout % 01%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Students were trained for writing competitive examination. Regular lectures were conducted for the same
2. Students were trained under YEP (youth Employment Programme – 90 hrs. training programme equipping students for interviews
3. Training on recent trends on banking & insurance were provided by experts to TY students
4. Training on use of Tally Packet were provided by CAs, to the B.Com Students
5. Consumer awareness programme were conducted for students with the support of Consumer Guidance Society
6. Programme was conducted by experts on Co-operative society accounts to BA & Bcom students
7. RD students were trained to involve in community in various developmental programme
8. Students were provided with investor education with the help of CDSL personal.

No. of students beneficiaries

Around 900 students participated in various training programme during the year

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Student Counsel was formed from representatives of students from each class
2. Career Counselling was given through various programmes like opportunities in banking & Insurance
3. 90 Hrs. free Charge course of Techno SAP of J P Morgan
4. MPSC training programme

No. of students benefitted

264

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Women cell has conducted a talk on “Not without my Daughter”
2. Elocution competitions were conducted on “Gender Justice” , Women as world power” , “A Girl is not less than a Boy”
3. Poster making competition on gender sensitisation Programme
4. Talk on “women trafficking”

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	200	8890
Financial support from government	32	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

At the college level the self financing courses organised ‘Avensis ‘

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Swaprakasam dipyatam let there be light.--- vision statement

6.2 Does the Institution has a management Information System

Yes, the students and staff give feedback through class representatives, staff – secretary, HODs, suggestion box are placed in the college, Parent teachers meeting

6.3 Quality improvement strategies adoptedby the institution for each of the following:

6.3.1 Curriculum Development

1. Plan the additions or deletions required in the future development of the syllabus (communicate to the Board of Studies)
2. Department meetings to lay down the strategies for delivering and implementing the syllabus at the beginning of each semester
3. NCC and NSS laid down their strategies for the year

6.3.2 Teaching and Learning

1. Division of syllabus month wise (enable to finish in time)
2. Plan method of delivery (PPT, group discussion, assignments)
3. Plan and implementation to improve students' performance
4. Remedial teaching and evaluation
5. Assessment of performance

6.3.3 Examination and Evaluation

1. Publish Examination dates for students published in the beginning of the semester
2. Calender of events for the examination dept.
3. Additional examination for students who missed their exam
4. Supervision chart in advance enabling faculty to plan adjustments
5. Time allotted for evaluation of paper
6. Faculty from nearby colleges are invited for Moderation
7. CAP centre is maintained in the college for Commerce paper corrections
8. Correction of papers were done during holidays to avoid missing of lectures with compensatory leave as per university norms

6.3.4 Research and Development

1. Duty leaves and registration expenses refunded to faculty for attending and participating in workshops, seminars, and research projects.
2. Encourage teachers to do PHD
3. Help the teachers to get minor project funding from the university
4. Internet and library facilities for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Up gradation of library systems,
2. One lecture rooms was installed with Smart board and short throw projector
3. Another Lecture room was equipped with interactive Projector
4. Portable projectors are available for other classes
5. New books and Journal added

6.3.6 Human Resource Management

1. Initiation of the quality, culture.
2. Every staff members assigned task on the basis of aptitude, attitude and skills
3. Different activities departments were formed under the leadership of faculty members
4. Vacancies were filled with right personnel

6.3.7 Faculty and Staff recruitment

1. Preference given to fully qualified faculty for new appointments
2. Advertisements and other formalities were followed as stipulated by University
3. List of unappointed interviewed candidates were kept for filling emergency vacancy
4. Required non-teaching staff were appointed as per the Maharashtra Government rules

6.3.8 Industry Interaction / Collaboration

1. Departments conduct industrial visits periodically
2. Industrial experts invited for seminars workshops and student interaction
3. Students visit to Industry

6.3.9 Admission of Students

1. Online admissions procedure followed
2. Admission committee scrutinises the applications

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	YES			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes No

For PG Programmes

Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- | |
|---|
| <ol style="list-style-type: none">1. Online Question paper delivery by university2. Examination room with Computers, Printers, Copying Machines,3. CCTV in the examination control room |
|---|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- | |
|---|
| <ol style="list-style-type: none">1. First year / second year examinations/paper setting /evaluation/moderation results are conducted by the college are conducted by the college |
|---|

6.11 Activities and support from the Alumni Association

- | |
|--|
| <ol style="list-style-type: none">1. Alumni conduct yearly meet and interact with teachers |
|--|

6.12 Activities and support from the Parent – Teacher Association

Parents and teachers met last year suggested

1. Open door system for latecomers
2. Results to be promptly delivered with parents being informed

6.13 Development programmes for support staff

Seminars and Picnic conducted for the staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Designer dust bins are placed at various points
2. Potted trees are placed at different places
3. Cemented seats are maintained under tree canopies

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Annual Scholarships to meritorious students
2. NCC cadets were included in discipline committee
3. DLLE lead PAN cards preparation for students and community
4. MPSC /UPSC training to students
5. Entrepreneur and career guidance workshops
6. Placement to students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Selection of cadets to be part of discipline committee and duty allotted daily to check I cards and parking of vehicles
2. Awareness were made among students to the need of PAN card and the method of making the same
3. Authorised agency invited and prepared the same
4. Experts invited to coach the students

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Student centric teaching for excellence
2. Rural development renders practical exposure to learners.

***Provide the details in annexure (annexure need to be numbered as i, ii, iii)**

7.4 Contribution to environmental awareness / protection

N.S.S. organises programmes, guest lectures, visits, rally which help in creating awareness not only amongst the students but also in the surrounding area.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strength

- Excellent infrastructure and space for development
- Qualified and experience permanent faculty
- Liberal and cooperative management
- Co-ordial relationship among the stakeholders
- Active involvement in society through the activities of NCC, NSS, Rural Development Department
- More emphasis on women cell activities

Weakness

- Lack of focus on skill development
- The process of teaching-learning needs strengthening
- Less focus on research and consultancy
- Lack of MOUs with Industries and prestigious institutions

Opportunities

- More skill based training for better employment
- Emphasis on Entrepreneurship development
- Facility to introduce job oriented certificate & Short-term courses

8.Plans of institution for next year

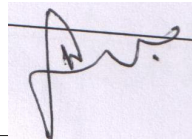
1. Concentration on research and consultancy development
2. Enter into an MOU with a village for consolidated development activities
3. Introduction of Choice based credit system (CBCS) at first year level.
4. Conduct of International and National Conferences for the faculty
5. More informative programme by women cell to develop the critical thinking ability of women students such that it enhances decision-making ability
6. More organized concentration on Sports & Cultural
7. Development of Library activities like linkage with other libraries and organization etc.,
8. Initiatives for Green Campus
9. Strengthen the Alumina Association Alumni association
10. New Face for the college web site and develop interactive website
11. Advanced Software for result making to reduce the time in declaring result

Name Jose George



Signature of the Coordinator, IQAC

Name: Dr. Cecilia Carvalho



Signature of the Chairperson, IQAC

Title of the practice :(A) Rural development department renders practical exposure to learners to Agro based activities like Organic farming.

Goal: The College is in the rural area where main occupation is horticulture, floriculture, fishing, lumbering, animal husbandry and other allied farming activities. All these demand the development of Organic farming. The Goal is to promote a liking for practical exposure towards organic farming. Creating a liking for organic farming is the need of the hour. It will help them earn a livelihood in their own villages. This will boost the farming activities and will definitely help reduce the cost of cultivation also reduce the use of Chemical fertilizers to a great extent.

Context : The students are from Bhiwandi, Jawahar, Dahanu, Palghar Vasai. These are tribal areas mainly farm based activities are predominant in the region. The community is facing difficulty due to the rampant use of chemical fertilizers and pesticides which is harmful to humans and animals in these areas. Another area of concern is the huge cost of fertilisers. Organic farming with cow dung is traditional and will reduce cost and ill effects of chemical fertilizers. The organic farming is done with the help of farm waste, crop waste, cow dung, kitchen garbage, dead leaves etc., easily available in these areas.

The main challenge for the institution is to develop an attitude of love and concern for agriculture which is fast losing appeal. Our learners are exposed to the metropolis with its activities and white collar jobs.

Practices:

1. The college offers the subject Rural Development at third year B A. The students opt for RD studies 6 papers during the under graduate level. The college also conducts postgraduate course in Rural Development. And the faculty also are guide for PhD RD students
2. The courses need practical exposure to the students.
3. Department conducts various camps and practical sessions at villages
4. Department organized camps with Krishi Vidinyan Kendra, Kosbad
5. Students interacted with Self Help Group at Dahanu. This helped them to understand the concept of SHG.
6. The students studied various irrigation methods for agricultural crops.
7. Visit of student group to poultry farming, Horticulture, Diary Projects.
8. They have visited Sheep and goat unit
9. The students were encouraged to prepare projects based on practical issues which they could see in their visits and interact with the stakeholders in the villages.
10. The students also involved in village survey.

Constraints & Limitation

The serious constraint which the college faces is the availability of personnel for conducting and leading the faculty for various programs. The student's concentration is on gaining marks. This sadly makes them gear almost all their activity mainly for theoretical interest.

The subject being totally oriented towards the rural belt does not encapsulate anything from the Corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

Evidence of Success

The student's interaction with the villagers has probably brought in new vistas of approaches towards rural agriculture marketing.

Many students have formed NGOs to bring about socio-political- economic –cultural changes with the outlook to keep up the best of their traditions. The institution has helped in the making of our RD students become successful agriculturist and entrepreneurs.

Some students are pursuing higher studies in M.Phil/ Phd. And some are into teaching profession.

Some students are also involved in the local government bodies like village grampanchayat, thesildar office etc.,

Problem encountered and resource

The institution is facing the non-availability of personnel's for conducting and leading the faculty for various programmes.

Even though institution is having enough land for practical work on the premises, it is not working out due to the lack of infrastructure and availability of personnel to look after.

The subject being totally oriented towards the rural belt it does not encapsulate nor relate anything from the corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

2) Title of the practice: student centric teaching for excellence

Goal: As our college is in the rural area and very close to the metropolis the challenge that our college faces is to develop our learners to excellence so that they will be confident to interact with the urban learners. With this objective in mind we look at two aspects of our learners : firstly academic development and secondly personality development which will ultimately lead to self learning.

Context: A good percentage of learners in our institution are from economically and educationally backward belt. Exposure to these learners are very much limited and interaction with urban community is missing because they come maintain closed community groups. They are conscious to maintain their exclusiveness – dress, food habits, rituals.

The challenges before the institution is to bring In the global vision and concepts without losing the culture and the beauty of the local community.

Another challenge the institution wants to brings in is the academic culture because the opportunities available in various areas like shipping, fishing, farming horticulture etc reduce their academic involvement.

The institution when designing best practices the challenge before us is to impart this concern to the staff involved and the make it a part of the culture of institution.

For implementing the practice we need to understand the standard of the learners and encourage the teachers to reach out to the level of the learners.

Practices:

1. Learners are exposed to existing activities within the college. The college has independent units of National Cadet Corps, National service scheme, Department of lifelong learning and extension, cultural forum, sports teams ,Women’s Cell, Economics forum, Commerce forum, History Forum, Wallpapers in English, Marathi (Nirmiti) Hindi (Beej), Rural development agro-based activities.
2. The faculties assigned for various activities interact with the learners and encourage them to participate in various programmes according to the interests and preferences.
3. Various activities were planned taking into consideration the objectives in mind. For example cultural department plan in advance the competitions for the year taking into consideration the talents available.
4. The college Handbooks lists the calendar of events as per the Day and Date to celebrate . Various programmes planned by various departments and executed accordingly or changes are made where ever required
5. Regular Practice sessions are held in advance. This help the faculty to motivate the students and bring out their hidden talents
6. Seminars and workshops conducted to introduce learners to various things which are important for their learning processes.
7. Forums also conduct wall-paper competitions, elocution, handwriting essay competitions to expand their knowledge and understanding
8. Continuous evaluation to help the students to improve in their academics, and faculty take time to discuss with them the need for improving their grade. Provide Question banks and encourage them to prepare for their examinations
9. Facilities of projectors and computer facilities are also provided to the students for their presentations
10. Distribute certificates and awards at college level for participating in various activities
11. Students who receive prizes at university level were honoured in the college during annual college functions.
12. Yearly college magazine give photos and achievements of faculty and learners
13. Various scholarships and prizes were distributed to the learners

Constrains & Limitation

The serious constraint which the college face is the availability of the faculty for various subjects and activities . This is aggravated due to the credit based semester system which demands continuous evaluation of students, paper setting examination evaluation etc.,

Infrastructure constitutes a spacious library, a well developed play ground, the construction of new building will be able to tackle the present issues related to space.

Evidence of Success

The vision of the institution has blossomed as seen in the results through the above mentioned strategies. Students performed well in their academics. Many students got admission for higher studies with the help of good scores. Many could take competitive examinations. Students also took up professional studies like CA, ICWA, CS etc. along with their undergraduate studies were able to achieve good results in their professional exams later.

Our cultural students every year could bag credible awards at the university competitions, also district level competitions
