



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ST. GONSALO GARCIA COLLEGE OF ARTS COMMERCE
Name of the head of the Institution	Dr Somnath Vibhute
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07767811134
Mobile no.	9422490705
Registered Email	stgonsalogarciacollege@gmail.com
Alternate Email	gonsalogarcia@yahoo.in
Address	Behind Municipal Ground
City/Town	Vasai
State/UT	Maharashtra
Pincode	401202

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Jose George</b>
Phone no/Alternate Phone no.	<b>07767811134</b>
Mobile no.	<b>9158088102</b>
Registered Email	<b>ggcollegeiqac@gmail.com</b>
Alternate Email	<b>lissy63jose@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.ggcollege.ac.in/naac-iqac/">https://www.ggcollege.ac.in/naac-iqac/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://sites.google.com/site/ggcollegekrc/academic-calendar">https://sites.google.com/site/ggcollegekrc/academic-calendar</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>76.80</b>	<b>2004</b>	<b>16-Feb-2004</b>	<b>15-Feb-2009</b>
<b>2</b>	<b>B</b>	<b>2.53</b>	<b>2015</b>	<b>15-Nov-2015</b>	<b>14-Nov-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>17-Dec-2005</b>
---	--------------------

<b>7. Internal Quality Assurance System</b>		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

IQAC involved in assuring the quality in different areas. 1. Training programme conducted for the staff in developing virtual class rooms in EDMOD class room, 2. introduced to the staff MOOC and Swayam platforms 3.Trained the teachers in preparing Learning outcome, course outcome for the faculty 4. First Aid training programme organised for staff 5. revised syllabus training programmes organised for teachers of various colleges 6. MA revised syllabus workshop organised 7. Lectures were organised for helping students to prepare for UPSC examinations

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Faculty Development Programme	Training for development of Edmodo classroom, MOOCs , Swayam

Development of Programme outcome, Course Outcome, Programme Specific Outcome	Training to develop the outcomes for the faculty
First Aid Life saving techniques	Demonstration, Talk, Hands on training
UPSC lecture	Orientation Lecture on preparation for the exam
Training for admission programme	Non teaching staff training for new admission
Initiating organising of TYBcom Revised Syllabus workshop in Commerce and Business Economics	Syllabus orientation and faculty feedback on syllabus
Initiating organising of TYBA Revised syllabus workshop In Economics	Syllabus orientation and faculty feedback on syllabus
Initiating organising of MA Revised syllabus Semester III workshop in Rural Development	Syllabus orientation and faculty feedback of syllabus
Avishkar Research Convention	Workshop and Paper presentations
Sahitya Akademi Parisamvad	Marathi Literary workshop
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	29-Sep-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Management Information System The college has developed management information system so as to provide information to various authorities from time to time. Information provided is used for analysis, communication and planning and decision making. The following elements support the system Office Computers in the administrative college office are designated to manage diverse administrative activities. They are connected by LAN. Office is also equipped with internet connection to

facilitate better functioning. Laptops are provided to Principal and Vice Principal for their administrative work. Scanners and printers are provided to the Principal ,Vice principal and administrative office. Examination The examination control room is equipped with a computer and a printer for question paper printing and downloading. Copying and reprography machines are installed to help the examination functioning. Library The library is equipped with computers, printers to operate the software for running the library as fully automated. the Library is using the OPAC programme. which gives information about the books available in the library, issued books etc., Presently library staff started uploading information about the books and Magazine used in the library The College office is having programmes for Students fees. The XL Excel Infotech, programme is used for the same. It provides information on fees collected under different heads , fee due list, various reports required to be submitted to the management and university. The same organisation provides Salary software which is used by the office and helps in computation and preparation of individual salary statements, employee profile, salary analysis reports, income tax computation, preparing salary slips, statements required to be submitted to JD office. Financial data are recorded by using Tally package version 9. this provides information for preparing final accounts. The programme also provides information about various spending and collection. college uses two tally packages managed by registrar and account staff. MKCL software an integrated e governance solution for universities and colleges is used to manage student information and data. The admission of students, enrolment in university, payment of university fees, examination fees. College authorities can login and collect various information required. The software provided by Future Tech Partner using 2016 ACADMiN. v 1.0 helps to create a cloud based support system to facilitate the speedy finalising of results. The software helps in

calculation of results, deciding of grades, generation of reports and creation of mark sheets as per university formats. The official emails are maintained by the college for different activities like exam, website, college office, department communications etc., The needed information is passed on to the concerned persons through the emails. The college website is used to communicate information about the college to the stake holders. Goggle forms and different softwares and college web sites are used for feedback The Officer on Special Duty collect in formations from the office and analyse the same and provide input to management to take necessary action.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum planned and designed by the university. The college organises syllabus revision workshops in co ordination with University of Mumbai to enable faculty interaction of the colleges in Palghar district with the BOS members . The university also conducts workshops for revised syllabus in various colleges affiliated to the university. The institution sends its faculty to attend these workshops. These interactions and feedbacks enable the faculty to understand the curriculum and also suggest changes based on class interactions. The faculty share their inputs with other members of the department during department meetings. 3 of the faculty (Accounts, Economics, Rural Development ) are members of BOS. Their interactions help to develop the syllabus and make it more job and market oriented. The faculty members prepares the programme and course outcome and the same is submitted to the HOD. The IQAC organised training programme for preparation of Programme outcome, course outcome and course Specific Outcome. Faculty were also trained in mapping course outcome and programme or specific programme outcome The university results were analyzed course wise and the reports were considered for preparation of outcomes. On the basis of Programme outcome and course outcome the faculty prepares teaching plan in detail. The course outcomes are submitted to the Head of the department for approval. The the course outcomes were informed to the students while teaching. Specially during introductory lectures the course outcomes are discussed in the classrooms The teaching plan were compared with the actuals at the end of each unit. Deficit if any was covered through extra lectures, assignments. Personal interactions with the students. The remedial courses for different subjects were decided on the basis of result analysis. The students who are having ATKT were oriented with the examination preparation method. Special lectures were organised for such students and slow learners. These supported the students in attending their exams in a better way. Different programmes for introducing teachers into digital class rooms and creating new method of teaching were conducted. Learning through syber space was the imitative of IQAC to introduce

Edmodo class was one among them.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Cyber Security	NIL	12/02/2019	30	Yes	Yes
Tally ERP 9	NIL	12/11/2018	90	Yes	Yes
Youth Employability Programme	Nil	16/10/2018	50	Yes	Yes
Capital Markets and Financial Markets	Nil	04/12/2018	30	Yes	Yes

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Financial accounting and Management	07/06/2018
BA	Marathi, History, Rural Development, Economics, Sociology, Hindi, English	07/06/2018
BMS	Management	07/06/2018
BCom	Banking and Insurance	07/06/2018
BCom	Accounts and Finance	07/06/2018
MA	Rural Development	09/07/2018
MCom	Advanced Accounts	16/07/2018
MSc	Information Technology	16/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Cyber Security	12/02/2019	13
Youth employability	16/10/2019	84

program

No file uploaded.

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Rural Development	145
BCom	Financial Accounts	320
MA	Rural Development	43
MCom	Advanced Accounts	53
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

Students feedback regarding teaching faculty is taken. They are chosen from different programmes and courses. Students who attend regularly the lectures are selected. Questionnaires are given to the selected group of sample students. The IQAC team analyses the data collected. The findings are put forward to the Principal who forwards it to the Department head. The Departmental head shares the feedback with the faculty, gives necessary suggestions and counselling them where ever necessary. Teachers feedback were also collected on curriculum content and delivery. The departmental meetings discuss the curriculum and its relevance and usefulness to students. Each units are analysed by the teachers and feedback is collected. The teachers feedback is collected on choice based credit and semester system(CBCS). As this is the first year of introducing CBCS, the teachers concerns were recorded and methodologies were adopted to reduce the difficulties to a certain extent. Some of our faculty are BOS members, who contribute in the syllabus development and issues raised by colleagues are shared in various meetings. Ex students feedbacks were collected through college website information gathered from them is used for various decision making. They were involved in supporting students through finding placement, training them for cultural activities, support in NCC, NSS activities. They involve in training present students for university competitions etc., Many of them are working in high positions in government and private organisations Parents teachers meeting were held at various occasions. During the year the results were handed over to the students in the presence of their parents. Parents suggestions were collected. Irregular students parents were called and a questionnaire was collected from them to analyse the difficulties students and parents face and their opinion on the college functioning were collected

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile



### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Information Technology	20	30	15
MCom	Advanced Accounts	69	100	67
MA	Rural Development	40	50	33
BSc	Information Technology	120	100	74
BMS	Management	138	500	138
BA	Arts options	360	400	276
BCom	Financial Management	650	800	650
BCom	Accounting and finance	138	400	133
BCom	Banking and Insurance	60	100	59

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3430	183	36	0	9

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
36	36	15	10	1	15

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring system that is informal by nature exists wherein teachers interact with students out of the classroom, helping them with curriculum topics, career options, opportunities and choices, skill improvements, morale building. During classroom teaching teachers inculcate social and personal values, need and importance of ethics in study and work life. Through cocurricular activities like NSS, NCC, DLLE the students are trained in working independently and in groups by engaging them in various social, cultural projects, helping them to become responsible, sensitive and better citizens. The college conducts induction and orientation programme for first year students. Parents also eligible to attend the induction programme. In this programme the mentors were

introduced to the students and parents. In the meeting students parents and mentors meet together and try to know each other. The learners can contact the mentors any time. Parents can also visit the college and meet the mentors. mentors will collect all information about attendance, marks, pending papers, regularity etc., and inform the parents. The mentors phone numbers are shared with the students and parents and they can meet them at any time. the mentors also arrange counseling with the college counselor The institution select mentors taking into consideration the amount of time spend in the class and who is more personal with the students. The IQAC has published a paper on mentors role and responsibilities. The teachers were advised to regular meeting of students. The teachers discuss the issues raised in the mentors meeting during department meeting and staff meetings. The IQAC allotted students to each mentors taking into consideration the popularity of the teacher with the concerned teachers. Mentors invest in the success of the mentors. Mentors provide open and honest input to the learners. Mentors contacts the parents of learners if required. the mentors distributed the grade cards to the learners in the presence of parents. During such visits parents opinions were collected through questionnaires and their suggestions were informed to the principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3613	36	1:100

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	32	8	0	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Arun Mali	Assistant Professor	Dr.A.P.J.Abdul Kalam Life Achievement Award for remarkable achievement in the field of Teaching, Research and Publication
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UBA	Sem IV / Mar 2019	04/05/2019	31/05/2019
BA	UBA	Sem II / Apr 2019	08/05/2019	31/05/2019
BA	UBA	Sem III/ Oct 2018	03/11/2018	28/02/2019
BA	UBA	Sem I / Oct	27/11/2018	28/02/2019

		2018		
BCom	UBCOM	Sem VI / Apr 2019	30/04/2019	25/05/2019
BCom	UBCOM	Sem V / Oct 2018	25/10/2018	31/01/2019
BCom	UBCOM	Sem I / Oct 2018	27/11/2018	15/02/2019
BCom	UBCOM	Sem III/ Oct 2018	03/11/2018	15/02/2019
BCom	UBCOM	Sem II / Apr 2019	02/05/2019	31/05/2019
BCom	UBCOM	Sem IV / Apr 2019	03/05/2019	31/05/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University Reforms:: 1. The university conducts the First year and Second year examination in order to bring uniformity in its various affiliated colleges . University sets the question papers for all the colleges of the University of Mumbai. 2. The question papers are sent on a secured online portal which is downloaded in the college one hour before the scheduled exam time. College Reforms: 1. The college maintains a control room for examination, question paper printing, packing and distribution. 2. The control room consists of 2 Reprography machines and 1 copying machine, a computer with a high speed internet connection, and air conditioner and 24 hrs CCTV camera surveillance and an entry and exit book to record the personnel movement which helps in maintaining the expected standards of secrecy. 3. Question papers are printed and sent to the room in packed packages. 4. Qualified junior supervisors are appointed to maintain quality of supervision. 5. Answer books are collected, stored and delivered to the concerned faculty for evaluation 6. Hall tickets with seat numbers were distributed to the students in advance and the seat numbers are published on the examination notice board daily. 7. Answer sheets are moderated by qualified faculty from other colleges. 8. Students are allowed to apply for revaluation within 15 days from the date of declaration of results. 9. Revaluation is done by other faculty members or sent to other colleges for revaluation.. 10. Internal evaluations are done through internal examinations. the examination committee planned such internal examinations and conducted for all programmes together. This saves time and inculcate discipline for students in internal submissions. For some subjects project works are conducted. the project works are conducted course wise and the students present it in the class. these presentations were used as a learning tool and evaluation

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared for the year based on proposed programmes to be organised by different departments of the college. The academic calendar is displayed on the website of the college. Before the end of the academic year the proposed programmes are thought of, discussed and planned in departmental meetings, which is submitted to the Principal before the close of the term. The exam dates are prepared based on the term dates which are announced by the University of Mumbai . The proposed dates of the internal examination are put up by the Examination department which is displayed on the notice board and the college website. The dates for external examination are declared by the

University which is conveyed to students through displays on notice boards and the website. Additional examination and ATKT examination dates are also decided according to university norms.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ggcollege.ac.in/wp-content/uploads/2020/03/Programme-outcome-and-Course-outcome-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	MSc	Information Technology	5	4	80
USIT	BSc	Information Technology	72	47	65.27
UBMS	BMS	Management Studies	64	62	96.87
UBI	BCom	Banking & Finance	59	50	84.74
UAF	BCom	Accounting and Finance	68	49	72.05
UBA	BA	Arts	175	117	66.85
UBCOM	BCom	Financial accounts and Managment	507	371	73.17
1	MA	Rural Development	10	3	30
5	MCom	Advanced Accounting	54	51	94.44

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[\\_Not\\_uploaded\\_](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
-----------------------	----------	----------------------------	------------------------	---------------------------------

**No Data Entered/Not Applicable !!!**

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Hindi	2	5.31
International	Library	1	5.13
International	English	1	4.32
International	Bsc IT	1	6.01
International	Commerce	1	7.74
International	Commerce	1	7.36
International	Commerce	1	6.23
International	Commerce	1	7.36
International	Commerce	1	7.36
International	Bsc It	1	0.70
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	9
History	7
Rural Development	1

English	2
Information Technology	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	30	0
Presented papers	7	10	0	2
Resource persons	0	10	9	18
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swacch Bharat Abhiyan	NSS Unit	18	457
AIDS Awareness Rally	NSS Unit	2	62
Anti Plastic - Rally	NSS unit	3	130
Beach Cleaning	NSS unit	2	45
Bhajan Sandhya	NSS unit and University of Mumbai	1	10
Blood Donation Camp	NSS unit and Lions International	2	128
Cyber Crime - Women	NSS Unit	1	56

and Law and Order			
Dental Check	NSS / Lions International	2	280
Environmental conservation - Film Screening	NSS Unit	2	76
Health and Hygiene	NSS Unit	2	40
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Parade Training	NCC / Indian Army	Parade Training	1	80
International Yoga Day	NSS Unit and NCC Unit	Training	4	78
Tree Plantation	NSS Unit and Kochivade Grampanchayat	Tree Plantation	2	40
PAN card registration	PAN card Camp	DLLE Unit /UTI Infrastructure Technology and Services Ltd.	3	500
Awareness	Women Cell / Janiv Trust	Women Awareness	3	75
Residential Camp	NSS Unit / Kochivade Grampanchayat	Residential Camp	5	40
Dental Check	NSS / Lions International	Dental Check	2	280
Blood Donation Camp	NSS / Lions International	Blood Donation	2	107
Vrukshdindi	NSS Unit / VVMC	Rally	2	80
Tree Plantation	NSS Unit / Forest Dept./ Lions Club	Tree Plantation	3	20
<a href="#">View File</a>				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">No file uploaded.</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">No file uploaded.</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Techno Serve / Ashwatha Advisors Private Ltd.(AAPL)	16/10/2018	Youth Employability Program	128
Train Tech IT Education	11/02/2019	Skill Training	30
<a href="#">No file uploaded.</a>			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
800000	820014

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully)	Version	Year of automation
------------------	------------------------------	---------	--------------------



software	or partially)		
KOHA (OPEN SOURCE)	Partially	17-05-04.000	2017

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13664	1930611	1164	170586	14828	2101197
Reference Books	17666	4119838	576	158170	18242	4278008
e-Books	0	0	135521	5750	135521	5750
Journals	22	0	0	27704	22	27704
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	65	5	0	0	8	7	10	15
Added	1	0	0	0	0	0	1	0	6
Total	101	65	5	0	0	8	8	10	21

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	419905	800000	820014

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college maintains its physical facilities through annual maintenance contracts. A technician is appointed for the upkeep of electrical, plumbing ,furniture, classrooms etc. The gymkhana needs are taken care of by a sports caretaker and support staff. Coaches appointed by the college train students for different university , district and state level competitions. Every year required sports materials are purchased as per the needs of the college. The ground is rented out for marriages functions. The college premises is also made available for IDOL, C.A., exams. The library has a full time librarian and dedicated staff and space to meet the needs of the students. The library support staff keep the library clean and tidy. There is a library committee represented by departmental heads and in charges who recommend the needs of the departments and faculties. Book exhibitions are organised and books are purchased by the departments, teachers and students. Library organises different days like Vachaan Prerna Diwas, days of eminent writers. Computer labs are maintained through maintenance contracts to outside agencies. Lab attendants take care of the cleaning and needs of the computer lab. Projectors installed in classrooms are maintained through annual maintenance contracts. Classrooms are maintained through regular cleaning by the college support staff . For the cleaning of washrooms and upkeep of grounds a support staff is specially appointed. More details are shown in the below mentioned link

<http://www.ggcollege.ac.in/wp-content/uploads/2020/03/Physical-facilities-converted.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Fund Scholarships	22	23502
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	27/09/2018	45	Department of Commerce

No file uploaded.

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Technoserve	125	84		0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	28	B.com or BA	commerce & Arts	Various colleges in Mumbai	B.ED
2018	7	Bcom	Commerce	Various colleges in Mumbai	Law
2018	31	Bcom & BMS	Commerce	Various colleges in Mumbai	MMS
2018	3	Bcom	Commerce	ST. FRANCIS INSTITUTE OF MGNT & RESEARCH, MOUNT POINSUR, BORIVLI, MUMBAI - 400 103.	PGDM
2018	16	BA	Arts	Various colleges in Mumbai	MA
2018	1	B Sc IT	Science	VIVA COLLEGE VIRAR, 401 303.	MCA
2018	124	Bcom	Commerce	various colleges in Mumbai	Mcom
2018	7	BSc IT	Science	various colleges in Mumbai	Msc IT
2018	1	BA	Arts	B.P.C.A.'S	B.P.ED

				COLLEGE OF PHYSICAL EDUCATION, WADALA, MUM - 400 031.	
2018	3	BA Bcom	Arts and Commerce	GARWARE INSTITUTE OF CAR. EDU, UNIVERSITY OF MUMBAI 400 098.	NAEMD
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Collegiate Kabaddi Tournament	College	260
Inter Class Sports Events	College	1350
Friendship Day , Denim Day , Twins day	College	25
Christmas Decoration Competition	College	56
Cultural Mela ( Mehendi Designing, Hair Styling, Tattoo Making, Make up and Nail Art Competitions)	College	85
Traditional Day	College	1500
Singing competition	College	35
Dance competition	College	135
Fashion Ka Jalwa	College	70
Annual /College Day	College	1300
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze	International	1	0	1568	Noel Shaji
2018	Gold	National	0	1	1816	Ruchika

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is formed based on norms of University of Mumbai. Students who have performed well academically are nominated as class representatives from various faculties. Student representatives are also nominated from Cultural, Sports, NSS, NCC, DLLE. This helps in bringing about a balanced approach to the activities organised by the college. The General Secretary is elected from amongst these student representatives. The student council helps in the smooth conduct of various co curricular and extra curricular activities. Departmental activities such as competitions, organising talks, seminars etc are organised with the involvement and representation of students who play a very active role in planning and execution of the programme. Economic Forum the offshoot of the Economics department conduct seminars, workshops etc. The department conducted elocution competition with Forum of Free Enterprise, Mumbai. The students organise the programme, Industrial visits etc. Women cell activities were organised by women representatives of the student council. They organised Women Rights Day, elocution competition, seminars etc. The Commerce Forum with the help of student council conducted seminars on GST, Export marketing as a career, training on tally package, industrial visits etc. History Department organises History Week with the help of department representatives of the council organised excursion,, debates, exhibition for the advantage of the students . NSS department activities such as blood donation camp, disaster management, Aids awareness rally , programme on health and hygiene were conducted with the active participation of the representatives of the student council. Sports department conducts interclass competitions and individual competitions during the year. These activities are planned and executed with the support of council representatives. NCC appointments are given to Cadets like SUO, JUO, SGT,SDM,SQMD,LCPL,CPL. These group meet the NCC officer and plan various training and social service programmes. Cultural committees includes students with talent who organise the days, cultural fest, university competition selections, documentation and conduct of these programmes with the support and guidance of the faculty. The Student Council is formed based on norms of University of Mumbai. Students who have performed well academically are nominated as class representatives from various faculties. Student representatives are also nominated from Cultural, Sports, NSS, NCC, DLLE. This helps in bringing about a balanced approach to the activities organised by the college. The General Secretary is elected from amongst these student representatives. The student council helps in the smooth conduct of various co curricular and extra curricular activities. Departmental activities such as competitions, organising talks, seminars etc are organised with the involvement and representation of students who play a very active role in planning and execution of the programme. Economic Forum the offshoot of the Economics department conduct seminars, workshops etc. The department conducted elocution competition with Forum of Free Enterprise, Mumbai. The students organise the programme, Industrial visits etc. Women cell activities were organised by women representatives of the student council. They organised Women Rights Day, elocution competition, seminars etc. The Commerce Forum with the help of student council conducted seminars on GST, Export marketing as a career, training .

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

65

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college ex-students meet to bond together and reminiscence the college feeling. The alumni engage and contribute to various activities in the college. Our ex- students support the cultural department by guiding students of the dance troupes , theatre events, western music, clay modelling etc. The NCC ex cadets lend support to the college NCC unit by helping them organise Republic day and Independence day parade and NCC day , social activities and help in identifying job opportunities for students. They are also called to share experiences with the existing cadets. During the year ex-students met once and elected representatives to various activities after an effective presentation by prof. Vikiram Tiwari (professor Ex-student) . The alumini agreed to continue supporting various activities

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation- The Principal along with the Vice Principal looks after the academic activities. The heads of department are given the responsibility to organise and execute the academic activities. The heads of department in departmental meetings in consultation with the faculty allocate the subjects . Teachers in turn prepare syllabus delivery and methodology to be adopted to deliver the lectures. They prepare the teaching plans and submit them to the HODs for approval. HoDs look after regular conduct of lectures, adjusting lectures in case of faculty absentees, departmental requirements of faculty needs, discipline and code of conduct. Teachers work out the lectures according to the teaching plan and the variations are adjusted through extra lectures.

The Principal along with the registrar looks after the administrative functioning and documentation of the college. The registrar distributes the administrative work to the office staff according to their abilities such as admissions, fees, faculty and non teaching recruitment, salaries, purchase of equipments, maintenance of infrastructure etc. Faculty members are given representation and responsibilities in various committees as coordinators and in charges who plan the activities in consultation with co faculty and senior students such as cultural, sports, NSS, DLLE, NCC, admission, IQAC etc.

Examination - The examination committee meet regularly to plan and review the examination procedures. This is the first year University of Mumbai has decided to conduct common examination for all semesters -Regular and ATKT. The committee drew the following guidelines for implementing the examination smoothly:- Distribution of examination forms to ATKT students. Payment of the fees to Vijaya Bank . Analyse forms for grouping according to programmes and courses. Preparation of Hall tickets for regular and ATKT students from University portal. Seating arrangements prepared as per the rooms available and the same is published on the examination Notice board and in the respective classroom notice boards Examination schedule published by the University of Mumbai is exhibited in the college Notice-board Hall-tickets are downloaded and distributed to students 5 days in advance Appointment orders of Junior supervisors are distributed to the concerned supervisors Examination

Supervision charts are prepared and displayed daily. Downloading and printing of Question paper. Distribution to supervision halls in sealed covers. Answer books are collected and distributed to the faculty for evaluation. Collection of mark sheets for moderation. Moderation of answer books through external moderators. Handing over moderated mark sheets to result committee. Cultural -

The cultural committees role is to create an enriching atmosphere and experience for the students in campus, and also to display their talent and skills through various events and college and intercollegiate competitions. The cultural committee plans and organises these days throughout the academic year. This is done by organising various days like Umbrella day, Rangoli competition, friendship day, singing and dance competition, rose day, red day, traditional day, Christmas celebrations, annual cultural festival. The in charge and committee faculty members along with student coordinators plan the days, resources required, mobilising participants for the events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	To enhance the learning experience of students and teaching faculty the college library purchased 500 reference books and 1164 syllabus books, 135521 e books, 6328 e journals, N List and Infilbnet subscription were taken. 13 computers and 4 projectors , 5 white boards, 2 Air conditioners were also purchased. ? Faculty of Commerce, Economics, English, BMS, BBI, Bsc IT used ICT methodologies in their teaching methodologies
Research and Development	? To encourage research culture within the college, the college organised 1 International conference in association with DLLE and 1State level conference in association with Maharashtra Gandhi Smarak Nidhi was organised. Teachers are given duty leave for participating in conferences and seminars. They are also reimbursed the participation fees.
Examination and Evaluation	? This year the University has taken up conduct of the first year and second year examinations too. CCTV camera was installed in the exam control room, reprography machine was also installed to facilitate the downloading and printing of the question papers. Student ID numbers were provided to facilitate correction and moderation of papers.
Teaching and Learning	Student centric methodologies such as field visits, discussions, role assigned, film screening, poetry



	reading, linking local dialects to Marathi literature,
Curriculum Development	<p>As the college is affiliated to the University of Mumbai, it follows the syllabi prescribed by the University.</p> <p>Through participation in syllabus workshops faculty give inputs on the syllabus to the Board of studies. Some of our faculty are members in the Board of studies- Economics, Accountancy, Rural Development. Industrial visits, seminars, conferences were organised for BMS,BBI, BAF</p>
Human Resource Management	<p>The government has brought a stay on recruitment of aided staff in colleges. College appointed visiting faculty to meet the needs of the aided and unaided faculty in different departments. As part of developing the faculty and empowering them to fulfil their role as knowledge facilitators 09 faculty members attended and 28 faculty members presented papers at various International, National, State, Local level seminars throughout the academic year while 08 faculty members were called as resource persons at State level seminars. Faculty members are assigned responsibilities of committees and freedom to undertake planning and execution , overseeing its functioning.</p>
Industry Interaction / Collaboration	<p>? Formal MOUs and linkages are not signed but during the year , students interacted with the industry through industrial visits, field projects, village adoption.</p>
Admission of Students	<p>Online Admissions - With a view of updating and streamlining the admission process, online admission forms had to be filled by students seeking admission into any programme of the college. The admission committee systematised the process, by designating rooms for every stage of admission. Bank extension counter was opened in the college to facilitate payment of fees. Admission committee planned and executed the process assigning responsibilities to faculty members to support verification of documents. ? Student volunteers are also involved in this process to smoothen and streamline the various processes as per university guidelines</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
-------------------	---------



Planning and Development	? Students fees software by XL Excel Infotech, 166, Golok Salokh, Tarf Vareedi, Karjat used provides information on fees collected under different heads , fee due list, various reports required to be submitted to the management and university. Salary software which helps in computation and preparation of individual salary statements, employee profile, salary analysis reports, income tax, computation, preparing salary slips
Administration	? Software provided by XL Excel Info tech supports the administrative services of the college
Finance and Accounts	? Tally package version 9. is used for maintenance of accounts.
Student Admission and Support	? MKCL software an integrated e governance solution for universities and colleges is used to manage student information and data. The admission of students, enrolment in university, payment of university fees, examination fees.
Examination	? The software provided by Future Tech Partner using 2016 ACADMin. v 1.0 helps to create a cloud based support system to facilitate the speedy finalising of results. The software helps in calculation of results, deciding of grades, generation of reports and creation of mark sheets as per university formats.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty De	NIL	24/04/2019	24/04/2019	31	0

velopment  
Programme

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	01/02/2019	28/02/2019	24
Orientation Programme	2	03/12/2018	29/12/2018	24
Orientation Programme	1	18/02/2019	16/03/2019	24
Refresher Course	1	03/12/2018	22/12/2018	18
Refresher Course	1	01/06/2019	21/06/2019	18

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	32	30	30

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. LTC facility 2. Medical facility 3. Loan facility from their Provident Fund 4. Picnic for staff 5. Sports 6. Gymkhana 7. Christmas Gift 8. Sponsorship of participation in conference Seminars	1. LTC facility 2. Medical facility 3. Loan facility from their Provident Fund 4. Picnic for staff 5. Sports 6. Gymkhana 7. Christmas Gift	. Poor students Fund 2. Scholarships (ST/SC/OBC) 3. Group Insurance of students 4. College and Scholarships

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit --The financial accounts is audited by the officer on special duty appointed by the management at frequent intervals to confirm the accuracy and appropriateness of the accounts and guide the accounts in charge for proper maintenance and submission of the required statements to the management for decision making. The Financial administrator of the Vasai Catholic diocese does the financial assessment and audit of the college accounts yearly. The financial administrator suggests ways and means to raise and utilise funds of the college more effectively and productively. External Audit - The college has appointed Auditor M/s Chotalal H. Shah Co. for external audit. They conduct independent audit and the same is sent to the Joint Director of Higher Education . They assess the financial accounts and same is verified by the

accounts officer. The Joint Director of Higher Education and Accounts Officer have audited the accounts of 2016-17. The accountant general visits to audit the college accounts. The last audit was done in 2010-11.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	29974341	Construction of Building
No file uploaded.		

6.4.3 – Total corpus fund generated

4000000
---------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Report send to University of Mumbai	No	
Administrative	Yes	Chotalal H. Shah and Co.	Yes	Local Inquiry committee, University of Mumbai

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Distribution of mark sheets to inform the progress of the wards through parent interactions. To improve the learning experience parents suggestions are taken. 2. Meetings are called for updating parents on shortage of attendance. 3. Parent orientation programmes to familiarise them with the functioning and activities of the college</p>
---

6.5.3 – Development programmes for support staff (at least three)

<p>1. Principal holds meetings with support staff for motivate, direct and encourage to discharge their responsibilities effectively. 2. Meeting with library staff for introducing new library programme 3. meeting with office staff for distributing responsibility 4. Regular Staff meeting for planning and implementing various programmes both academic and co curricular activities</p>
---

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Distribution of mark sheets to inform the progress of the wards through parent interactions. Parents suggestions are also taken to improve the learning experience 2. Meetings are called for updating parents on shortage of attendance. 3. Parent orientation programmes to familiarise them with the functioning and activities of the college</p>
---

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Programme	24/04/2019	24/04/2019	24/12/2019	31

No file uploaded.

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2019	08/03/2019	108	22
Human Rights Day	10/12/2018	10/12/2018	78	33
Women Awareness	19/09/2018	19/12/2019	65	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

LED lighting is used in the college campus which helps in conserving electricity and working expenses. The tree plantation drives , and the upkeep of the greenery around the college help in maintaining healthy oxygen levels in the local environment. Maintenance of garden to create a peaceful ambience in the campus. Paper waste is disposed off to recycling agencies. Garden and green waste is used as organic fertilizer for growing plants. Dustbins are installed at various points for wet and dry waste separation and keeping the campus clean.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

Prospectus	05/06/2018	The prospectus contains the academic calendar, courses and programmes offered, the code of conduct, examination details, assembly prayers and songs . In order to promote a secular atmosphere and a feeling of national spirit the college organises morning prayers of various religious communities with a group of singers and the national anthem is sung.
------------	------------	---

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. NSS, NCC upkeep the greenery around the college through Tree plantation drives. 2. Use of LED lighting in the campus. 3. Maintenance of beautiful garden to create a peaceful ambiance in the campus. 4. Garden and green waste is used as organic fertilizer for growing plants. 5. Disposal of paper waste to recycling agencies.</p>
---

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p>1 .Tittle : Effective Curriculum Implementation and Dissemination Objectives: To provide an opportunity to the faculty to interact with University curriculum framers and to give feedback of local needs to help better learning outcomes.</p> <p>Context : St. Gonsalo Garcia college is situated in the western suburbs of Mumbai. The college has a competent, well qualified faculty which enables the institution to provide quality higher education to the local community.</p> <p>Organising and participation in workshops, seminars, conferences , faculty development programmes helps the teaching faculty, in developing their teaching skills and become more effective instructors -- and which will eventually translate to better student outcomes. Practices: 1. Department of Rural Development organized revised Syllabus workshop for M.A Sem III in collaboration of Board of Studies, DLLE, University of Mumbai on 21st August 2018. M.A Students, Teachers and research guides attended the program. 2. The Department of Economics in Association with the Board of Studies in Economics, University of Mumbai organised One day workshop on revised syllabus in the subject of Economics at T.Y.B.A semester V and VI . 3. Department of Commerce organised one day workshop on Revised syllabus of T.Y.B. Com (Accountancy Commerce and Business Economics) in association with Board of studies in Commerce, University of Mumbai on 23rd July 2018. 4. The teaching faculty of the college participated in 30 State level workshops and 2 National level workshops. 7 of the faculty members presented research papers in International Conferences, 10 at National conferences and 2 at local level conferences. 5. 12 Research papers were also published by 7 faculty members in UGC referred journals with an average impact factor of 5.30. 6. Different faculties have developed Programme outcomes and Course outcomes based on the curriculum and</p>
---

the objectives designed by the University of Mumbai. These outcomes help in planning and developing teaching plans, providing course materials, develop methods to improve the slow learners, and supporting fast learners with information on career options, courses and programmes which can be pursued along with or after completion of graduation. Impact : The college has taken the initiative and organised 3 University syllabus workshops and faculty participation has increased in research based activities. Student learning outcomes have also improved. Obstacles encountered Strategies adopted : Planning of such workshops need time and resources which is overcome by the staff devoting extra time in the execution of such activities and the management supporting with financial resources whenever needed. Resources Required : Competent and experienced speakers need to be identified and be available. Human resources are needed to organise such activities. Workshop fees, Sponsorships, UGC development fund, financial support from the management are the sources for meeting functional expenses. II) Title : Sports A Means Of Developing Rustic Talent and Skill Objectives: To develop skill and talent of the learners which will motivate and enable them to pursue it for higher studies. Context : The college is situated in Vasai, Palghar district .The students come from the surrounding areas whose main occupations are farming, fishing. Students coming from such rustic backgrounds are talented in playing traditional sports like kabaddi, volleyball, throw ball along with cricket, football, pistol shooting, boxing etc. With many of them entering in the job market , honing these sporting skills will enable them to get better job opportunities. Practices: 1. The college has appointed coaches for football, boxing, cricket, kabaddi, pistol shooting, athletics. These coaches train and motivate the students to participate in local, intercollegiate, University, National and international levels. 2. Our college organised inter collegiate district kabaddi competition, in which 22 colleges participated and the college team won 1st prize. 3. Interclass team competitions and individual competitions are organised every year to boost talent, team spirit, leadership, ethics, moral values among the participants. 4. The annual sports is organised with the help of student representatives from various teams who along with the teachers ,assist, plan, supervise the events. Student - faculty participation helps in conducting such activities in a effectual manner. Impact : a. The college kabaddi team has won 4 th place in University of Mumbai intercollegiate completion. 2nd place in state level kabaddi completion, and 1 st place at three intercollegiate competitions held in different affiliated colleges of the University of Mumbai. b. One student of the college team represented University of Mumbai for State and National kabaddi competitions. c. 2 students won Bronze Medal in Mumbai University competitions Boxing competition. d. 4 students won Bronze Medal in Mumbai University Pistol competition. e. 1 student won Bronze Medal in the Heavy weight category in 3rd India TIA open International Taekwando Championship 2018, held in Kolkatta. on December 28th and 29th, 2018 . f. Besides these volleyball teams ( men and women ), football teams, athletics team participated at University, intercollegiate, district competitions Obstacles encountered Strategies adopted : Students have to balance academics and sports which is difficult due to timings of practice. Involving girl students in sports is a challenge as conservative social backgrounds prevent them from participating, practicing, travelling for competitions etc. Practice timings are made suitable to the convenience of the students. Academics are balanced by giving them remedial help wherever needed. Resources Required : Availability of coaches to train , sports equipment's to enable students to compete with the best , support of teaching faculty to encourage participation and remedial support when required.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gqcollege.ac.in/wp-content/uploads/2020/03/Best->



### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS 2018 - 19 The college in line with the mission statement of giving the rural youth as introduced various programmes over the years, to meet changing needs of the industry and the community around. The development of spiritual qualities in students are considered of primary importance. The institution realised that just by imparting knowledge we cannot build a complete human being. It needs imparting moral and ethical teaching that will enable the learners to apply their minds in the right direction. The college is known for its discipline. We interact with parents at the time of admission, parents meeting for those students who are having short attendance, distribution of mark sheet etc., The following activities help the institution to be distinctive: 1. The college begins the day with prayer - the college choir under the leadership of campus minister Fr. Dr. Solomon Rodrigues who is minister to the whole community of students through common announcement system, song and prayers and thought for the day always keep the mind of students fresh. 2. Irregular students list is published by departments at periodical intervals and parents of the children are called on a specific day. Interaction with them is done in groups and counselling for children also is conducted. 3. Parents are invited on the day of distribution of results - teachers interact with them and inform them about their wards academic performance. 4. The college conducts different programme for the benefit of morale and overall personality building, such as: Name of the capability enhancement scheme Date of implementation Number of students enrolled Agencies involved Career Counselling - Banking as a Career 12 Oct 115 Commerce Department Career Counselling - Trade Tourism and Logistics Management 10 Oct 130 Commerce Department Career Counselling 10 Aug 125 History Department Soft Skill Development - Debate 10 Aug 25 History Department Soft Skill Development - Paper presentation 10 Aug 14 History Department Soft Skill Development - Patriotic song competition 15 Aug 16 History Department Bridge Course - Talk 'How to use reference books in project work' Sept 85 History Department Heritage Sensitisation - Visit to Vasai Fort January 84 History Department Soft Skill Development - Skits Exhibitions September January 105 Foundation Course Industry awareness, Management and planning skills- Industrial Visit January 40 Foundation Course Economics Department Remedial Coaching 27/09/2018 To 10/ 10 /2018 45 Commerce Department Career Counselling - Trends and Technologies in IT August 72 Bsc IT Department Career Counselling - Animation and Graphics September 106 Bsc IT Department Industry Consciousness and Skill enhancement January 98 Bsc IT Department Soft Skill Development - Youth employability Programme 14th Aug to 26th Oct 2018 98 B Com, BMS, BBI, BAF Leadership and Management skills 30/08/2018 to 0/09/2018 02 NSS Yoga 21/06/2018 To 23/06/2018 78 NSS , NCC , B Com Ethics - Cyber Crime 'Women and Law and Order' 120 NSS, DLLE, Women Cell Soft Skills , Planning and Management Skills - Residential Camp 28th January To 3rd February 40 NSS Training

Provide the weblink of the institution

<http://www.ggcollege.ac.in/wp-content/uploads/2020/03/disti-converted.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. To apply for NIRF ratings. 2. To prepare policy paper for the Prevention of Sexual Harassments of Women at workplace. 3. Organise University Sports and cultural events during the year. 4. Undertake MOUs with other colleges and institutions. 5. Visit other institutions to get insights into upgrading infrastructure. 6. Shifting of the library for a more spacious reading earning

and experience. 7. Subscribing and introducing DELNET. 8. To encourage departments to bring in more certificate courses. 9. To strengthen career counselling in the college. 10. To provide opportunities to learners to develop entrepreneurial abilities. 11. To organize inter collegiate seminars for upgrade teaching methodologies.