

IQAC MINUTES OF 2018-19

Minutes:1

Minutes of the IQAC Minutes of the Meeting held on 14 July 2018

Minutes of the IQAC meeting held on 14 July 2018 at 11.00 a.m. in the Principal's Office. The following members were present.

1. Dr. Somnath Vibhuthé (Chair person)
2. Fr. Rajesh Lopes Management representative
3. Mr. George Jacob Industry representative
4. Dr, Cynthia D'costa Local community representative
5. Mr. Richard Vaz Management representative
6. Prof. Jose George Coordinator
7. Prof. Saritha Kurien Teacher Representative
8. Prof. Gatting Koli Teacher Representative
9. Mrs Vimla Rebello Registrar
10. Mr. Chaitanya Veer Librarian

1. The Meeting began by welcoming the in-charge Principal Dr. Somnath Vibhuthé and members of IQAC
2. IQAC coordinator read the minutes of the previous meeting.
3. The committee evaluated the plan for 2018-19
 - Encourage staff and students to use e-resource services of the Library like INFLIBNET, OPAC etc.,
 - The library needs to maintain a register for readers to analyse the reading habits of students and teachers. The best library users to be recognised
 - Organise study tours and visits for students to enhance the practical knowledge
 - Youth employability programme to be conducted and MOU's to be undertaken from prominent service providers
 - Celebrate days of national and international to inculcate nationalism
 - Departments should organise different programmes to imbibe the spirit of unity and oneness among students
 - NCC, NSS, DLLE can hold socially oriented programmes which are relevant for society and students
 - Special training programme for faculty to be organised for preparing and maintaining online class room
 - All courses should prepare their course objectives and course outcome and the same to be published
 - Teaching plan for both the semesters to be completed and submitted to the HODs
 - Distribute responsibility to teaching staff for maintaining records for analysis and implementation

- Ex-students services to be utilised for various academic and co-curricular activities
 - Departments to be encouraged to conduct various seminars for the benefit of faculty and students
 - Each department should take initiative to start add on courses
4. Parents response received were analysed and corrective measures were suggested
 5. The Analysis of study conducted among the students on infrastructure was presented
 6. The new building is almost completed and waiting for municipal approval.
 7. The university results of TY students were presented and discuss the measures to be taken to improve the results

The meeting came to an end by 1.30 pm with a vote of thanks by the chairperson.

Sd/-

Jose George
IQAC Secretary

Sd/-

Dr. Somnath Vibhute
In-charge, Principal

Minutes:2

Minutes of the IQAC Minutes of the Meeting held on 16 March 2019

Minutes of the IQAC meeting held on 16 March 2019 at 11.00 a.m. in the Principal's Office. The following members were present.

11. Dr. Somnath Vibhuthé (Chair person)
12. Fr. Rajesh Lopes Management representative
13. Mr. George Jacob Industry representative
14. Dr. Cynthia D'costa Local community representative
15. Mr. Richard Vaz Management representative
16. Prof. Jose George Coordinator
17. Prof. Saritha Kurien Teacher Representative
18. Prof. Gating Koli Teacher Representative
19. Mrs Vimla Rebello Registrar
20. Mr. Chaitanya Veer Librarian

8. The Meeting began with a prayer by Fr. Rajesh Lopes. The committee congratulated Dr. Somnath Vibhuthé on being appointed as the Principal of the college
9. IQAC coordinator read the minutes of the previous meeting.
10. The co-ordinator presented the Action taken report for the year 18-19
 - 578 books and 22 Volumes of The world book encyclopaedia were donated by Mrs. Rajini Govind Vadhavekar Mumbai and Mr. Jayu Babla, Philanthropist Mumbai respectively.
 - Library organised a book review completion
 - Book Exhibition cum-sale was organised
 - Periodical monthly alert service was started to alert users of latest themes.
 - Best library user award for students was instituted.
 - In house Interdisciplinary **literary forum** 'ANVAY' organised talk for faculty.
 - **MOU** was signed with Techno serve India and Bombay stock exchange for organising skill enhancement programmes for students.

Study Tours and Visits:

- Self financed programmes like BSc IT, BMS, BAF, BBI organised study tours.
- **Department of History** organised exposure visits to Vasai Fort and history exhibition, Manickpur
- **Department of Rural development** organised exposure visits to APMC, Sukh Sampatti Sanvardhak Sahakari society, Dapoli Agriculture University, Collector's office. Superintendent of Police office.
- 40 Students of Psychology and Foundation course also went for study tour.

- **NSS unit :**
- Organised different programmes for volunteers and students on subjects of social concern, national integrity and good citizenship – environmental conservation, Swacch Bharat Abhiyan, 7 day residential camp , tree plantation, yoga, blood donation, Independence and Republic day celebration etc.
- **NCC unit :**
- Regular parade on Wednesdays and Friday
- Led the college on 15 Aug & 26 Jan through special planning
- NCC day was celebrated on 20 December 2018
- **DLLE unit** - enrolled 213 students under 3 different activities – the career project, PAN card making project and Anna Poorna Yojana
- - DLLE organised UDAAN intercollegiate programme.
- **Women Cell** – Organised talks - on Health issues - on human rights day - on women awareness
- Celebrated international women’s day by honouring successful women entrepreneur who were our ex-students

- **Literature Department –**
- Marathi department organised ‘ Samvad Shabdanshi’ by Shabagan Kala sanskrutik parishad.
- Marathi department organised workshop on “Paschim Bharatiya Sahitya Parayavaranche Pratibimb’.
- Marathi department organised study tour to Pune. It also celebrated ‘Marathi Gaurav Din’ by organising a programme called “Sur Bahar’
- Hindi and Marathi department organised ‘ Kavya Mehfil’.
- Hindi department organised ‘Hindi Week’ ‘Hindi Diwas’, ‘Vachan Prerna Diwas’
- English department organised a guest lecture on ‘ Short stories’, visit to ‘Pagoda’ and ‘Bird Park’.
- **Commerce Department**
- Department conducted workshop on Revised Syllabus of TY Bcom Accountancy commerce and Business Economics in association with board of studies in commerce university of Mumbai -23 July 2018 for colleges from Palghar to Dahisar
- Tally course conducted for commerce students
- Organise guidance lecture for Trade Tourism and logistic management
- Organised a seminar on career options in Banking
- Dr. Nandkumar Zambre was awarded PhD. During the academic year
- **Economics**
- Department conducted Elocution competition sponsored by forum of free enterprises
- Organised a one day certificate programme on 4 December 2018 in Capital market and financial market
- **Bsc IT**

- Organised a lecture on Cyber security and ethical hacking
 - Career guidance seminar by Aptech
 - Career in Animation and graphics
 - Visit to Automation expo at Goregaon
 - One day industrial visit to Neel kamal industries at Silvassa
 - **Cultural Department –**
 - **University prizes**
 - 1st Rank in One Act Play
 - 2nd Rank in Skit
 - 3rd Rank in Mono acting
 - 3rd Rank in Collage
 - 2nd Rank in Poster Making
 - National Gold Medal – Ms Ghadi Ruchika and Ms. Mali Kanchan
 - One Act Play ‘ Rangbavari’ won 5 prizes at-
Indian National Theatre Spardha,
Uttung Ekankika Spardha,
Muranjan Ekankika Spardha
Youngstar Ekankika Spardha.
 - Dance troupe won 1st rank at various district and college competitions.
 - **Sports Department-**
 - The college organised various sports days–
 - We hosted Mumbai university inter-collegiate kabadi Competition
 - 3 of our students represented state and national Kabadi competition
 - Volleyball team won first and second prizes in intercollegiate competitions
 - One student represented in International Taekwondo championship 2018 and won Bronze medal
 - Boxing – two students won Bronze medal in Mumbai university intercollegiate competition
 - **Pistol Shooting**
 - 4 boys won bronze medal at university level
11. The meeting discussed the plan for 2019-20
- a. Shifting of library to the new building
 - b. Shifting B.sc IT lab to the new building
 - c. Beautification of campus and shifting of volleyball and kabaddi courts
 - d. Installing a pistol shooting range to the third floor of the new building
 - e. Fixing of benchmarking for various criteria’s on the basis of NAAC Accreditation
 - f. Uploading of previous AQAR in the new format
 - g. Develop a code of conduct for the stake holders
 - h. Orientation for FY Students immediately after the opening day

- i. Sports and cultural activities to be encourage to secure more prizes at university, state and national level
- j. Preparation and submission for NIRF
- k. Preparation and submission of Academic audit report
- l. Obtain funds from various government agencies and UGC fund for library and other infra structure
- m. Obtain registration for Alumini association
- n. Upload various documents to the college website
- o. Analysis the peer team report of the previous NAAC accreditation

The meeting came to an end by 2.00 pm with a vote of thanks by the chairperson.

Jose George
IQAC Secretary

Dr. Somnath Vibhutte
Principal