



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ST. GONSALO GARCIA COLLEGE OF ARTS COMMERCE
Name of the head of the Institution	Dr Cecelia Carvalho
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07767811134
Mobile no.	9422385050
Registered Email	stgonsalogarciacollege@gmail.com
Alternate Email	gonsalogarcia@yahoo.com
Address	Behind Municipal College
City/Town	Vasai
State/UT	Maharashtra
Pincode	401202

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Jose George			
Phone no/Alternate Phone no.		07767811134			
Mobile no.		9158088102			
Registered Email		ggcollegeiqac@gmail.com			
Alternate Email		lissy63jose@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://ggcollege.ac.in/naac-iqac/">http://ggcollege.ac.in/naac-iqac/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://sites.google.com/site/ggcollegekrc/academic-calendar">https://sites.google.com/site/ggcollegekrc/academic-calendar</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.80	2004	16-Feb-2004	15-Feb-2009
2	B	2.53	2015	15-Nov-2015	14-Nov-2020
<b>6. Date of Establishment of IQAC</b>			17-Dec-2005		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Faculty Development Programme	21-Oct-2016 1	13
Empowering of women	30-Mar-2016 1	70
Enhancing Research - International Conference	04-Feb-2017 1	120
Enhancing Research - National Conference	15-Feb-2017 1	90
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. IQAC took initiative in installing and putting into place the cloud based system developed by Future Tech Partner. Mumbai.

2. Initiated by the college library, UGCINFLIBNET : NLIST ( National Library and Information Service Infrastructure for Scholarly Content on recommendation of IQAC.

3. Organised YEP ( Youth Employment Programme ) a training programme for our students by Techno Serve in coordination with JP Morgan.

4. Uplifting the college website page .

5. Motivated and supported in the organisation of national and international conferences.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
. Concentration on research and consultancy development	Faculty participated in various workshops, seminars, national and international conferences
Enter into an MOU with a village for consolidated development activities	Entered into an MOU with Rangaon village Panchayat, and organised various activities.
Introduction of Choice based credit system (CBCS) at first year level.	Oriented the students with the new system and faculty attended workshops for the same.
Conduct of International and National Conferences for the faculty	Organised national and international conference.
More informative programme by women cell to develop the critical thinking ability of women students such that it enhances decision	Organised workshop and talk for faculty and girl students.
More organized concentration on Sports	Bagged University level and regional prizes for boxing, cultural events like western Music , Clay modelling folk dance etc
Development of Library activities like linkage with other libraries and organization etc.,	Applied for N List UGC INFLIBNET
. New Face for the college web site and develop interactive website	New College web site launched.
Advanced Software for result making to reduce the time in declaring result	Cloud based system developed by Future Tech Partner. Mumbai. was launched.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	09-Feb-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to**

No

assess the functioning ?	
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	10-Mar-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1.Management Information System The college has developed management information system so as to provide information to various authorities from time to time. Information provided is used for analysis, communication and planning and decision making. The following elements support the system</p> <p>Office Computers in the administrative college office are designated to manage diverse administrative activities. They are connected by LAN. Office is also equipped with internet connection to facilitate better functioning. Laptops are provided to Principal and Vice Principal for their administrative work. Scanners and printers are provided to the Principal ,Vice principal and administrative office.</p> <p>Examination The examination control room is equipped with a computer and a printer for question paper printing and downloading. Copying and reprography machines are installed to help the examination functioning. Library The library is equipped with computers, printers to operate the software for running the library as fully automated. the Library is using the OPAC programme. which gives information about the books available in the library, issued books etc., Presently library staff started uploading information about the books and Magazine used in the library</p> <p>The College office is having programmes for Students fees. The XL Excel Infotech, programme is used for the same. It provides information on fees collected under different heads , fee due list, various reports required to be submitted to the management and university. The same organisation provides Salary software which is used</p>

by the office and helps in computation and preparation of individual salary statements, employee profile, salary analysis reports, income tax computation, preparing salary slips, statements required to be submitted to JD office. Financial data are recorded by using Tally package version 9. this provides information for preparing final accounts. The programme also provides information about various spending and collection. college uses two tally packages managed by registrar and account staff. MKCL software an integrated e governance solution for universities and colleges is used to manage student information and data. The admission of students, enrolment in university, payment of university fees, examination fees. College authorities can login and collect various information required. The software provided by Future Tech Partner using 2016 ACADMiN. v 1.0 helps to create a cloud based support system to facilitate the speedy finalising of results. The software helps in calculation of results, deciding of grades, generation of reports and creation of mark sheets as per university formats. The official emails are maintained by the college for different activities like exam, website, college office, department communications etc., The needed information is passed on to the concerned persons through the emails. The college website is used to communicate information about the college to the stake holders. Goggle forms and different softwares and college web sites are used for feedback The Officer on Special Duty collect in formations from the office and analyse the same and provide input to management to take necessary action.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum planned and designed by the university. The university conducts workshops for revised syllabus in various colleges affiliated to the university. The institution sends its faculty to attend these

workshops. These interactions and feed backs enable the faculty to understand the curriculum and also suggest changes based on class interactions faculty share their inputs with other members of the department during department meetings. 3 of the faculty (Commerce, Economics, Rural Development ) are members of BOS. Their interactions help to develop the syllabus and make it more job and market oriented. The college appoints qualified teachers as per the university norms to teach different courses. The staff so appointed work under the concerned heads of department. The heads of Department and the faculty members of the department meet together and distribute courses to different teachers. Class room lectures are conducted on the basis of time-timetable prepared by the time table committee. the faculty prepares the teaching plan in advance and submit to the heads of department for approval. After taking into consideration final teaching plan will be prepared by the concerned faculty The faculty uses different methods like ICT, chalk and board, presentations, group discussions, screening of short films, field and industrial visits etc. are planned The teaching plan includes the details of completion. which includes topics covered, time allotted and remarks. Co- and extra curricular activities like NSS, NCC, Sports, Cultural, DLLE responsibilities are given to in-charges who organise, plan programmes to enhance the students college curriculum. Extra lectures are taken for students who miss their lectures due to participation in university competitions , medical problems etc. Good students are encouraged to use library books to solve extra problems and notes. Students who participate in industrial visits and field visits prepare reports on the visits and submit it to concerned faculties. Attendance are taken in each lecture, shortage of attendance are brought to the notice of the students and parents. Parents of such students are invited to parent teachers meetings. Students and parents having problems were referred to campus minister for counselling. The faculty is also involved in counselling the students. College website is used to provide information to students and stakeholders . Examination and result dates are published in advance on the college notice board and website. Notes, videos, and links are sent to students through whatsapp. Department meetings analyse the students informal complaints and suitable decisions are taken and implemented through concerned faculties. Students are involved in organising departmental seminars, workshops etc. Some departments have their association and students are given responsibilities in various capacities to perform various duties. Special classes were organised during sundays and public holidays for completion of syllabus as well as clearing of doubts.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCom	Financial Accounting and Management	10/06/2016
BA	English, Hindi, Marathi, Sociology, Rural Development, History, Economics	10/06/2016
BMS	Management	10/06/2016
MCom	Advanced Accounts	10/06/2016
MA	Rural Development	10/06/2016
BSc	Information Technology	10/06/2016
MSc	Information Technology	10/06/2016
BCom	Banking and Insurance	10/06/2016
BCom	Accounts and Finance	10/06/2016

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic French Language	03/08/2016	13
Basic German Language	09/01/2017	30
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Rural Development	70
MCom	Advanced Accounts	20
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback regarding teaching faculty is taken. They are chosen from different programmes and courses. Students who attend regularly the lectures are selected. Questionnaires are given to the selected group of sample students. The IQAC team analyses the data collected. The findings are put forward to



the Principal who forwards it to the Department head. The Departmental head shares the feedback with the faculty , gives necessary suggestions and counselling them where ever necessary. Teachers feedback were also collected on curriculum content and delivery. The departmental meetings discuss the curriculum and its relevance and usefulness to students. Each units are analysed by the teachers and feedback is collected. The teachers feedback is collected on choice based credit and semester system(CBCS). As this is the first year of introducing CBCS, the teachers concerns were recorded and methodologies were adopted to reduce the difficulties to a certain extent. Some of our faculty are BOS members, who contribute in the syllabus development and issues raised by colleagues are shared in various meetings. Ex students feedbacks were collected through college website information gathered from them is used for various decision making. They were involved in supporting students through finding placement, training them for cultural activities, support in NCC, NSS activities. They involve in training present students for university competitions etc., Many of them are working in high positions in government and private organisations Parents teachers meeting were held at various occasions. During the year the results were handed over to the students in the presence of their parents. Parents suggestions were collected. Irregular students parents were called and a questionnaire was collected from them to analyse the difficulties students and parents face and their opinion on the college functioning were collected

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History, Economics, English ,Rural Development ,Sociology, Marathi, Hindi	360	400	273
BCom	Financial Management and Accountancy	636	800	635
BMS	Management	72	200	72
BSc	Information Technology	120	150	90
MA	Rural Development	40	60	40
MCom	Accountancy	60	100	60
MSc	Information Technology	20	5	3
BCom	Accounting and Finance	72	200	72
BCom	Banking and Insurance	72	100	71

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### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1213	103	40	0	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	17	4	8	1	2
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring system that is informal by nature exists wherein teachers interact with students out of the classroom, helping them with curriculum topics, career options, opportunities and choices, skill improvements, morale building. During classroom teaching teachers inculcate social and personal values, need and importance of ethics in study and work life. Through cocurricular activities like NSS, NCC, DLLE the students are trained in working independently and in groups by engaging them in various social , cultural projects, helping them to become responsible, sensitive and better citizens.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3217	40	80

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	40	5	1	6

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Cecilia Carvalho	Principal	Savitri Bai Phule Adarsh Shikshika Award
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	UBCOM	Sem I / 2016	25/11/2016	10/02/2017
BCom	UBCOM	Sem III / 2016	15/10/2016	30/11/2016
BCom	UBCOM	Sem II / 2017	28/03/2017	09/05/2017
BCom	UBCOM	Sem IV /2017	28/03/2017	02/05/2017
BA	UBA	Sem I / 2016	25/11/2017	10/02/2017
BA	UBA	Sem III / 2016	10/12/2016	30/11/2017
BA	UBA	Sem II / 2016	28/03/2017	09/05/2017
BA	UBA	Sem IV/ 2017	28/03/2017	02/05/2017
BMS	UBMS	Sem I / 2016	25/11/2016	10/02/2017
BMS	UBMS	Sem III / 2016	15/11/2016	30/11/2017
BMS	UBMS	Sem II / 2017	28/03/2017	09/05/2017
BMS	UBMS	Sem IV / 2017	28/03/2017	02/05/2017
BCom	UAF	Sem I / 2016	25/11/2017	10/02/2017
BCom	UAF	Sem III / 2016	15/10/2017	30/11/2017
BCom	UAF	Sem II / 2017	28/03/2017	09/05/2017
BCom	UAF	Sem IV /2017	28/03/2017	02/05/2017
BCom	UBI	Sem I / 2016	25/11/2017	10/02/2017
BCom	UBI	Sem III /2016	15/10/2016	30/11/2017
BCom	UBI	Sem IV/2017	28/03/2017	02/05/2017
BCom	UBI	Sem II / 2017	28/03/2017	09/05/2017
BSc	USIT	Sem I / 201625	25/11/2017	10/02/2017
BSc	USIT	Sem III . 2016	15/10/2017	30/11/2017
BSc	USIT	Sem II / 2017	28/03/2017	09/05/2017
BSc	USIT	Sem IV / 2017	28/03/2017	02/05/2017

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University Reforms:: 1. To bring in uniformity the university has taken over the First year and Second year examination. University sets the question papers for all the colleges of the University of Mumbai. 2. The question papers are sent on secured online portal which is downloaded in the college one hour before the scheduled exam time. College Reforms: 1. The college maintains a control room for examination, question paper printing, packing and distribution. 2. The control room consists of 2 Reprography machines and 1 copying machine, a computer with an internet connection, and air conditioner and 24hrs CCTV camera surveillance and an entry and exit book to record the personnel movement which helps in maintaining the expected standards of secrecy. 3. Question papers are printed and sent to the room in packed packages. 4. Qualified junior supervisors are appointed to maintain quality of supervision. 5. Answer books are collected, stored and delivered to the concerned faculty for evaluation 6. Hall tickets with seat numbers were distributed to the students in advance and the seat numbers are published on

the examination notice board daily. 7. Answer sheets are moderated by qualified faculty from other colleges. 8. Students are allowed to apply for revaluation within 15 days from the date of declaration of results. 9. Revaluation is done by other faculty members or sent to other colleges for revaluation..

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared for the year based on proposed programmes to be organised by different departments of the college. Before the end of the academic year the proposed programmes are thought of, discussed and planned in departmental meetings, which is submitted to the Principal before the close of the term. The exam dates are prepared based on the term dates which are announced by the University of Mumbai . The proposed dates of the internal examination are put up by the Examination department which is displayed on the notice board and the college website. The dates for external examination are declared by the University which is conveyed to students through displays on notice boards and the website. Additional examination and ATKT examination dates are also decided according to university norms. The academic calendar is displayed on the website of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	MSc	Information Technology	4	3	75
UBCOM	BCom	Accountancy and Financial Management	489	387	79.14
UBA	BA	Marathi History Rural Development English Hindi Sociology Economics	151	115	76.15
UAF	BCom	Accounting and Finance	70	60	85.71
UBI	BCom	Banking and Insurance	51	45	88.23
UBMS	BMS	Management	60	54	90
USIT	BSc	Information Technology	54	30	55.55
	MCom	Accountancy	36	31	86.11

	MA	Rural Development	21	19	90.47
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	APD Section , University of Mumbai	25000	25000
Minor Projects	1	APD Section , University of Mumbai	35000	35000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Economics	4
Department of English	6
Department of Sociology	1
Department of Mathematics	2
Department of Commerce	13
Department of History	5
Department of Rural Development	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	31	43	11
<b>No file uploaded.</b>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	N.S.S	2	120
Disaster	VVMC Fire Brigade	3	81

Management	Team		
Disaster Management	N.S.S	3	100
Peace Rally	N.S.S	3	150
Blood Donation/ Blood Testing	N.S.S/ Sir J.J.Mahanagar Blood Bank, Mumbai	2	78
Blood Donation	N.S.S./ Kripa Foundation/ Sir J.J.Mahanagar Blood Bank,	2	38
International Yoga Day	N.S.S / N.C.C.	6	110
AntiDrug Day	N.S.S. / VVMC/ Kripa foundation	4	96
Organ Donation	N.S.S./ Patil and Pawar Trust	4	72
Women Health	N.S.S / Sir D.M. Petit Hospital / VVMC	2	46
HIV AIDS Awareness	N.S.S. / VVMC/ VIRACS	4	112
Road Safety / VVMC Marathon	N.S.S. / VVMC	2	20
Road Safety Awareness	N.S.S.	3	72
Kranti Din	University of Mumbai	1	40
Gandhi Jayanti	University of Mumbai	1	23
Peace Day	Peace Day	2	125
National Integration	N.S.S.	2	130
Social Awareness	N.C.C	1	80
Social and National Integration	N.C.C	1	10
National Integration	N.C.C. / DDG. NCC (Maharashtra)	1	1
National Integration	N.C.C./ DG. NCC ( Delhi)	1	1
National Integration	N.C.C./ ./ DG. NCC	1	6
Armoured Training	N.C.C./ Armoured Core Centre And School Ahmednagar	1	9
Social and National Integration	N.C.C./ 1 Mah. Armd. Unit	1	80
National	N.C.C.	2	80

Integration			
National Integration	N.C.C.	2	80
Social Integration	NCC / Vasai Police Authorities	1	20
Swachha Bharat Abhiyan	NCC / Local Gram Panchayat	2	80
Workshop	Womens Cell / Sakhya	2	15
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Disaster Management	VVMC Fire Brigade Team	Fire and Safety Measures Demonstration	3	81
Blood Donation/ Blood Testing	N.S.S/ Sir J.J.Mahanagar Blood Bank, Mumbai	Blood Donation / Blood Testing	2	78
Blood Donation	N.S.S./ Kripa foundation/ Sir J.J.Mahanagar Blood	Blood Donation	2	38
AntiDrug Day	N.S.S. / VVMC/ Kripa foundation	Talk on Drug abuse and its effects	4	96
Organ Donation	N.S.S./ Patil and Pawar Trust	Lecture on Need of Drug Donation	4	72
Women Health	N.S.S / Sir D.M. Petit Hospital / VVMC	Talk on women health issues	2	46
HIV AIDS Awareness	N.S.S. / VVMC/VIRACS	Rally / Talk	4	112
Road Safety / VVMC Marathon	N.S.S. / VVMC	Traffic Control	2	20
Road Safety Awareness	N.S.S. / Traffic Polilce	Workshop	3	72
Kranti Din	University of	National	1	40



	Mumbai	Integration		
Gandhi Jayanti	University of Mumbai	Bhajan Sandhya	1	23
National Integration	N.C.C. / DDG. NCC (Maharashtra)	Thal Sainik Camp (TSC)	1	1
National Integration	N.C.C./ DG. NCC ( Delhi)	Advanced Mountaineering Camp (AMC)	1	1
National Integration	N.C.C./ . / DG. NCC	National Integration Camp (NIC)	1	6
Armoured Training	N.C.C./ Armoured Core Centre And School Ahmednagar	Army Attachment Camp	1	9
Social and National Integration	N.C.C./ 1 Mah. Armd. Unit	Combined Annual Training Camp Drill training	1	80
Social Integration	NCC / Vasai Police Authorities	Law and Order	1	20
Swachha Bharat Abhiyan	NCC / Local Gram Panchayat	Swachha Bharat Abhiyan	2	80
Women empowerment	Womens Cell / Sakhya	Workshop	4	15
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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participated under MoUs

No Data Entered/Not Applicable !!!

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	481743

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	16555	3604379	611	307474	17166	3911853
Text Books	111625	1690646	875	104601	112500	1795247
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	82	65	5	0	0	8	7	10	2
Added	5	0	0	0	0	0	0	0	2
Total	87	65	5	0	0	8	7	10	4

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	466546	500000	481743

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college maintains its physical facilities through annual maintenance contracts. A technician is appointed for the upkeep of electrical, plumbing, furniture, classrooms etc. The gymkhana needs are taken care of by a sports caretaker and support staff. Coaches appointed by the college train students for different university, district and state level competitions. Every year required sports materials are purchased as per the needs of the college. The ground is rented out for marriages functions. The college premises is also made available for IDOL, C.A., exams. The library has a full time librarian and dedicated staff and space to meet the needs of the students. The library support staff keep the library clean and tidy. There is a library committee represented by departmental heads and in charges who recommend the needs of the departments and faculties. Book exhibitions are organised and books are purchased by the departments, teachers and students. Library organises different days like Vachan Prerna Diwas, days of eminent writers. Computer labs are maintained through maintenance contracts to outside agencies. Lab attendants take care of the cleaning and needs of the computer lab. Projectors installed in classrooms are maintained through annual maintenance contracts. Classrooms are maintained through regular cleaning by the college support staff. For the cleaning of washrooms and upkeep of grounds a support staff is specially appointed.

<https://www.ggcollege.ac.in/facilities/>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is formed based on norms of University of Mumbai. Students who have performed well academically are nominated as class representatives from various faculties. Student representatives are also nominated from Cultural, Sports, NSS, NCC, DLLE. This helps in bringing about a balanced approach to the activities organised by the college. The General Secretary is elected from amongst these student representatives. The student council helps in the smooth conduct of various co curricular and extra curricular activities. Departmental activities such as competitions, organising talks, seminars etc are organised with the involvement and representation of students who play a very active role in planning and execution of the programme. Economic Forum the offshoot of the Economics department conduct seminars, workshops etc. The department conducted elocution competition with Forum of Free Enterprise, Mumbai. The students organise the programme, Industrial visits etc. Women cell activities were organised by women representatives of the student council. They organised Women Rights Day, elocution competition, seminars etc. The Commerce Forum with the help of student council conducted seminars on GST, Export marketing as a career, training on tally package, industrial visits etc. History Department organises History Week with the help of department representatives of the council organised excursion,, debates, exhibition for the advantage of the students . NSS department activities such as blood donation camp, disaster management, Aids awareness rally , programme on health and hygiene were conducted with the active participation of the representatives of the student council. Sports department conducts inter class competitions and individual competitions during the year. These activities are planned and executed with the support of council representatives.NCC appointments are given to Cadets like SUO, JUO, SGT,SDM,SQMD,LCPL,CPL. These group meet the NCC officer and plan various training and social service programmes. Cultural committees includes students with talent who organise the days, cultural fest, university competition selections, documentation and conduct of these programmes with the support and guidance of the faculty.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The college exstudents meet to bond together and reminiscence the college feeling. The alumni engage and contribute to various activities in the college. Our ex students support the cultural department by guiding students of the dance troupes , theatre events, western music, clay modelling etc. The NCC ex cadets lend support to the college NCC unit by helping them organise Republic day and Independence day parade and programme. They are also called to share experiences with the existing cadets.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Decentralisation** The Principal along with the Vice Principal looks after the academic activities. The heads of department are given the responsibility to organise and execute the academic activities. The heads of department in departmental meetings in consultation with the faculty allocate the subjects . Teachers in turn prepare syllabus delivery and methodology to be adopted to deliver the lectures. They prepare the teaching plans and submit them to the HODs for approval. HoDs look after regular conduct of lectures, adjusting lectures in case of faculty absentees, departmental requirements of faculty needs, discipline and code of conduct. Teachers work out the lectures according to the teaching plan and the variations are adjusted through extra lectures.

**The Principal along with the registrar looks after the administrative functioning and documentation of the college.** The registrar distributes the administrative work to the office staff according to their abilities such as admissions, fees, faculty and non teaching recruitment, salaries, purchase of equipments, maintenance of infrastructure etc. Faculty members are given representation and responsibilities in various committees as coordinators and in charges who plan the activities in consultation with co faculty and senior students such as cultural, sports, NSS, DLLE, NCC, admission, IQAC etc.

**Examination** The examination committee meet regularly to plan and review the examination procedures. This is the first year University of Mumbai has decided to conduct common examination for all semesters Regular and ATKT. The committee drew the following guidelines for implementing the examination smoothly:

**Distribution of examination forms to ATKT students.** Payment of the fees to Vijaya Bank . Analyse forms for grouping according to programmes and courses.

**Preparation of Hall tickets for regular and ATKT students from University portal.** Seating arrangements prepared as per the rooms available and the same is published on the examination Notice board and in the respective classroom notice boards Examination schedule published by the University of Mumbai is exhibited in the college Noticeboard Halltickets are downloaded and distributed to students 5 days in advance Appointment orders of Junior supervisors are distributed to the concerned supervisors Examination Supervision charts are prepared and displayed daily. Downloading and printing of Question paper. Distribution to supervision halls in sealed covers. Answer books are collected and distributed to the faculty for evaluation. Collection of mark sheets for moderation. Moderation of answer books through external moderators. Handing over moderated mark sheets to result committee. Cultural The cultural

committees role is to create an enriching atmosphere and experience for the students in campus, and also to display their talent and skills through various events and college and intercollegiate competitions. The cultural committee plans and organises these days throughout the academic year. This is done by organising various days like Umbrella day, Rangoli competition, friendship day, singing and dance competition, rose day, red day, traditional day, Christmas celebrations, annual cultural festival. The committee in charge and committee faculty members along with student coordinators plan the events and days, resources required, mobilising participants, judges for the events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The government has brought a stay on recruitment of aided staff in colleges. College appointed one full time faculty to meet the needs of the institution and also visiting faculty to meet the needs of the aided and unaided faculty in different departments. As part of developing the faculty and empowering them to fulfill their role as knowledge facilitators one faculty from Economics department attended Refresher Course in September while 43 faculty members attended and 39 faculty members presented papers at various International, National, State, Local level seminars throughout the academic year. Faculty members are assigned responsibilities of committees and freedom to undertake planning and execution , overseeing its functioning.
Industry Interaction / Collaboration	Formal MOUs and linkages are not signed but during the year , students interacted with the industry through industrial visits, field projects, village adoption.
Admission of Students	To facilitate the admission process the admission committee systematised the process, by designating rooms for every stage of admission. Bank extension counter was opened in the college to facilitate payment of fees. Admission committee planned and executed the process assigning responsibilities to faculty members to support verification of documents. Student volunteers are also involved in this process to smoothen and streamline the various processes as per university guidelines.
Curriculum Development	Curriculum Development As the college

	<p>is affiliated to the University of Mumbai, it follows the syllabi prescribed by the University. Through participation in syllabus workshops faculty give inputs on the syllabus to the Board of studies. Some of our faculty are members in the Board of studies Economics, Accountancy, Rural Development. Industrial visits, seminars, conferences were organised for BMS, BBI, BAF</p>
Teaching and Learning	<p>Student centric methodologies such as field visits, discussions, role assigned, film screening, poetry reading, linking local dialects to marathi literature,</p>
Examination and Evaluation	<p>This year the University has taken up conduct of the first year and second year examinations too. CCTV camera was installed in the exam control room, reprography machine was also installed to facilitate the downloading and printing of the question papers. Student ID numbers were provided to facilitate correction and moderation of papers.</p>
Research and Development	<p>To encourage research culture within the college, the college organised 1 International conference in association with DLLE and 1 State level conference in association with Maharashtra Gandhi Smarak Nidhi was organised. Teachers are given duty leave for participating in conferences and seminars. They are also reimbursed the participation fees.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>To enhance the learning experience of students and teaching faculty the college library purchased 611 reference books and 875 syllabus books. 5 computers and 2 Epson printers were also purchased. Faculty of Commerce, Economics, BMS, BBI used ICT methodologies in their teaching methodologies.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Students fees software by XL Excel Infotech, 166, Golok Salokh, Tarf Vareedi, Karjat used provides information on fees collected under different heads , fee due list, various reports required to be submitted to the management and university. Salary software which helps in computation and preparation of individual salary</p>



	statements, employee profile, salary analysis reports, income tax, computation, preparing salary slips.
Administration	Software provided by XL Excel Info tech supports the administrative services of the college
Finance and Accounts	Tally package version 9. is used for maintenance of accounts.
Student Admission and Support	MKCL software an integrated e governance solution for universities and colleges is used to manage student information and data. The admission of students, enrolment in university, payment of university fees, examination fees.
Examination	The software provided by Future Tech Partner using 2016 ACADMin. v 1.0 helps to create a cloud based support system to facilitate the speedy finalising of results. The software helps in calculation of results, deciding of grades, generation of reports and creation of mark sheets as per university formats.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Personality Development and Soft Skills Training	Use of Cloud based information system	21/10/2016	22/10/2016	25	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	08/09/2016	29/09/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	40	30	30

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LTC facility 2. Medical facility 3. Loan facility from their Provident Fund 4. Picnic for staff 5. Sports 6. Gymkhana 7. Christmas Gift 8. Sponsorship of participation in conference Seminars	LTC facility 2. Medical facility 3. Loan facility from their Provident Fund 4. Picnic for staff 5. Sports 6. Gymkhana 7. Christmas Gift 8. Advances on demand	. Poor students Fund 2. Scholarships (ST/SC/OBC) 3. Group Insurance of students 4. College and Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit The officer on special duty appointed by the management audit the financial accounts at frequent intervals to confirm the accuracy and appropriateness of the accounts and guide the accounts in charge for proper maintenance and submission of the required statements to the management for decision making. The Financial administrator of the Vasai Catholic diocese does the financial assessment and audit of the college accounts yearly. The financial administrator suggests ways and means to raise and utilise funds of the college more effectively and productively. External Audit The college has appointed Auditor M/s Chotalal H. Shah Co. for external audit. They conduct independent audit and the same is sent to the Joint Director of Higher Education . They assess the financial accounts and same is verified by the accounts officer. The Joint Director of Higher Education and Accounts Officer have audited the accounts of 201617. The accountant general visits to audit the college accounts. The last audit was done in 201011.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Local Inquiry Committee for additional division	Yes	Officer on Special Duty, Management Representative.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

. Parent Meetings were held at the time of distribution of mark sheets to inform of the progress of the wards. 2. Meetings are called for updating them on shortage of attendance. 3. Parent orientation programmes to familiarise them with the functioning and activities of the college.

6.5.3 – Development programmes for support staff (at least three)

**No Data Entered/Not Applicable !!!**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Increased use of ICT tools in teaching learning. 2. Minor research projects undertaken. 3. New certificate courses in German and French were started. 4. Cultural activities were revived.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Faculty Development Programme	21/10/2016	21/10/2016	21/10/2016	25
2017	Empowering of women	30/03/2016	30/03/2017	30/03/2017	70
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate on Gender Equality- FYBA students	26/09/2017	26/12/2017	45	23

(History dept)				
Harassment at work place - workshop for teachers	19/09/2016	19/09/2016	15	0
Talk on Human rights	10/12/2016	10/12/2016	65	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.The college uses LED lighting in its campus. 2.The tree plantation drives , and the upkeep of the greenery around the college 3. Maintenance of garden to create a peaceful ambiance in the campus. 4.Disposal of paper waste to recycling agencies. 5.Garden and green waste is used as organic fertilizer for growing plants. Dustbins are installed at various points for wet and dry waste separation and keeping the campus clean.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	21/09/2016	5	Swacha Bharat Abhiyan	Cleanliness	120
2016	2	2	08/11/2016	2	IDOL Exam center	students of the local area could appear their exams close to their homes	300
2017	2	2	27/04/2017	2	IDOL Exam center	students of the local area could appear their exams close to their homes	600

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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book	01/06/2016	The prospectus contains the courses offered, credit system , code of conduct, examination details, proposed academic calendar assembly prayers and songs.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annual Inter class Sports and competitions	03/01/2017	04/01/2017	800
Singing competition	19/12/2016	19/12/2016	50
Dancing competition	20/12/2016	20/12/2016	70
Youth Day	21/12/2016	21/12/2016	1200
Annual Day	22/12/2016	22/12/2016	2500
NCC Day	23/12/2016	23/12/2016	80
Christmas Celebration	23/12/2016	23/12/2016	2300
Umbrella Day	21/07/2016	21/07/2016	450
Rangoli competition	20/07/2016	20/07/2016	20
Friendship day	06/08/2016	06/08/2016	1500
Mehendi Competition	14/07/2016	14/07/2016	25
Hair Style Competition	14/07/2016	14/07/2016	20
Tattoo Making	14/07/2016	14/07/2016	12
Rose day and Red day	12/01/2017	12/01/2017	850
Traditional day	13/01/2017	13/01/2017	600

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The tree plantation drives , and the upkeep of the greenery around the college 2. The college uses LED lighting in its campus. 3. Maintenance of garden to create a peaceful ambience in the campus. 4. Garden and green waste is used as organic fertilizer for growing plants. 5. Disposal of paper waste to recycling agencies.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title: "Growing Within: Nurturing the potential of teachers and students  
Objective : To facilitate selfgrowth and actualization of potential of the teaching faculty and students through myriad ways of competence building. 2.

Title: "Reaching Out: Strengthening Ties with the Community" Objective: To encourage a sense of social responsibility in the students and arouse the essence of community work that would also help in bridging the gap between theory and practical.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ggcollege.ac.in/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS The college has introduced various programmes over the years, to meet changing needs of the industry and the community around. The development of spiritual qualities in students are considered of primary importance. The institution realised that just by imparting knowledge we cannot build a complete human being. It needs imparting moral and ethical teaching that will enable the learners to apply their minds in the right direction. The college is known for its discipline. We interact with parents at the time of admission, parents meeting for those students who are having short attendance, distribution of mark sheet etc., The following activities help the institution to be distinctive: 1. The college begins the day with prayer the college choir under the leadership of campus minister Fr. Dr. Solomon Rodrigues who is minister to the whole community of students through common announcement system, song and prayers and thought for the day always keep the mind of students fresh. 2. Irregular students list is published by departments at periodical intervals and parents of the children are called on a specific day. Interaction with them is done in groups and counselling for children also is conducted. 3. Parents were invited on the day of distribution of results teachers interact with them and inform them about their wards academic performance. 4. The college conducts different programme for the benefit of morale and overall personality building, such as: Name of the capability enhancement scheme Date of implementation Number of students enrolled Agencies involved Creative writing Essay, Handwriting, Drawing Competition August September 68 English, Hindi, Marathi Department 110 Marathi Department Show casing Literary classics August Talk and Poetry recitation by Theatre artists January / February 96 Marathi Department Film adaptation of novels September 52 English Department German Learning Course 20 English Department French Language classes 25 Elocution September 16 Economics Department Elocution August 30 Womens Cell Debate September 22 History Department Excursion and visits July 56 History Department Exhibition February 52 History Department Seminar/ Consumer Awareness August 72 DLLE Career Projects July February 24 DLLE Population Education club July February 36 DLLE Training Programme for student managers August 5 DLLE Career guidance 15th July 72 Bsc IT Seminar Digital Transformation 20th July 130 Bsc IT / BMS, BBI, BAF Quiz competition 25 Bsc IT Career awareness and skill development 18th to 22nd July 129 BMS, BBI, BAF Seminar Versalite Accounts 23rd July 72 BBI, BAF Digital Transformation 130 BMS, BBI, BAF Creation of Employment and empowerment through Youth Development (CREEYD) 17 Jan 15 Mar 2017 108 B Com, BMS, BBI, BAF Personality Development through Self Development (PESD) 119 BMS, BBI, BAF Inter class Debate 17 Sep 66 BMS, BBI, BAF Quizide 24 Sep 50 BMS, BBI, BAF Food Festival 26 BMS, BBI, BAF Industrial Visits 6, 7 Dec 240 BMS, BBI, BAF Industrial Visits 28 Jun 180 BMS, BBI, BAF These initiatives have created an affirmative reflection about the college within the community as one of positive and rounding off, of students, when they leave the college and enter diverse work areas.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1. Library up gradation to be worked out by resorting to OPAC services. 2. Library must expedite the installation of INFLIBNET , DELNET. 3. More thrust to be given to cultural and sports to encourage more participation at College, University and other intervarsity competitions. 4. Student centric workshops and seminars to be organised to balance academics and current market needs. 5. Motivate and support , increased faculty participation in research based programmes . 6. Organising conferences in collaboration with ICSSR or other funding agencies. 7. Community outreach programmes to be organised through NSS, NCC, DLLE and other departments . 8. Parent Teachers Association meetings to be held more regularly. 9. Infrastructural facilities to be enhanced to meet increasing student strength . 10. Development of the external space for community programmes.