

**ST. GONSALO GARCIA COLLEGE OF
ARTS & COMMERCE, VASAI**

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF THE IQAC
2012-2013**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2012- 13

I. Details of the Institution

1.1 Name of the Institution

St. Gonsalo Garcia college of Arts
and Commerce

1.2 Address Line 1

Behind Municipal Cricket Ground

Address Line 2

City/Town

Vasai (W)

State

Maharashtra

Pin Code

401201

Institution e-mail address

gonsalogarcia@yahoo.com

Contact Nos.

0250-2326469/ 0250-2321840

Name of the Head of the Institution:

Dr. Solomon Rodrigues

Tel. No. with STD Code:

0250-2326469

Mobile:

09422385050

Name of the IQAC Co-ordinator:

Prof, Jose George

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 submitted to NAAC on 20/03/2009
- ii. AQAR 2008-09 submitted to NAAC on 01/10/2010
- iii. AQAR 2009-10 submitted to NAAC on 01/10/2011

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	----	UGC-CPE	-
DST Star Scheme	-----	UGC-CE	-
UGC-Special Assistance Programme	----	DST-FIST	-
UGC-Innovative PG programmes	----	Any other (<i>Specify</i>)	-
UGC-COP Programmes	----		

2. IQAC Composition and Activities

2.1 No. of Teachers	04						
2.2 No. of Administrative/Technical staff	03						
2.3 No. of students	Nil						
2.4 No. of Management representatives	01						
2.5 No. of Alumni	Nil						
2.6 No. of any other stakeholder and community representatives	Nil						
2.7 No. of Employers/ Industrialists	Nil						
2.8 No. of other External Experts	01						
2.9 Total No. of members	09						
2.10 No. of IQAC meetings held	02						
2.11 No. of meetings with various stakeholders:	Faculty 03						
Non-Teaching Staff	-	Students	--	Alumni	Nil	Others	02

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Quality related information

2.14 Significant Activities and contributions made by IQAC

- IQAC has taken initiative in working out modalities of UGC affiliation and took initiative in liasoning.
- Programmes planned and more students enrolled for extension activities.
- CBGS system was explained to the students through the faculty members.
- Faculty were encouraged to pursue research projects.
- Office network to be consolidated to for handling semester pattern and examination work.
- Initiate the online internal tests.
- M.com course planning initiated with in house experienced teachers
- Strengthened Sports & Cultural activities
- Support system developed to resolve technical issues relating to new softwares of the university
- Worked as a support system for departmental and college seminars and workshops
- Placement cell functioning systematised
- NCC, NSS, DLLE department worked with new projects

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	
1. First priority to be given to complete UGC affiliation formalities.	UGC affiliation procedure initiated under the leadership of the Principal.
2. More enrollments in NCC, NSS, DLLE for further expansion of these activities.	Programmes planned and more students enrolled.
3. Need M.com course to be with the commerce faculty	Senior Commerce faculty were allotted work load for conducting the M.com courses.
4. Extra orientation to students regarding the semester pattern and the credit based grading system.	Subject teachers explained the CBGS system.
5. Motivate faculty to undertake minor and major research projects.	Teachers took up projects.
6. Promote office net work to handle the semester system and examination pressures.	IQAC initiated the office staff about the new semester system.
7. Initiate online examination for internal test.	Faculty taken into confidence for online system.
8. Identify easier ways of	

<p>conducting the online exam including out sourcing the same.</p> <ul style="list-style-type: none"> • A felt need for extension of the staff common room for more space with necessary accessories. • More qualitative and innovative departmental activities to be initiated 	<p>Outsourced the online exams</p> <p>New staff room proposed.</p> <p>Students' assignments, projects / ppts / exhibits / group discussions / debates/ quiz / poetry recitations / essay writings undertaken.</p>
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* Attach the Academic Calendar of the year as Annexure. – Hand book copy / Prospectus

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>Expediting the various plans and schemes put forward by the IQAC</p> <ol style="list-style-type: none"> 1. Teachers to be deputed for participation and presentation in workshops, seminars and conferences 2. NSS and RD camps 3. Better teaching and learning resulted in academic success 4. Cleanliness of the premises 5. Active women cell and awareness on health and hygiene. 6. Better coaching in Sports and cultural event 7. Other regular programmes to continue including those mentioned in action plan
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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			03	
UG	02		05	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		08	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per University decisions and norms

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	29	17	10	01*	01

*Principal (no professor post allotted)

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	--	--	--	--	--	--	--	01	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	23
Presented papers	07	28	03
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Projectors used in the class room, presentations, group discussions, practical and oral tests.

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Class test, MCQ, Question Banks, Bar coding, ,for university exam

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	GRADES					
		'O'	'A'	B	C	D	E
F.Y.BCOM	639	01	56	111	119	49	06
F.Y.B.A.	222	--	20	32	46	22	06
F.Y.B.M.S.	58	--	31	13	04	--	---
F.Y.B.A.F.	65	12	39	08	01	--	--
F.Y.B.B.I.	57	01	28	17	--	--	--
F.Y.B.SC.IT.	87	14	33	04	02	--	--
F.Y.B.F.M.	--	--	--	--	--	--	--
S.Y.BCOM	538	--	17	78	87	83	16
S.Y.B.A.	165	--	17	40	38	23	14
S.Y.B.M.S.	60	05	32	15	03	01	--
S.Y.B.A.F.	56	01	24	12	04	01	--
S.Y.B.B.I.	38	04	14	07	04	--	--
S.Y.B.SC.IT.	42	17	25	15	03	02	--
S.Y.B.F.M.	--	--	--	--	--	--	--
Title of the Programme	Total no. of students appeared	GRADES					
		'O'/ DIST	'A' I	'B/C/D' II CLASS	'E' PASS	--	--
						--	--
T.Y.BCOM	497	69	217	140	04		
T.Y.B.A.	266	02	47	120	30		
T.Y.B.M.S.	59	03	38	--	02		
T.Y.B.A.F.	60	19	26	03	--		
T.Y.B.B.I.	08	01	06	--	01		
T.Y.B.F.M.	21	02	18	01	--		
T.Y.B.SC.IT.	85	02	23	--	09		
M.COM		01	09	13	02		
M.A.		--	07	09	--		
M.SC.I.T.		--	--	02	02		

Note: ATKT (Allowed to Keep Terms) details not included in the above list

Grade details

'O' GRADE >70%

'C' GRADE 50 TO 55%

'A' GRADE 60 TO 70%

'D' GRADE 45 TO 50%

‘B’ GRADE 55 TO 60%

‘E’ GRADE 40 TO 45%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

To create awareness among the faculty to maintain attendance records, modulate teaching in accordance with the need of individual students, to assess students according to their potential ability, framing teaching plans, and follow up, filling Self Assessment Form.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	09
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	28
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	01	--	--
Technical Staff	08	01	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC sensitises through the LMC / management stressing the need to promote research activities through grant of funds, duty leave, and library /internet facilities. It tries to create an ambience for favourable work conditions and a healthy environment for teaching and learning.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	-----	-----	-----
Outlay in Rs. Lakhs	----	-----	----	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	20,000/-	01
Outlay in Rs. Lakhs			20,000/-	01

3.4 Details on research publications

	International	National	Others
Peer Review Journals		--	
Non-Peer Review Journals		--	
e-Journals		--	
Conference proceedings		37	06

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS2

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1yrs	ADP University of Mumbai(UGC)	20,000/-	
Interdisciplinary Projects		-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	-- -- --	--	--	--
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other--

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	--	-	-	01	01	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

	02
	11

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	01
-----	---	-----	---	-----------------	---	-----------	----

3.21 No. of students Participated in NSS events:

University level	03	State level	12
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	33	State level	09
National level	20	International level	

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	01
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	-
NCC	07	NSS	13
		Any other	04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The NCC & NSS organised AIDS awareness, women emancipation and gender sensitisation, Thalessemia detection, planting trees and rural development programmes. Banking and financial literacy programme.

Also conducted consumer guidance and cyber crime , Eco-conservation week, Drive safety Rally, Blood donation camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acres	--	--	11 acres
Class rooms(Platforms)	36	--	--	36
Laboratories(Computers)	32	10	--	42
Seminar Halls	--	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year. (Invertors-02,Batteries-06)	--	54	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	12,12,840	-	--
Others(Cupboards/Chairs)		37		

4.2 Computerization of administration and library

The office and library to be computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8327	1502369	722	75391	9049	1577760
Reference Books	16320	2600220	565	292162	16885	2892382
e-Books						
Journals	51	11,761	---	---	51	11,761
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	32	04			08	04	02
Added	10	10	--			--	--	--

Total	56	42	--			08	04	02
-------	----	----	----	--	--	----	----	----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Internet access in the office, library, and computer lab , staff room . Mentoring done by the staff as and when required .Additional 12 computers were provided.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1, 45,435.00
ii) Campus Infrastructure and facilities	1, 44,889.00
iii) Equipments	82,209.00
iv) Others	3,441.00
Total :	3, 75,974 . 00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information boards were placed in the campus and the building: mentioning the Examination schedules both Internal (within college) and University. Highlighting student achievements .Focussing on Departmental and Extramural activities and National integration and Women safety measures,

5.2 Efforts made by the institution for tracking the progression

Faculty met ex-students on different occasions and enquired of their job status and involvement, provided counselling and guided them for further studies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3221	163		

(b) No. of students outside the state

(c) No. of international students

Men		Women											
		No	%			No	%						
		1696	50			1688	50						
		Last Year								This Year			
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total		
2927	61	101	220		3309	2951	82	126	223	02	3384		

Demand ratio 1.58:1 Dropout % 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The faculty invites experts from various arenas to address students about different enterprises and career opportunities. Faculty members and also the DLLE tries to coach students for competitive examinations.(UPSC-MPSC). Also relevant books are available in the library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Faculty members guide the students on subject/career choices and also offer counselling for the seekers whenever it is asked .

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			--

5.8 Details of gender sensitization programmes

Women’s Cell had conducted workshops and seminars with local hospitals. Eminent Doctor’s (Gynaecologists) were invited to address girl students on women’s’ issues. Gender sensitisation programmes with both boys and girls were taken up, along with Documentaries, Slide show and Question- Answer session. Social sciences and literature ,cultural department ,NSS,NCC---- conducted gender sensitisation workshops . Women’s Cell celebrated the ethos of global citizenship and gender sensitization programmes with the presence of a team of 17 Japanese sophomore girl students and staff from Seinsen University, Japan.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	12	5605
Financial support from government	44	3,28,680
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

SWAPRAKASHEN DIPPYATAM (Let thy Light Shine)

St. Gonsalo Garcia College is committed to the integrated development of the youth, for individual and societal transformation through education and self realisation.

6.2 Does the Institution has a management Information System

Yes, the students and staff give feedback through class representatives, staff – secretary, HODs.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus as recommended by the Mumbai University is adhered to. The strategies adopted:

Plan the additions or deletions required in the future development of the syllabus (communicate to the Board of Studies)

6.3.2 Teaching and Learning

1. Planning syllabus on monthly basis helps to finish in time.
2. Chalk & Talk, Questionnaires, PPT, group discussion, assignments.
3. Implement improvement in students' performance
4. Corrective teaching
5. Appraisal of performance

6.3.3 Examination and Evaluation

1. Examination dates announced in calendar of events.
2. Additional examination for students who missed their exam
3. Supervision charts displayed on notice boards
4. Time allotted for evaluation of paper
5. Faculty from other colleges invited for Moderation

6.3.4 Research and Development

1. Faculty participating in workshops, seminars, and research projects granted duty leave\ registration expenses
2. Encourage teachers to do PHD
3. Help the teachers to get minor project funding from the university

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Up gradation of library systems,
2. Lecture rooms to be provided with Projectors
3. Utilise the Library funds for new books and Journals.

6.3.6 Human Resource Management

1. Sensitise teachers towards Quality culture aiming for excellence.
2. Staff members assigned task on the basis of aptitude, attitude and skills

6.3.7 Faculty and Staff recruitment

1. For new appointments preference given to fully qualified faculty.
2. Advertisements and other formalities are followed as stipulated by University.
3. List of interviewed candidates are kept for filling emergency vacancies.

6.3.8 Industry Interaction / Collaboration

1. Departments conduct industrial visits periodically
2. Industrial experts invited for seminars workshops and student interaction

6.3.9 Admission of Students

1. Online admissions procedure followed
2. Admission committee scrutinises the applications

Teaching	LTA/ Gifts given by authority
Non teaching	LTA/Gifts given by authority
Students	Group insurance/scholarships//bus

6.4 Welfare schemes for and railway concessions

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Local Inquiry Committee	--	--
Administrative	--	--	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. First year / second year examinations/paper setting /evaluation/moderation and declaration of results are conducted by the college

6.11 Activities and support from the Alumni Association

No official Alumni ,but batches of ex-students meet-together for NCC on 15 Aug & 26 Jan. and motivate the new cadets and share their experiences outside the college

6.12 Activities and support from the Parent – Teacher Association

Parents and teachers meet the Principal and concerned teachers regarding progress of their ward

6.13 Development programmes for support staff

1. Computer training given to the support staff.
2. Encourage staff to complete short term courses. And also take up further studies

6.14 Initiatives taken by the institution to make the campus eco-friendly

Designer dustbins placed at required spaces as needed by students.
Seating spaces built under trees. Created some gardens patches

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Women's Cell celebrated the ethos of global citizenship with the presence of a team of 17 Japanese sophomore girl students and staff from Seinsen University, Japan.
- 2) Cultural Department commemorated latent talent among the youth ,the college hosted 45th YUVA MOHOTSAV

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The paperwork for UGC funding undertaken
2. For cleaner environ dustless chalks introduced

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1.) Women's Cell celebrated the ethos of global citizenship with the presence of a team of 17 Japanese sophomore girl students and staff from Seinsen University, Japan.
- 2)Cultural Department commemorated latent talent among the youth ,the college hosted 45 th YUVA MOHATSOV.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Organise talks, seminars for students at the college level.

NSS organises Tree plantation programme, NCC organised eco-conservation week. Rural development department and NSS adopted theme of organic farming.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

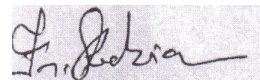
Best Practices and SWOT are in the Annexure

8. Plans of institution for next year

- Finalising the completion of the paper work for the new building.
- To persevere to keep up the academic focus on our results which has been on the rise
- Plan projects for utilizing the UGC benefits which can be acquired for the college, students and staff
- Encourage faculty to use FIP facilities and plan their research
- Upgrading the library information services like e-books, e-Journal etc.,
- Finalisation of the building plan and solve all the technical glitches and get approval from the Municipal authorities
- Continue the trend of obtaining prizes for cultural, sports etc., vii. Sensitizing the student and staff towards women empowerment and use of RTI
- Conduct programme to enable students to familiarize with law and environment consciousness
- Introduce CCTV in all floors to maintain discipline
- Educate teachers on the new Assessment Policy put forth by the U.G.C.(API)

Name Prof .Jose George

Name: Dr. Fr. Solomon Rodrigues



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure (i)

1) Best Practice:

Title of the practice: Women's Cell celebrated the ethos of global citizenship with the focus on women's grooming and education across cultures.

Goal: The women's cell highlighted the beauty of human interactions between separate nations sharing the Oneness of a compassionate humane world. Women's Cell celebrated the ethos of global citizenship with the focus on women's grooming and education.

Seventeen Japanese sophomore girl students and staff from Seinsen University, visited on 8th September, 2014 and interacted with our co-ed students.

Context

The College is a representation of missionary endeavour in Vasai and is historically much relevant to the distinctiveness of its workings. This enabled our Principal Fr. Dr. Solomon Rodriguez to invite Sr. Junko Shioya, Chairperson of Board of Trustee of Seinsen University and Prof. of Department Global Citizenship Studies and Institute of Christian Culture. The challenge that our college faces is to teach our wards proper humane interaction with others. With this objective in mind the women's cell conducted programmes which enabled our learners to be conscious as individual citizens and also groom their personality on invitation by the Principal and the Women's cell -Seventeen Japanese sophomore girl students and staff from Seinsen University, visited the college on 8th September, 2014 and interacted with our co-ed students .

Practices:

1 Our learners are very much limited in their interaction with urban community and also other nationalities .During the interaction with the Japanese students the Women's cell highlighted the fascinating exclusiveness in – dress, food habits, rituals, arts and culture. The guests were greeted by students both girls and boys in traditional attire to the beat of drums and lezim, aarti kumkum, garlands, lamps and dance performances.

1. Various activities were planned taking into consideration the objectives in mind. Spotting the talents and abilities of the students in planning, arranging and the actualisation of each event.
2. The women's cell could motivate enthusiastic and committed participation of our boys along with the girl students.
3. Regular dialogues, interaction with doctors and social workers are held. This helps the faculty to enlighten the students on different socio –economic and cultural issues.
4. Seminars and workshops conducted to introduce to various things which are important for their learning processes.
5. Women's cell also exhibits articles on the wall-paper often conducting elocution, essay competitions on related topics to expand and sensitise their understanding on gender issues and different aspects of life.
6. Facilities for girl students and their special needs are highlighted and requisite actions undertaken.
7. Girl students are encouraged to compete at all levels and honoured in the college during annual college functions.

8. Yearly a girl student of the college is honoured with Pandita Ramabai prize, the magazine give photos and achievements of women learners excelling in various streams.
9. Various scholarships and prizes were distributed to the learners

Constrains & Limitation

1. The serious constraint which the college face is the availability of space, time and financial resources..
2. Due to the credit based semester system which demands continuous evaluation of students, paper setting examination evaluation etc .the new building will help infrastructure for particular needs of women's cell.

Evidence of Success

1. The vision of the college women's cell is witnessed in the workings of NGOs and social workers.
2. A few our girls every year could bag credible awards at the university competitions.
3. Many of our girl students are involved with NGOs ,local self government, police force , business enterprise, teaching, banking and finance.

Annexure (ii)

2) Best practices : Cultural Department commemorated latent talent among the youth ,the college hosted 45 th YUVA MOHOTSAV.

Title of the practice : Spotting cultural talent, direct it towards exhibiting at different competitions -- college -district –state –national level which ultimately leads to self learning and self realisation.

Cultural Department commemorated latent talent among the youth the college hosted 45th YUVA MOHOTSAV.

Goal: Along with the pedagogical skill development the focus on the all round development of the student makes the Cultural department oriented to render practical exposure to the learners. Thereby we can allow the students to blossom as individual personalities to seek their competent positions in the world of fine arts – theatre, literature, sculpture, drawing, painting, music-oral-instrumental, elocution, posters-cartooning-rangoli, etc.

Context: students choose the arena of cultural expressions as per their natural latent talents which is often honed by the talented –special coaches and teachers also leading personalities in the particular art .The talent is spotted and directed towards its exhibition at

different competitions at college -district –state –national level will ultimately lead to self learning and self realisation.

Practices:

- 1) The cultural department celebrated the 45 Inter-Collegiate Cultural Youth Festival for Thane Western Zone on the campus, on 7th August 2012. The selection round began at our college.
- 2) A workshop was arranged for students of fine arts by Rachana Sansad college of fine arts.
- 3) Each year our students bag credible prizes at the young talent scout festival in Vasai taluka organised as ‘Vasai Kala Krida Mahotsav in December.
- 4) Our students compete at different fashion shows, group dance competitions, golden voice competition at inter-university, state and national competition.
- 5) Each year we choose a girl & a boy as best students.
- 6) A large number of students across the faculties get the opportunity to work as co-ordinators, comperers /anchors, volunteers etc.
- 7) Our students have shown their talents in films , advertisements and T.V shows.

Constraints & Limitation:

The serious constraint which the college faces is the lack of space for practice sessions – for dance, fashion shows, singing etc.

Regular availability of personnel for coaching and conducting programmes

The student’s concentration is on gaining marks. This sadly makes them gear almost all their activity mainly for theoretical interest.

The domain being totally oriented towards the cultural enrichment and entertainment, the mix of the rural sensibilities and urban awareness is often difficult to balance.

Therefore to introduce modern approaches co-ordinating students visits for participation in different events becomes a serious constraint.

Evidence of Success

1. The cultural department provides the ambience for student and community interactions particularly in the rural areas enabling the department to reach out to the general public.
2. Our students have graced us with noteworthy trophies, prizes, medals at different competitions in varied levels – state, national, international.
3. The student's interaction with the villagers has probably brought in new vistas of approaches in theatre, dance, drama, music and fine arts..
4. The institution has helped in the making of our students become successful theatre cultural fine arts activists entrepreneurs to boost cultural activities . fostering socio –cultural changes.
5. Some students are pursuing their interests n fine arts .

SWOT analysis

STRENGTHS

1. Academic Excellence.--the Faculty facilitates studious, hardworking and capable students to attain excellence in different competencies.
2. Qualified Staff-- enunciates the syllabus as stipulated by Mumbai University
3. Good Discipline ensures proper implementation and completion of work.
4. Concentration on all round development of students
5. Prizes for Cultural, Sports, Academic excellence, certificates trophies, scholarships, championship.

WEAKNESSES

1. The Semester pattern compels teachers to spend a good time in examination activities. It handicaps the faculty from getting involved in other activities.
2. Lack of place for regular practices for cultural activities affects the performers.
3. Lack of space for extracurricular activities also hinders organising student participation.
4. Lack of well equipped Research rooms and conference rooms deters potentiality
5. Lack of good placement system denies opportunities for students

OPPORTUNITIES

1. The new building will help the management to start new courses
2. An assembly hall will help the students to practice for cultural and academic activities
3. Well equipped Library will help foster proper research
4. The awareness of ex-students in developing an Alumnus will help the Image building of the college.
5. With the development of VVMC Palghar zone employment opportunities will open up for the fresher's

CHALLENGES

1. The challenges are related to the changing demands of the community around
2. The dire need is the enhancement of basic language skills of the students
3. Another challenge is to merge the rural and the urban cultural differences
4. To make the syllabus attractive and entirely oriented for student development
5. To sustain the objective of our citizens towards enrichment of knowledge and higher levels of human interaction as enshrined in our constitution

8. Contact Details

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