St. Gonsalo Garcia college of Arts and Commerce, Vasai.

(Affiliated to the University of Mumbai and Accredited by NAAC, B+, 2004, Cycle 1)

Self Study Report 2015

In respect of

SECOND CYCLE RE-ACCREDITATION

SUBMITTED TO

NATIONAL ASSESSMENT AND ACREDITATION COUNCIL
P.O. Box no: 1075, Nagarbhavi, Bangalore - 560072.

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Preface:

Vasai- This green belt is surrounded by the Sahyadri mountains to the east and bordered by Arabian sea to the west. Today it is transforming from rural to an urban ambience, ,incorporated under the newly formed Vasai-Virar Municipal Corporation .This area is growing into an educational hub comprising polytechnic and engineering colleges besides the arts, science, commerce and management institutions. Amidst them St. Gonsalo Garcia College dedicatedly caters to the educational needs of the society.

Although Vasai had many important schools run by different organisations yet till the recent past, there were not many institutions of higher learning. Students from this area had to commute to the Mumbai city earlier to meet their educational needs.

This felt need saw the public of Vasai create a college in 1970's, but that was not enough to meet the emerging needs for higher education. The trust 'Our Lady of Grace' in 1975 opened the Thomas Baptista Junior College and in 1984 the St. Gonsalo Garcia College of Arts and Commerce saw the light of existence.

The foundation stone for the institution of higher education and excellence was laid by The Pope John Paul II on 9th Feb, 1986. Since 1984 the senior college had begun functioning at the premises of the Thomas Baptista Junior College. In 1996 the entire college administration and teaching shifted to the present campus. The, then, Vice-Chancellor of Mumbai University, Dr. Snehelatha Deshmukh inaugurated the new premises in 1997.

Principal's Message

Our college is situated in an environment of 'Green Vasai' formally known as 'Bassein' has been an important landmark from times in the distant past. Surrounded by the Sahyadri mountains to the east, enriched by the alluvial soil of the Vaitarni this beautiful green belt is bordered by the boisterous Arabian sea to the West. This is a place near Mumbai where the sylvan greenery still exists. A place rich with agricultural bounty, hilly and dense forests and coupled with wealth from seas. Our college is near the historic monument 'Bassien fort'.

The college faced a lot of challenges regarding land acquisition which was graciously donated by many who joined us in fulfilling the dreams of higher education.

Presently our college is coming up with a new building which will provides us the place for a larger Library, a bigger auditorium, more spacious and mechanized office, conference hall with modern technology etc., for the development of our institution.

UGC affiliation, Permanent affiliation with the University of Mumbai, many new courses, better staff room, Principal's room, more mechanised system, active IQAC department, organized departmental work were some of the new additions to cite after the last NAAC accreditation.

New Commerce oriented courses and PG courses enabled us to sustain our growth. The college also started the NCC studies - a course started by the university this academic year onwards. The Faculty contribution towards the academic and extra-curricular activities needs to be mentioned.

A few of our faculty completed their doctoral research which created an environment of research and discovery among the teaching community, especially the young. Thus presently around six of our faculty members are into the completion of their doctoral theses.

The college faculty relentlessly involved in the wholesome development of our learners. Our college maintained absolute transparency in the matters of student admission, teaching and learning, examinations and the overall college administration including the finance. They helped in mentoring our students to face challenges in their life. The students were trained even to participate in International competitions and received prizes at various competitions. We were winners of the championships in our university, both in cultural and sports events.

The NCC, NSS, DLL departments equipped the students to be disciplined and serve the society. Rural development of our college also involved in preparing the students with a rural mind to participate in agriculture with a global vision. The participation of these students in various seminars and camps organised at villages gave a direction to their life in various ways.

The multi-directional, the multi-dimensional and the multi purposeful activities offered our institution a new look and a mission.

Post accreditation initiatives

The college obtained Permanent affiliation with the University of Mumbai in the year 19th October 2004.

- The college has obtained recognition from UGC under Section 2f and 12B in the year 2012.

- The College has introduced English as an elective subject at TY BA level and also started B.com (Financial Markets), B.com (Accountancy & Finance), B.com (Banking & Insurance) after the last NAAC accreditation.

- The College has started a few Post-Graduate courses like M.A (Rural Development), M.Com (Financial Accounts), M.Sc. (IT).

- The teachers have undertaken minor research projects from the University of Mumbai.

- The office has automated with new programme for handling different administrative work.

- Biometric attendance system was installed for staff of the college

- The library has been adding requisite books over the years.

- Teachers are provided with cubicles in two Staff rooms, which helps them for preparation of teaching and research.

- The financial transactions of the College office are computerized. College uses Tally for recording and maintaining accounts.

- The Internet facility is provided in the staff rooms for the teaching staff, in the computer labs for students and in the library for the automation.

- The College's new building is under progress which envisages an Assembly Hall, a spacious library, research rooms, conference hall etc. 11 Acres of the college land is covered with strong compound walls.

- The interactive programmes were arranged at department level with other colleges.

- Along with NCC, NSS, the Distance Life Long Learning and extension unit also has started functioning in the college.

- Sports and cultural departments have achieved greater heights, through proper and regular coaching.

- Infrastructural improvements have been done specially in the Area of IT.

- Fire extinguishers were installed at each floor of the building.

- More projectors were bought and three of them were got installed in the classrooms.

- CCTV were installed in the corridors, examination control room, IT and Commerce Computer labs and the Library.

- Prepared a Basket Ball ground for the use of the students and the community members.

- An ARO plant was set for drinking water for students.

- A generator was installed in the college campus for the uninterrupted supply of electricity.

- College maintains a website to inform an intimate the staff, students and other stakeholders.

- Four staff members completed their doctoral research work and conferred with Ph.D degrees from the University of Mumbai. Dr. Arun Mali and Dr. Fr. Solomon Rodrigues in Rural Development, Dr. Somanath Vibhute in Economics and Dr. Fr. Patrick D'Souza in Psychology.

Executive Summary

St. Gonsalo Garcia College of Arts & Commerce

Our college is a Diocesan college, which is run under the management of Roman Catholic Church of Our Lady of Grace Trust having a sole trustee. Diocesan head is the chairman of the college and the sole Trustee is the Managing trustee of the institution. The chairman and the managing trustee frame policies for the institution adhering the rules and regulations of the University and the Government. A board consists of five members viz., the Chairman, Managing Trustee and two representatives nominated by the Chairman who initiate the policy implementation.

Curricular Aspects:

The college strictly follows the Mumbai University in curriculum design. Option for flexibility of programmes exists in the Commerce, Arts and IT faculties. For a commerce student besides the regular, programmes like BCom, BMS (Management Studies), BFM(Financial Markets), BAF(Accounts & Finance), BBI(Banking & Insurance), MCom (Financial Management) are available. The BSC IT students can continue their academic pursuits in Masters with us. In Arts stream several combinations the students can opt for like, History-English, Hindi-English, Histoy-Rural Development, History-Hindi, Marathi-History, Marathi-Hindi, Socio-History, Economics, Economics-English and Masters in Rural Development.

The college has developed a productive centre for Counselling & Personality Development for the benefits of the students and the local community members. The department has conceived and designed its own curriculum. Yearly updating of the curriculum is undertaken basing on the feedback of the users.

Teaching, learning and evaluation:

The teachers are enabled to get their best from their interactions with the University and other organizations participating in academic courses and seminars, workshops and conferences. Some of our staff are members of Board of Studies and also participated as resource persons. A Few are paper setters and Chair persons for the University examinations.

The college gives special emphasis on inculcating ethical values and moral principles in the students at a time when liberal thinking in education is fast gaining momentum.

The achievements of the students in the fields of Sports and Cultural feats at the University, national and international arenas are worth mentioning.

The various departments conduct Seminars, symbosiums, debates, industrial visits and Study tours including talent hunt programmes in order to impart relevant and updated information and also to discover the innate talent in the participants.

The faculty employs technology like the Computer, LCD, Video etc to help the students have a better and concrete understanding of the concerned academic area.

The in-house Commerce magazine called G-commerce helps the student writers not only to gain a deep insight into the subject area but also to acquire the art of journalistic writings and the skills to conduct interviews, which would shape the would be professionals of the media and corporate house in future.

Research Consultancy and Extension:

Different faculties have involved in minor research projects for the Mumbai University under the University Research Subsidy programme.

Teachers of different faculties published research papers at the State and National Conferences conducted at various places under the UGC scheme.

Linguaphone facilities to help in the development of spoken and written English language are available with the college.

A few of our teachers have completed their Doctoral research work during the last five years and have been honoured with the degree by the University of Mumbai and a few others are on their way to completion.

The Rural Development Faculty engages in community development programmes for orienting their students.

Infrastructure and Learning Resources:

The college management is speeding up the construction of the new building to accommodate the needs of the growing student community.

The large playgrounds enable students to excel in various outdoor games and win accolades in university and intra-university, and other competitions at the Zonal, State and National levels.

Despite the lack of space, the college is acquiring new books, magazines and journals to assist our students and teaching faculty to update their academic knowledge and encourage them into research.

The internet facility of the college enhances the faculties to adeptly conduct and assess the unit tests of various programmes. Two staff rooms are provided with Wi-fi facilities and the internet facilities are given to the teachers in their laptops and tabs.

The NCC training through the infrastructural facilities of the college has resulted in a few of them bagging coveted positions as officers in the navy and army.

Student Support and Progression:

Several students of the college are presently holding elevated positions in their career as Financial Managers, entrepreneurs, advertising heads, and Shipping and Export personnel,

professors and principles of school and college. A few of our ex-students are on our teaching staff today.

Scholarships and financial aids are offered to the various categories of our students on the basis of academic excellence, economic condition, cultural and sports achievements.

The college publishes every year the detailed prospectus which covers information on the rules and regulations of the college, programmes and courses conducted by the college, fees structure, free ships , scholarships, faculty members' lists, various college activities, academic calendar that act as a guide to the students.

The college has an Employment cell which invites institutions and organisations to present to our students the courses and career opportunities available with them in India and abroad. The Cell also organises campus interviews for various corporate houses.

The orientation provided to our students on modern techniques of breeding mushrooms, poultry, apiculture, pissiculture, piggery and diary by the RD department creates career and employment opportunities.

Governance and Leadership

The human power requirements, recruiting, monitoring and staff development programmes are done as per the University and state government policies. It co-ordinates all activities through the Local Management Committee and Department Heads who worked in tandem with the Principal. Vice-Principals appointed for various activities support the Principal in fulfilling the non-academic activities while the Heads of departments and Functional Coordinators organise the academic activities.

The college has a grievance redressal cell , the RTI, Anti Ragging Cell and a Women Cell to work for the welfare of the student community. Annual Budgeting for different activities and the

Quarterly presentation of accounts in the Local Management Committee ensure optimum utilisation of the college finance.

The college management is speeding up the construction of the new building to accommodate the needs of the growing student community like more spacious Library and a large auditorium, a Conference Hall with modern technology, and a Research Centre.

Innovative Practices:

Internal audit done by the IQAC helped various departments and activities to find their strengths and weaknesses and to take corrective actions to implement the future course of actions.

The practical orientation offered through projects enables the students to understand the intricacies of Industrial and institutional Accounts

The student-initiated Trade Fest called Kabuka Parant is to dream wild on creative opportunities available in the changing world.

The interactive fest Horizon builds the inter-collegiate relationships among the students of neighbouring colleges.

SWOC ANAYSIS

STRENGTH:

1) Our college caters to a large number of students population n Vasai by offering option for flexibility of programme in Commerce, Arts and I.T.

2) Qualified teachers adapt the syllabus as stipulated by the Mumbai University for better growth of our students. Also some teachers are resource persons, member of board of studies or as chairperson for university exams give an added edge to further the cause of education in this area.

3) Faculties are enthusiastic to attend seminars and take up research activities. Also participate in community development programme through various activities.

4) With the new building in the making the college can add to the facilitating for literary research

and studies. Internet facilities add to the spread of development.

5) Student scholarships and financial aids enable students to attain better participation in academic, cultural and sports fields.

WEAKNESS:

1) The curriculum being stipulated by the Mumbai University there is often constraint to offer certain specific subjects for many bright students.

2) Semester pattern compels teachers to be predominantly involved in exam activities, debarring them from involvement in other activities.

3) Lack of proper research rooms, conference rooms, deters potentiality.

4) Lack of place for rehearsals and practice for all extracurricular activities.

5) Lack of proper placement system denies opportunities for students.

OPPORTUNITIES:

1) With the introduction of new programmes like B.M.S., B.F.M., B.A.F., B.B.I. and post graduation in accounts, rural development, information technology – more student participation can be availed.

2) The new building will help introduce new courses

3) An auditorium / hall will enable practices and exhibition of student talents in academic and culture.

4) Well developed library will help groom research.

5) With the development of VVMC (Vasai-Virar Municipal Corporation) Palghar zone employment opportunities will open up for the students.

CHALLENGES:

1) The changing demand of the community cannot be predicted but some guidelines need to be developed

2) Dire need to develop language skills of the students

3) The rural urban cultural difference are very wide to be bridged quickly

4) To develop the syllabus with proper application of mind which attracts good students to be groomed as world citizens

5) To sustain the aspiration of our people towards enrichment of knowledge and superior understanding of human attainments as enshrined in our constitution

SELF-STUDY REPORT

Profile of the Affiliated / Constituent College

1. Name and Address of the college

Name :	St. Gonsalo Garcia College of Arts & Commerce	
Address :	Behind Vasai Cricket Ground, Vasai (W), Tal. Vasai, Dist: Palghar	
City : Vasai	Pin : 401201	State : Maharashtra
Website :	www.ggcollege.ac.in	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Cecilia Carvalho	O: 0250 2326469 R:0250 2380412	09422385050		drceceliacar@gmail.com
Vice Principal	Fr. Patrick D'souza	O: 0250 2326469 R:0250 2321640			patrick111@yahoo.com
Steering Committee Co-ordinator	Prof. Jose George	O: R: 0250 2331210	09158088102		lissy63jose@gmail.com

3. Status :

Affiliated college	✓
Constituent College	
Any Other (specify)	

4. Type of Institution:
a. By Gender

For Men	
For Women	
Co-education	✓

b. By Shift

Regular	✓
Day	
Evening	

5. It is a recognized minority institution?

Yes	✓
No	

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. (Religious)

6. Sources of funding:

Government	
Grant-in-aid	✓
Self-financing Any other	✓
Any other	

7. a. Date of establishment of the college: **/06/1984** (dd/mm/yyyy)
   b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Mumbai University, Mumbai, Maharashtra.

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	05-11-2012	
ii. 12 (B)	05-11-2012	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

8. **Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes	✓
No	

If yes, has the College applied for availing the autonomous status?

Yes	
No	✓

9. **Is the college recognized**

   a. **by UGC as a College with Potential for Excellence (CPE)?**

Yes	
No	✓

10. **Location of the campus and area in** sq.mts:

Location *	Semi Urban
Campus area in sq. mts.	11 Acres
Built up area in sq. mts.	4140 sq.mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. **Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

Auditorium/seminar complex with infrastructural facilities		
Sport Facilities	Play ground	✓
	Swimming Pool	
	Gymkhana	✓
Boys' Hostel	Number of Hostels	---
	Number of inmates	---
	Facilities	---
Girls' Hostel	Number of Hostels	---

	Number of inmates	---
	Facilities	---
Working Women's Hostel	Number of inmates	---
	Facilities	---
Residential facilities for teaching and non- teaching staff		---
Cafeteria		✓
Health centre	First Aid	✓
	Inpatient	---
	Outpatient	
	Emergency Care facility	---
	Ambulance	---
Health centre staff (Qualified Doctor)	Full Time	---
	Part Time	---
Health centre staff (Qualified Nurse)	Full Time	---
	Part Time	---
Animal House		Not required
Biological Waste Disposal		Not required
Generator		✓
Solid waste Management		--
Waste water management		--
Water Harvesting		--

12. **Details of programmes offered by the college (Give data for current academic year)**

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under- Graduate	B.Com	3 years	H.S.C.	English	1732	1732
		B.A	3 years	H.S.C.	English/Marathi	1080	656
		B.M.S	3 years	H.S.C.	English	186	182
		B.Com (FM)	3 years	H.S.C.	English	120	26
		B.Com (A&F)	3 years	H.S.C.	English	186	180
		B.Com (B&I)	3 years	H.S.C.	English	180	156

		B.Sc.IT	3 years	H.S.C.	English	360	260
2	Post-Graduate	M.Com	2 years	B.Com	English	126	113
		M.A.	2 years	B.A.	English/Marathi	80	73
		M.Sc.IT	2 years	B.Sc. IT	English	40	24
	Integrated Programmes PG	NA	NA	NA	NA	NA	NA
	Ph.D.	NA	NA	NA	NA	NA	NA
	M.Phil.	NA	NA	NA	NA	NA	NA
	Ph.D	NA	NA	NA	NA	NA	NA
	Certificate	NA	NA	NA	NA	NA	NA
	UG Diploma	NA	NA	NA	NA	NA	NA
	PG Diploma	NA	NA	NA	NA	NA	NA
	Any Other (specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the college offer self-financed Programmes?

Yes	✓
No	

If yes, how many?   08

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	03

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	History	√		
	Rural Development	√	√	
	Sociology	√		
	Economics	√		
	English	√		
	Hindi	√		
	Marathi	√		
Commerce	Commerce & Accountancy	√	√	
Any Other (Specify)				
B.Sc. (IT)	Information Technology	√	√	
BMS	Management Studies	√		
B.Com	(Financial Markets)	√		
B.Com	(Banking & Insurance)	√		
B.Com	(Accounts & Finance)	√		

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)**

    a.   annual system   [   ]

    b.   semester system   [✓   ]

    c.   trimester system   [   ]

17. **Number of Programmes with**

    a.   Choice Based Credit System   [   ]

    b.   Inter/Multidisciplinary Approach   [   ]

    c.   Any other (specify and provide details) [   ]

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

    Yes [   ]   No [√]

19. **Does the college offer UG or PG programme in Physical Education?**

Yes ☐   No ☑

    c.   **Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes** ☐ **No** √

20. **Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Nonteaching staff		Technical staff	
	Professor /Principal		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	1	_	5	5	9	10	8	10	8	_
Yet to recruit	_	_	_	_	_	_	1	_	1	_
Sanctioned by the Management/ society or other authorized bodies *Recruited*	_	_	_	_	4	13	_	1	1	1
Yet to recruit										

  *M-Male *F-Female

21. **Qualifications of the teaching staff:**

Highest qualification	Principal/ Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-					
Ph.D.	1	-	3	2	2	-	8
M.Phil.	-	-	2	2	1	3	8
PG	-	-	-	1	5	6	12
Temporary teachers							
Ph.D.	-	-	-	-	1	-	1
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	3	13	16
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	1	1	2

22. **Number of Visiting Faculty /Guest Faculty engaged with the College.** - 16

23. **Furnish the number of the students admitted to the college during the last four academic years.**

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	31	31	41	37	30	31	40	42
ST	60	37	69	34	50	52	69	59
OBC	345	409	211	207	118	102	101	114
General	978	1032	1287	1315	1400	1379	1352	1381
Others	68	121	50	56	80	68	79	86

24. **Details on students enrolment in the college during the current academic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	3010	208	-	-	3218
Students from other states of India	20	1	-	-	21
NRI students	-	-	-	-	-
Foreign students	-	1	-	-	1
Total	3030	210			3240

25. **Dropout rate in UG and PG (average of the last two batches)**

UG | 4% | PG | 5 %

26. **Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) **including the salary component** | Rs.19363/-

(b) **excluding the salary component** | Rs.3254/-

27. **Does the college offer any programme/s in distance education mode (DEP)?**

Yes ☐   No ☑

28. **Provide Teacher-student ratio for each of the programme/course offered**
    NA

29. Is the college applying for Accreditation :

Cycle 1 ☐ *Cycle 2* ☑ *Cycle 3* ☐

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**
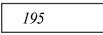
   Cycle 1: 16-02-2004 **Accreditation Outcome/Result**….B+...

   * Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

235 days.

32. **Number of teaching days during the last academic year**
   (Teaching days means days on which lectures were engaged excluding the Examination days)

195

33. **Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC** 17/12/2005

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

   i. AQAR 2007-08 *submitted to NAAC on* 20/03/2009

   ii. AQAR 2008-09 *submitted to NAAC on* 01/10/2011

   iii. AQAR 2009-10 *submitted to NAAC on* 01/10/2011

   iv. AQAR_2010-11 *submitted to NAAC on* 30/01/2015

   v. AQAR_2011-12 *submitted to NAAC on* 30/01/2015

   vi. AQAR 2012-13 *submitted to NAAC on* 30/01/2015

   vii. AQAR 2013-14 *submitted to NAAC on* 14/02/2015

35. **Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

Criterion I: Curricular Aspects
1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Mission statement

SWAPRAKASHEN DIPPYATAM (Let thy Light Shine)

Vision statement

To provide the rural youth higher education aimed at academic excellence coupled with over all character formation through moral, ethical and spiritual values inculcating the spirit of research and discovery, to orient in skills, to ensure employment and self-sufficiency through various courses to enhance essential human resource development for the overall improvement of life which lead to nation building.

Vision

St. Gonsalo Garcia College is committed to the integrated development of youth for individual and societal transformation.

Objectives

1. To offer higher education to the needy without the distinction of caste and creed.

2. To imbibe students with the culture of decency and dignity enabling them to establish themselves as citizens with educational, intellectual, moral, spiritual integrity and sincerity.

3. To enable training and access to relevant fields of interest and talents.

4. To help students access job opportunities in Vasai and outside

5. To avail opportunity through the syllabus and extra-curricular activities to develop awareness and understanding of the plethora of avenues available.

6. To motivate the staff, to develop their creative potential in their respective field of research and development, to provide maximum opportunity to students to enhance their talents.

7. To encourage the staff and students to co-ordinate their skills and abilities for enhancing their creative expression.

The mission and vision statements are read in the morning assembly and displayed on boards. It also conveys to the students, staff, and others through various curricular, co-curricular and extracurricular activities, publishing through the website prospectus, the college magazine GARCIATES and interface meet with parents /students/ alumni.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

1) The head and the staff of various departments prepare and implement their teaching plans, annual academic calendar, and time-table for the academic schedule. The progress of teaching and learning is reviewed every month through departmental meetings.

2) The Departments conduct regular tests to monitor the progress of the students.

3) To acquaint students with advanced knowledge, techniques and skills through seminars educational tours.

4) Use of modern teaching aids – Computer, Internet, L.C.D. projector, digital program on various subjects.

5) The departments run club activities to ensure academic, cultural and personal developments of the students.

6) Wall Paper activity

Sr. No.	Department	Title of wall paper
1	Marathi	*Nirmiti*
2	Hindi	*Beej*
3	Economics	*Arthniti*
4	Commerce	*G-Commerce*

7) Exhibitions –Economics, History, Marathi, Hindi, N.S.S, N.C.C.

8) Group Discussion / Seminar – Commerce, Economics

9) Celebration of various days/Year:

Sr. No.	Date	Activity
1	26th January	Republic Day
2	6th February	Founder's Day
3	27th February	Marathi Bhasha Divas
4	8th March	International Women's Day
5	1st May	Maharashtra Divas
6	5th June	World Environment Day
7	6th august	World peace Day
8	15th August	Independence Day
9	5th September	Teachers Day
10	14th September	Hindi Divas
11	1st December	World AIDS Day
12	1 st Dec. - 7th Dec	Road Safety Week

Other than the above the college celebrated traditional day, rose day, Black and white day, Saree day, chocolate day, friendship day, annual day, farewell day, sports day and cultural feast

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

As per Maharashtra University Act 1994 and University Statute through Board of Studies syllabus committees are formed for different classes for all subjects to design syllabi. The draft syllabus is made available to the colleges. This is done through workshops conducted at various areas for cluster colleges. Copies are also made available to various colleges. Group discussion is conducted for teachers before or during start of the implementation for the effective translation of the curriculum and improving teaching practices. The List of reference books for the newly designed syllabus is informed to the colleges via net

Our college also actively participates in these processes; some of our faculty are in the syllabus committee and also as resource persons for various programmes. Workshops/Group discussions are conducted for teacher/s before or during the start of the implementation of the programmes. For the effective translation of the curriculum and improvement of teaching practices the reference books are procured.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

1. The Faculties prepare Teaching plan at the beginning of the year / semester
2. The teaching plan is divided on the basis of time-table, month wise and week wise

3. The department meeting helps the faculty to evaluate the implementation and do the necessary corrections, if any, required

4. Semester wise class tests and assignments were given to the learners based on the syllabus

5. Students were asked to make presentation on various topics using PPT

6. The forums run by the departments conduct various seminars and workshop related to their courses

7. Departments offer wall paper assignments to the students, which are then published in their various notice boards

1.1.5 How does the institutional network interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

1. The Faculty plans study tours to various institutions taking into consideration of the curriculum.

2. New books, journals, magazines periodicals and CD's are obtained from different sources and circulated among the learners

3. Departmental Forums invite NGOs and associations to interact with students on specific topics and issues

4. The Faculty attends courses conducted by outside agencies and organisations

5. Faculties Prepare booklets, charts, and power point presentations.

6. Campus Interviews are organised for placement of the students in business sectors.

7. The college outsources the conduct of online examination to experts in the field

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff

members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

B.O.S. members, Mumbai University , Mumbai.

Sr.No.	Name	Subject
1	Dr. Arun Mali	Rural Development
2	Dr. Domnic lopes	Rural Development
3	Dr. A. N. Pande	Hindi

Syllabus framing sub - committee members, University of Mumbai, Mumbai.

Sr. No	Subject	Faculty Name
1	Macro Economics For M.A part 2/ Indian Financial System of T. Y. B. A.	Dr. Somnath Vibhute
2	Regional Economics	Prof. Sujata B. Kulkarni
3	Hindi	Dr. Pande
4	Rural Development	Dr. Arun Mali

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If ‗yes‘, give details on the process ('Needs Assessment‘, design, development and planning) and the courses for which the curriculum has been developed

The college has developed a productive centre for Counselling & Personality Development.

The college felt the need of a proper curriculum for the development the students and the local community members. The camps conducted regularly in the college enable the department to design its own curriculum, called Human Self hood development.

Yearly updating of the curriculum is undertaken basing on the feedback of the users.

The curriculum is used in training programmes conducted inside and outside the campus

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The university results showing the performance of the learners are analysed. Class tests and tutorials enable the faculties to reorganise the delivery of the curriculum to achieve the objectives

1.4.1 Feedback system

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The interaction of the faculty members with the board of studies and the deans of the faculties help them communicate the feedback to the university

Reports on the feedback of students are given to the faculties which communicate the suggestions on delivery of curriculum

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If yes how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes. It is communicated through BOS members to the university.

Personality development department collect feedback from the participant after each programme and the same is used for the further development of the curriculam

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

1. M. Com in Accountancy

2. B.Com (Accounts & Finance)

3. B.Com (Banking & Insurance)

The demand for commerce courses is found increasing among the youth of Vasai because of the professional prospects. The applicants for commerce courses suddenly surged in number. To enhance the academic excellence on one side and on the other better employment opportunities of the young generation the management decided to introduce the various courses in Commerce

1.2   Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college gives the choice to study different programmes by offering a number of course combinations. The following courses are offered by the college:

F.Y.B.A

Compulsory courses

1. Foundation Course

2. Communication Skills in English

3. Compulsory Language : Marathi or Hindi

Optional Papers : (A student has to choose any one group from the following)

Group – A: ENGLISH MEDIUM

1. History   : History of Modern Maharashtra

2. Sociology   : Foundation of Sociology

Or

2. English Literature: Introduction to literature

3. Economics: Micro Economics

    Or

    Psychology: General Psychology

GROUP –B . Marathi Medium

1. Optional Marathi:

2. History : History of Modern Maharashtra

Or

3. Optional Hindi

4. Economics: Micro Economics

5. Or

6. Rural Development: Introduction of Rural Development

GROUP –C . Marathi Medium

1. Optional Marathi

2. History : History of Modern Maharashtra

3. Rural Development: Introduction of Rural Development

S.Y.B.A.

COMPULSORY PAPERS

1. F C.: Foundation Course - II

2. C. D.: Community Development

Optional Papers

1. History –II Landmarks in World History

2. History _ III Ancient India upto 1000 A. D.

3. Economics – II Macro Economics

4. Economics- III Indian Economy

5. Marathi – II : (novels/travelogue)

6. Marathi – III : VaicharikNibandh

7. Psychology –II : Social Psychology

8. Psychology – III: Discovering the lifestyle

   Optional Hindi- II

   Optional Hindi - III

9. Rural Development – II Rural society & its development

10. Rural Development – III Rural Administration & laws related to Rural De velopment

11. Sociology – II Sociology of India

12. Sociology - III Human Development

13. English Literature- III

14. English Literature - IV

T.Y.B.A.

1. History/Optional Hindi

2. Economics/RD

3. Sociology/ English Literature/ Optional Marathi

   a. Economics Major (Six Papers) offered at T. Y. B. A. Level

1. Economics Major with six papers in Sem – V & VI

1. Advanced Economic Theory

2. Growth and Development

3. Indian Financial System

4. Research Methodology

5. International Economics Policy and Practice

6. Export Management.

Various options provided under Commerce faculty

1. B.com (Accounts stream)

2. *B.com (Banking and Insurance)

3. *B.com (Accounting and Finance)

4. *B.com (Financial Markets)

5. *BMS (Management Studies)

NCC cadets can opt for NCC studies the newly introduced course in the place of Foundation course for I Year and II Year

*Non Aided Courses

 Enrichment courses :1 (personality development programmes)

 Certificate courses   : 1 (Training Programme for Human Personhood Enhancement)

The college issue certificates to students who successfully complete the personality development camps conducted by the department of counselling, personality development and value education.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If_yes give details.

As the college is affiliated to University of Mumbai which stipulates criteria for the award of a degree and the concept of twinning or dual degree is yet to be introduced by the University and no such provision is availed in the affiliated colleges.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

1) Offering number of subject combinations to provide academic flexibility to the student (details are given in 1.2.1above)

1.2.4 Does the institution offer self-financed programmes? If ‗yes‗, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes. College offers the following Self Finance Courses.

1. B Com. in Management Studies – BMS

2. B Com. in Banking and Insurance – BBI

3. B Com. in Accountancy and Finance – BAF

4. B Com. in Financial Markets - BFM

5. M. A. in Rural Development

6. Master of Commerce [Accountancy & Finance]

7. M. Sc - IT [Information Technology]

The Fee structure for paying students is given by the University and approved by the Government of Maharashtra. For SC, ST, OBC, SBC, NT, and EBC students the fee structure

is subsidized according to the scholarship and the other norms laid down by the government from time to time.

The appointment of teachers and their salary payment is as per the rules and regulations of UGC, the Government of Maharashtra and the University of Mumbai.

The details of the fee structure are given in the college prospectus, which is attached herewith.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If _yes' provide details of such programme and the beneficiaries.

The Department of Commerce conducted a short term programme on Tally and account writing. It helped the students to take up account writing of nearby co-operative housing societies.

The Rural Development department and NSS provide training to their students on Organic farming through camps in villages and projects based on Organic farming and allied activities

The Rural development students were also taught in bee-keeping for which they prepared beehives in the college campus

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice, If yes', how does the institution take advantage of such provision for the benefit of students?

The Distant education students can choose the courses and combination according to their choice. The college enables them to shift from the distant to the regular course or help them shift from the regular to the distant mode of education

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

1) The institute allows the staff members to attend orientation courses, refresher courses, short term course, seminars, conferences, workshops and symposia at the national and international levels.

2) The institute reviews teachers' performance through student feedback mechanism.

3) The college arranges study tours and visits by various departments to industries.

5) The college organizes book exhibitions, poster exhibitions, guest lectures, talks related to the curriculum, etc.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

1) The academic programmes launched by the university meet the institution's goals and objectives. Curricula are developed as per the guidelines given by UGC and the university. The regional, national and global trends and needs of the society are definitely reflected in the curricula.

2) Self-development, women empowerment, community and national development are the other aspects which are taken into consideration for the disadvantaged sectors while preparing the syllabi.

3) Economics: Opening of Bank A/c by students, Investment awareness among students by the UTI AMC by inviting their Mobile Van on college campus, Visit of Students to the Bombay

Stock Exchange. Encouraging students to making their PAN cards on campus in association with the UTI Techonology Services limited.

English department Communication Skills Programmes, Everyday English, Script Writing and Acting workshop

Hindi: Communication Skills in Hindi, Celebration of Hindi Diwas, Elocution Competition, Essay Writing Competition,

Marathi: The department organized various events such as the handwriting Competition, Poster Making, Drawing Competition and Essay Writing Competition, Poetry Reading Competition. The plays having family and social entertainment values are shown to students and parents during Annual Day celebration.

4) The topics related to Information and Communication Technology (ICT) have been included in the curriculum of various subjects. Practicals based on Computer Skills have been introduced. Free internet access is provided to the teachers.

5) The students are trained in ICT, Communication Skills, Interview Techniques and Personality Development to compete in the global employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The college has a full-fledged women cell functioning to receive and resolve complaints if comes from the girl students. The college has displayed flex boards indicating members of the MahilaDakshataSamiti and the help line numbers to be contacted in emergency. The College has installed close circuit cameras in porches and corridors of the college. We have separate common room and changing rooms for girl students. In order to enhance learning by applying modern

means of ICT, the college has provided LCD projectors for the departments. LCDs will be installed in class rooms shortly.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students? Moral and ethical values, employable and life skills, better career options, community orientation?

We have a practice of morning assembly every day. It consists of the Morning Prayer and national anthem. It is followed by the thought of the day in which students are told the short stories and instances inculcating values of brotherhood, nationalism, sensitivity towards women, respecting elders, conserving environment, etc. This time is also used to communicate the vision and mission and objectives of the college

1.3.5 Citing a few examples enumerates on the extent of use of the feedback from stakeholders in enriching the curriculum?

The parent teachers meeting requested the principal to keep the gate open for the benefit of students who come late due to unavoidable circumstances

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The college has provided internet facility in the staff room enabling the teaches to building their curriculum plan and its execution

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the university?

The feedback taken from students, staff and eminent persons is communicated to the Board of Studies during CAPs.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‗yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

No.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

3 new programes. The rationale behind introducing these pragrammes is the academic upliftment of the students in their alma-matter and job opportunity to them in various fields.

Criterion II: Teaching Learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The College ensures wide publicity to the admission process by the following means

1) Publishing Prospectus every year.

2) Verbally communicating the information about college, Teaching staff and facilities available in the college to the students studying in reputed Junior colleges in and nearby Vasai.

3) Displaying the admission notification, different events and other achievements at college entrance with the help of movable black boards.

4) All admission processes are purely based on University norms.

Transparency is maintained in Admission process by following ways:

1) Application forms are in serial numbers.

2) Scrutiny of application forms by the admission committee

3) Admission to the demanded courses and subjects on the basis of merit and reservation as per rules and seats available.

4) Notifying the Merit list on the notice boards and allowing enough time for the students to confirm the admission.

5) Allowing the changes in the subjects as per the merit and seats available.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii)

combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

1) Admission criteria and admission process as per the guidelines of the University and the Government

2) Admissions to B.A. Ist Year and B.Com. Ist Year, on the basis of marks in the H.S.C. examination or equivalent.

3) Direct admission to those students who have achieved prizes in sports at Divisional/ State/National level, NCC as well as academic rank holders.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Name of Course	Minimum (%)	Maximum (%)
F.Y.B.A	35%	84%
F.Y.B.Com	35%	89%
F.Y.B.M.S	54%	83%
F.Y.B.Com(A&F)	72%	92%
F.Y.B.Com (B&I)	45%	79%
F.Y.B.Sc IT	45%	83%

2) In the comparison to other affiliated colleges the merit of the minimum and maximum marks are nearly same.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes,

1) Formation of admission committees and changes in the process of the admission as per the review and suggestion of the committees.

2) Maintaining students' profiles for every year to scale/measure the progress of the students and find the strengths and weaknesses.

3) The admission committee looks in to the gender balance, from the same state/other state, gifted children, rural/urban, SC/ST/OBC, women, physically handicapped, economically weaker section, minority community, these factors help in better admission process.

4) This has led to improve the admission process.

For example PG students' mobile numbers, email addresses were collected and groups were made in Whats app and email and updates were informed to the students.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion SC/ST, OBC, Women, Differently abled, Economically weaker sections, Minority community, Any other

1) The rules applicable for the minority institution were followed.

2) Admissions to the above mentioned categories according to the reserved quota.

3) Remedial coaching, competitive examination guidance, placement cells for students.

4) The special concession/exemption in admission and examination fees for economically weaker students.

5) Promoting and motivating minority students to get special government and other scholarships.

6) Providing financial support to the economically weaker students by the institution on need base. For example medical bills of students are paid by the college.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

The Demand for different programmes is nearly equal to all the courses and application for admission is more or less equal. Hence it is not necessary to change the policy.

2.2 Catering to Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

The Institution caters to the needs of differently abled students by following ways:

1) Providing priority in admission

2) Providing and promoting for the Government Scholarships

3) Providing books from library at ground floor in stipulated time period (9.30 am to 11.30 am)

4) Anti-ragging Committee takes care of no harassment

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the Commencement of the programme? If ‗yes', give details on the process.

Yes,

The College asseses the students' needs in terms of knowledge and skills with help of the following:

1) Assessing Student's need of knowledge and skills on the basis of their performance in the H.S.C. Board/ University examinations, Sports, Cultural activities etc.

2) Assessing through the interactions and oral tests at the beginning of the course.

3) Conducting subject wise tests to identify the needs and weakness in the subject of the learners.

4) Judging physical fitness, sports skills and cultural skills by the Sports committee in charge and the Cultural Committee in charge.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? Bridge/Remedial/Add-on/Enrichment Courses, etc.

1) Counselling and guiding the students to improve techniques to come over the weaknesses.

2) Providing extra-coaching on the holidays to the A.T.K.T. students of 2nd and 3rd year.

3) Remedial teaching to the weak students to cope with the course. Slow learners were given special attention trough bilingual lectures and by providing extra coaching, home assignment and personally monitored by individual teachers

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

1) Through active Anti-Ragging, Women's Grievances and Redressal Committee and Mahila Janjagran Samiti (Anti-Sexual Harassment Cell)

2) Through Discipline committee of teaching staff

3) By arranging special guest lectures on these issues

4) Through various activities such as tree plantation, Water Harvesting, Save Girls Movement, and Street Plays

These programmes were initiated by the Management, NSS and NCC units and other college committees.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

1) Identification of Advanced Learners on the basis of H.S.C. Board/University examination results, class room observations

2) Encouragement and motivation to develop their skills through elocution, poster making, essay writing and quiz competitions, exhibitions, etc.

3) Motivation to participate in college/inter-collegiate and inter-university level seminars, group discussions

4) Inculcation of research attitude among the students and encouragement to work on individual projects as assignments

5) New post graduation courses have been started.

6) Additional undergraduate courses for specialized subjects like Banking and Insurance, Accounts and Finance and Financial Markets were started to cater to the needs of Advanced Learners on specialized subjects.

7) Response and suggestions of the ex-students and the parent teacher association were considered for starting various courses.

8) Students' response at the time of admissions is also considered while choosing various programmes.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The drop out no. for the last five years are:

Sr.No.	Class	Dropout rate in %	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
1	B.A		2	3	2	5	3
2	B.Com		4	5	3	3	3
3	B.M.S		2	5	-	3	3
4	B.Sc(IT)		7	15	9	16	9
5	B.Com(A&F)		-	3	3	1	2
6	B.Com (B&I)	-	-	8	4	7	1
7	B.Com (FM)	-	1	3	1	9	4
8	M.Sc (IT)	-	-	4	24	-	25
9	M.A(R.D)	-	-	-	-	2	-
10	M.Com(AC)	-	-	5	1	8	3

1) Teachers maintain attendance record of the students.

2) The information about absentees is communicated to their parents. The parents and students are counselled by the staff members to solve the problems.

3) Teachers provide counselling to students to reduce the dropout rate

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The College plans and organizes the teaching-learning and evaluation schedule by the following strategies:

1) Preparing and publishing Academic Calendars in college prospectus and issuing them to all the departments and coordinators at the beginning of every semester

2) Preparation of Teaching Plan for every semester

3) Preparing semester wise academic performance record

4) Conducting departmental meetings on distribution of syllabi, planning of tests, seminars, projects, field work and study tours etc

Teaching Plans: Teaching plans submitted for each paper involving unit-wise distribution of the syllabi, regular time table, tests, seminars, projects, field visits and study tours

Plan of syllabus completion and revision: Based on academic calendar and examination schedule, a tentative date of syllabi completion is proposed at the beginning of every semester

The college displays the University and college examination schedule on the notice board well in advance and also on the website

2.3.2 How does IQAC contribute to improve the teaching –learning process?

A meeting of IQAC is organized at the beginning of every academic year to discuss the following points:

1) Planning and implementing various improvement activities

2) Collecting, analysing and evaluating API of faculty members

3) IQAC guide faculty members to fill the PBAS forms and suggest ways and means to improve their performance

4) Teachers' evaluation by students were conducted and the performance appraisal of teachers was prepared and submitted for further actions.

5) IQAC conducts faculty meetings to inform the latest development in the academic field.

6) Organising seminars, workshops, conferences, exhibitions, guest lectures of eminent persons from various fields for different departmental activities

7) Suggesting and implementing the measures to improve conduct and evaluation of examinations

8) Suggesting the ways and means to enhance the quality of sports and cultural activities

9) Student evaluation on infrastructure and extracurricular activities were conducted and the reports were submitted to management departments for improvement.

10) Teachers are encouraged to create blogs on internet sites so that the students get the information about lectures, activities etc., with a finger touch on their hand sets

11) IQAC maintains the website of the college

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The syllabus is made alive to the students by introducing those projects, assignments, field visits. Their presentation   in the class rooms makes the syllabus more meaningful and lively.

The NCC, NSS and DLLE, sports, cultural etc of the college play a major role in the life of the students. These organisations prepare students to plan their life in accordance to their preference for e.g. NCC inculcates discipline and a taste for military activities. This in turn helps the

students to opt for army, police and Para-military organisations. The teachers involve, encourage and guide them in this direction. NSS involvement with the NGOs attracts the students having a mind for social concerns. They in turn either work or start similar NGOs. The DLLE caters to career based learning to the students. It helps them to compete in civil service exams. Similarly the sports and cultural departments developed nationally accepted sports men. Even our students could attend and grab prizes. They were later inducted by different public and private sectors. The cultural department could shape up nationally known artists.

 A) Teachers follow the following practices to make the teaching/learning process student–centric:

1. The syllabus is made alive to the students by introducing those projects, assignments, field visits. Their presentation   in the class rooms makes the syllabus more meaningful and lively.

2. The NCC, NSS and DLLE, sports, cultural etc of the college play a major role in the life of the students.

     a. These organisations prepare students to plan their life in accordance to their preference

     b. NCC inculcates discipline and a taste for military activities. This in turn helps the students to opt for army, police and Para-military organisations. The teachers involve, encourage and guide them in this direction

     c. NSS involvement with the NGOs attracts the students having a mind for social concerns. They in turn either work or start similar NGOs.

     d. The DLLE caters to career based learning to the students. It helps them to compete in civil service exams.

e. The sports and cultural departments developed nationally accepted sports men. Even our students could attend and grab prizes. They were later inducted by different public and private sectors.

f. The cultural department could shape up nationally known artists.

3. Use interactive methods to ensure maximum involvement of the learners.

4. Use advanced teaching aids like projectors, computers, web sites etc.

5. Arrange group discussions, student seminars, field visits, study tours, guest lectures, exhibitions and various competitions.

6. Acquaint students with the social and national problems.

B) To contribute to acquisition of life skills, knowledge, management skills and lifelong learning the Institution follows the following strategies:

1) Appointments of highly qualified, skilled staff

2) Promotion of and support to the faculty to contribute their innovative ideas while implementation of the syllabi

3) Special attention given to develop life skills, expression skills while teaching the syllabus

4) Extraordinary achievements of teachers and students are duly acknowledged at annual prize distribution functions.

5) Arrangement of guest lecturers of the educational experts and eminent personalities to impart interdisciplinary knowledge and motivation to the teachers and learners

6) Encourage the faculty to register for Ph.D. degree, to guide research students for Ph.D., during the last five years 2 faculty members are awarded Ph.D. degree

7) Encouragement to undertake major and minor research projects: During the last five years 4 faculty members received major and minor research projects sanctioned by the UGC

8) Support and encouragement to the faculty members to organize and participate in the Seminars/workshops/conferences, during last five years…conferences, seminars and workshops were attended by the faculty, whereas….number of research papers were presented by the faculty in the various workshops, seminars and conferences.

9)Various committees are formed for activities like Women's Cell, Anti-Ragging Committee, Cultural Committee, Discipline Committee etc. for developing their planning, implementation and organization talents.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The College nurtures critical thinking, creativity and scientific temper among the students by the following ways:

1) Promotes the students to participate in the exhibitions and competitions arranged in this institution and by other institutions.

2) Publishes poems, articles, sketches and photographs of the students in the college magazine, and wall paper.

3) Conducts different competitions such as debate, elocution, photography, poster making, essay writing, singing, flower decoration and quiz competition etc.

4) Encourages students to participate in installation event, spot-painting, clay modelling, poster making and rangoli etc.

5) The college arranges and organizes guest lectures on the removal of blind-faiths, awareness rallies, street-plays, to create scientific temper among the students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g. Virtual laboratories, e-learning - resources from National

Program on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The competitions conducted in house and at the intercollegiate, university and inter-varsity enable the institutions to help the students have effective learning experiences. The students were often asked to prepare PowerPoint presentation on various topics and present the same in the class. They were asked to collect information relating to specific topics with the help of internet to ensure that they are through with the use of modern technologies.

Tools available for effective teaching:

Use of charts, maps, models, specimens, audio- visual CDs and DVDs

Use of computers, LCD projectors, Scanners and software along with internet and computer-assisted learning methods

Field visits and study tours to substantiate the theoretical data

Projections of classic films and plays

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Following efforts are taken to keep pace with recent developments in the subjects.

1) Organization of seminars/conferences and workshops.

2) Discussion on recent book reviews.

3) Use of library resources: local/national newspapers, periodicals, UGC and university newsletters and research journals.

4) Organization of lectures of well-known critics and writers for interaction with staff and students.

5) Access to the internet facility.

6) Publication of research papers and articles in national and international journals

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

The College runs following activities for the following purposes:

1) Guidance Cell for competitive examinations

2) Remedial Coaching Classes for academically weaker students

3) NSS and NCC programmes

4) Placement Cell

5) Department of Life Long Education functions in the college

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The faculty members of the institution practice the following teaching-learning methods:

1) Lecture method with graphs, tables, figures, specimens and photographs which are projected on screen with the help of projector or manually shown to them.

2) Interactive method used to seek maximum involvement of the learners. The students are encouraged to come out with their doubts, problems, queries regarding the topic and the subject.

3) Project-based learning methods to study the problems in society, subjects, areas and environment

4) E-learning for better teaching-learning experience

5) Seminars to evolve skills of data presentation, expression and interaction and comprehension of subjects

2.3.9 How are library resources used to augment the teaching-learning process?

The College has a central library.

1) The Central Library provides reference books, journal and magazines in addition to text books. Reference books and text books are issued to the students and staff members. The open-shelf library facility is availed by the students during working hours. At the beginning of every academic year staff members and library staff give guidelines to the students about availability, location, issuing process and use of books and journals.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If yes, elaborate on the challenges encountered and the institutional approaches to overcome these.

Generally the College does not face any problems/challenges in completing the curriculum in time as it plans college activities and time table for classes before the commencement of the academic year. The time table is announced before completion of the admission process. The mid-term review of the completion of syllabus is taken. The syllabus is completed by conducting extra classes on Sundays and holidays as and when necessary.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The College monitors and evaluates the quality of teaching learning by the following ways:

1) Group discussion and internal examinations

2) Collecting suggestions through suggestion boxes

3) Review of the university results

4) Teachers' evaluation by department heads is conducted and suggestions are passed on to the concerned faculty members.

The learners assess the quality of teachers based on five points viz.

1) Knowledge in the subject

2) Class room teaching and communication

3) Sincerity

4) Positive approach towards student

5) Facilitating overall development of students

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The recruitment of teaching faculty is done as per the rules and regulations of the University and the State Government of Maharashtra

Highest Qualifications	Professor /Principal		Associate Professor		Assistant Professor		Total
Permenant Teachers	Male	Female	Male	Female	Male	Female	
Ph.D	1		3	2	2	-	8
M.Phil			2	2	1	3	8

NET/SET					5	4	9
P.G				1		2	3
Temporary	Male	Female	Male	Female	Male	Female	
P.G					4	13	17
Part Time	Male	Female	Male	Female	Male	Female	
P.G					1	1	2

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Efforts taken:

1) Encouragement to the staff to participate in orientation and refresher Courses; teacher-training programmes, seminars /conferences, workshops etc

2) Organization of various training programmes for computer knowledge by the staff of the Computer Department

4) The internet facility to staff has resulted in:

   a. Better results of various examinations

   b. Considerable increase in research activities of teaching staff

   c. Increase in the number of research publications by staff members

   d. Achievement of expertise by some staff members in special fields and facilitation to conduct PG courses in Commmerce successfully.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Deputation of the staff to development programmes :

Academic Staff Development Programmes   3

Number of faculty Nominated

Refresher courses   2

HRD programmes /FIP

Orientation Programmes/Courses

Staff Training conducted by the University

Staff Training conducted by other institutions   --Summer / Winter Schools, Workshops, etc.

1) **Visiting Faculty of the College**

2) **Membership to various bodies**

2.4.4   What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

1) The college felicitates the staff for their extraordinary achievements

2) The college grants study leave and duty leave to the staff as per their requirement

3) The college encourages the staff to submit research proposals for minor/major research projects to UGC and other academic funding bodies.

4) The college promotes the staff for research and publication.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

Marathi Department Principal Dr. Cecilia Carvalho received the 'Adarsh Shikshak Puraskar' 2009-10 of the University of Mumbai.

She also received 'Prakash Kiran Pratishtan Puraskar' (Ahmednagar) for 'Dhaga' a literary collection.

Dr. Cecelia Carvalho of the Department of Marathi received the 'Sushilkumar Shinde Sahitya Puraskar' June 2009.

Also received the 'Sahitya puraskar' for a collection of short articles-Dec.2009.

And 'D.P.Andrews Puraskar – Christi Sahitya Prasarak, Pune –March 2010.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Student evaluation has been done and the analysed results are communicated to the staff by the HODs.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

1. The college follows a transparent evaluation processes

2. An examination committee consists of Teaching and non-teaching staff, conduct the examination under the leadership of Principal (chairman of the examination committee)

3. The dates of examinations are put up on the college notice board in the beginning of each semester.

4. Schedule of examination is prepared in advance and the faculty member are given a copy in the beginning of the semester.

5. Assessed answer sheets are moderated by teachers from the nearby colleges and result sheet is prepared from the moderated mark sheets.

6. Results are declared in time.

7. Students were allowed to apply for verification of their answer papers within a stipulated date.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

1) The university has adopted the semester pattern introduced by the University for all regular courses.

2) University gives the photocopy of answer sheet issued to the examinee on demand.

3) The evaluation reform process is decided by the university. Hence, the college has no freedom for evaluation reforms. But staff members can give suggestions (if any) to the university regarding the evaluation reforms through college.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

1) By notifying and making available University circulars to the staff members and conveying the same information to the students.

2) By allowing the staff members to participate in evaluation reform process, various examination duties, central evaluation process etc as it is mandatory.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

1) Formative evaluation approaches: The Departments conduct unit/surprise test.

2) Summative evaluation approaches: The University conducts semester theory examination for all the courses.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Each department conducts unit tests and results are communicated to the students. Their doubts are clarified upto their satisfaction. The College arranges parents-teachers meetings to communicate the students' progress/achievements and understand their problems, if any. The College gives publicity to the achievements of students through notice boards and yearly college magazine

The college ensures encouragement to the students who secure first and second ranks in the respective classes and subjects in the university examination, achievements in sports, NSS, NCC, cultural events and the ideal student in the College at the annual prize distribution function.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Internal examinations were conducted online test. These test were objective type questions. The computer generated marksheets were made available to the students even the answer sheet were preserved to avoid dispute and to ensure transparency

2.5.7Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‗yes' provide details on the process and cite a few examples.

Yes. The College and teachers evaluate the students' performance with help of feedbacks collected through the unit/surprise tests and the University examinations to identify the weak students and arrange the extra coaching for these students. On the basis of this evaluation the college arranges remedial coaching classes for ATKT and academically weaker students. The previous examination papers are also discussed. Revision of practicals is conducted before the University examinations.

The College and individual teachers use assessment as an indicator for evaluating students' performance, achievement of learning objectives and planning. The College awards prizes in the hands of eminent personality to the students who secure first and second rank in the respective class and subjects in the university examination, achievement in sports, NSS, NCC, cultural event and ideal student in the college and hostel at the prize distribution function every year.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The examinations are conducted by the university and there is a mechanism for Redressal of Grievances regarding evaluation at the university level. College examination follows the same proceedure

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes.

The learning outcomes are clearly stated in the prospectus of the college as well as are highlighted in the college magazine.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

1) By conducting a meeting at the beginning of academic year to prepare Academic calendar, Time table, Teaching plan and planning of tests and examinations. The respective department faculty meet and plan their teaching.

2) By group discussions, cultural events, NSS, NCC camps and programmes

3) By assigning project work for students

4) By planning the departmental student club activities

5) By arranging the guest lectures

6) By organizing blood donation camp, placement camp, residential camp, exhibition.

7) By celebrating various days

8) By planning the study tour and field visits

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The College enhances the social and economic relevance of the courses by following ways:

1) Industrial visit of UG and PG students; industrial training for PG students.

2) Short term courses

3) NSS, NCC, Blood donation camps, rallies, exhibitions, English poetry recitation inter-collegiate competition

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The college collects and analyses data of student learning outcomes on the following basis:

1) Analysis of the University results

2) Achievements in various competition and university examination

3) Placement of students

4) Feedback from students

The institution identifies the barriers of learning with the help of data analysis from above sources and plans accordingly.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?

The examination committee analyses the results of the students and informs the faculty about the areas of concern and discuss with them the methodology of resolving the problems of slow learners and equipping them for further examinations.

2.6.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The following are the graduates' attributes specified by the college:

1) Academic competence
2) Research aptitude
3) Self-discipline
4) Analytical ability
5) Proficiency
6) Moral uprightness
7) Social commitment

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

No.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No.

But IQAC persists in presenting the issues relating research to the management. A few of such issues and solutions are:

1. Lack of space for research room – the IQAC recommended making space for the staff for the academic and research work

The management made cubicles for each staff in the staff room

2. Lack of internet available to teachers –IQAC presented this issue

Management provided two computers in the staff room with internet facility

3.1.3 What are the measures taken by the institution to facilitate smooth   progress and implementation of research schemes/projects?

The College provides the following facilities to the staff for conducting their research work:

1) The college encourages teachers to take up minor and major research programmes.

2) Library access is provided with quality research journals and broadband internet connectivity.

3) Technical know-how is exchanged between various departments.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

1) Students are encouraged to attend and participate in conferences, seminars, workshops training programmes, subject quiz competitions, etc.

2) intercollegiate events are promoted for our students.

3) The college principal has taken initiative to set up Anveshi and 'smanvaya to promote research among the staff members.

4) Our college encourages students to take part in UDDAN, the intercollegiate annual extension festival of life-long learning at different colleges.

5) Field visits for students are organized to acquaint them with the natural phenomena.

6) Study tours to industries to enhance students' theoretical and practical knowledge.

7) The G-commerce of department of commerce give opportunity to students to develop research mind

Autonomy to the principal investigator   Yes

Timely availability or release of resources   Yes

Adequate infrastructure and human resources Yes

Time-off, reduced teaching load, special leave etc. to teachers : No

Support in terms of technology and information needs : Yes

Facilitate timely auditing and submission of utilization certificate to the funding authorities:Yes

 Field visits for students are organized to acquaint them with the natural phenomena.

 Study tours to industries to enhance students' theoretical and practical knowledge.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Sr. No.	Name of the faculty	Subject	No of guiding students	No of projects	Research Collaboration
1.	Prin. Dr. Cecilia Carvalho	Marathi	05	02	
2.	Dr. Dominic Lopes	Rural Development	Completed-06 ongoing-02		
3.	Prof. Dr. Somnath Vibhute	Economics	-	01	
4	Prof. AfegeneTuscano	-	-	03	
5	Prof. Teresa Pereira	-	-	01	
	Prof. Albina Joshi	-	-	01	

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

1. CAS seminar by Dr. Arvind Luhar in the month of Jan. 2014

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Sr. No.	Name of the faculty	Subject	Research Area
1.	Prin. Dr. Cecilia Carvalho	Marathi	Literature
2.	Prof. Teresa Pereira	History	Local Self-Government
3.	Prof.AfegeneTuscano	History	Modern History
4.	Prof. Dr. Arun P. Mali	Rural Development	Rural Co-operatives

5.	Prof. Dr. SomnathVibhute	Economics	Monetary Economics, Banking, Finance, Development Economics, International Economics

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution invite research scholars for conducting seminars and workshops during the last 2 years the following eminent personality visited the college for different programmes and to interact with faculty and students Dr. Aravind Lohar, Dr. Dilip Patil, Fr.Dr. Velinkar, Dr. Regine D'silvra, Principal Dr. Dalvi, Dr. Pawar, Dr. Gorge, Dr. M. Purandare, Prof. Manape, Prof Pandit, Prof. Ghagas, Prof .Mahesh Sathe Chartered Accountant, Dr. Sankhe

The college promotes the interaction of the staff members with eminent scholors and industrialists, academicians to promote research activities.

3.1.9What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The college has recently received 2F /12 B from UGC in November 2012. Hence it could not be availed of earlier.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Since the college has recently received 2F /12 B from UGC in November 2012. The college pursues further possibilities of research and improvement.

3.2 Resource Mobilization for Research

3.2.1   What percentage of the total budget is year marked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

no

3.2.3 What are the financial provisions made available to support student research projects by students?

The College provides the financial support for attending workshops, seminars, paper presentations. College pays the registration expenses to the participants

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

3.2.5   How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The College provides internet facility to the staff doing research

The College computer labs are used by students for their projects and teachers for their research

The college library has standard reference books and Journals which are available to the students as well as staff engaged in research and project work

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If _yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The staff availed university minor research grant for their research work from university

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following research facilities are available in the Departments:

1. High speed broad band connectivity is provided in both the staff rooms. WIFI enabled staff room and library is available in the college.

2. Qualitative references and subject specific journals are subscribed in the library for the use of staff and students.

3. Faculty can use the facility even after the college hours and during vacations

4. Standard reference book are available in the college library

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

We have been trying to make separate and faculty-wise research library in addition to Common Facility Centre.

The new building which has started construction will provide more facilities for research. They are:

1. Spacious Library
2. Exclusive research rooms for the faculty with modern technology
3. Conference rooms

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The Faculty members are trainers and guest speakers in various training programmes in the society. A few examples are:

1. Dr.Fr. Patrick D'sousa who has done research on personality development and value education provides his expertise for other institutions in Vasai and out side Vasai,

2. Dr. Vibuth Somnnath participated in a TV Show on retirement age and uemployment problems based on his research work

3. Sujata Kulkari an expert in Art of Living conduct various programmes for the society on the basis of her studies on 'Yoga'

The ex-students and others are allowed to use the college library and lab after obtaining necessary permission

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

1) Library subscribe for research Journals and books by Indian and foreign authors for the benefit of research students and faculty

2) Internet facility is provided in the college library

3) Library also work as information centre

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The department of Commerce in-house journal 'G-commerce' is published with the help of sponsorship from the local commercial organisations.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product)Original research contributing to product improvement Research studies or surveys benefiting the community or improving the services Research inputs contributing to new initiatives and social development.

3.4.2Does the Institute publish or partner in publication of research journal(s)? If yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes.

The college publishes a bi-annual college level journal published by the Dept of Commerce. The aim of the Journal is to educate the students in the art of writing features, on relevant commerce and industrial issues including the financial. They are also trained to interview personalities like professionals, bank managers, copywriters in the field of advertising and Publicity.

3.4.4 Provide details (if any) of Research awards received by the faculty

Dr. Cecilia Carvalho, award for 'Hindola' a socio literary research on folks songs

Dr. Vibhute Somnath was awarded Phd. Degree for his research paper

Dr. Fr. Partick D'souza was awarded Phd. for his Paper

Prof. Monica Penkar received citation for best paper award at B. K. Shroff College of commerce, in a seminar on Global Financing

3.5 Consultancy

3.5.1Give details of the systems and strategies for establishing institute-industry interface?

The college conduct regular industrial visits.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

College has given freedom to the department to initiate consultancy service. The Department of commerce has started the accounting consultancy for co-operative housing societies. This consultancy,of the department was running for few years. But the same is suspended in the recent past due to the shifting of college from annual pattern to semester based system. The programme need redrafting to suit the semester system

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The rural development and NSS students involves in social upliftment programme with the villagers. A Few students who have undergone training in these departments have started their own NGOs and helping the college in adopting the villages

Department of Counselling, Personality Development & Value education provide value based programmes for the school colleges, and the universities

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Presently college departments provide non-monetary services to the society in organic farming, bee keeping, etc., through NSS and Rural Development

The department of Personality development conduct programmes for institutions and organisations around

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The college allows the concerned department to spend the fund generated for the activities and development of the concerned department

1. The Department of Personality development and Counselling generated funds from their camps and programmes which were spent meeting expenses of the department

2. Department of commerce raised funds through sponsorship of the department Journal and through sponsorship of educational programmes conducted by the department. The department uses the funds for the development of the department and conduct of its programmes

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

1) The heads of the village community are approached and the faculty deputes student leaders to lead the batches of students in realising the planned tasks they undertake –tree plantation , polio vaccination , mahila mandals ,village schools, cleanliness campaign,adaption of eco friendly Chula, organic farming , participation in village development – adult literacy ,health and hygiene. Often there are students from the same village. Student participate in annual programmes like Ganpati Visarjan traffic control , administrative coordination during the elections , conducting marathons , civil defence etc.,

2) The Department of Lifelong Learning has organized Pan-card making camp for the parents and students and helped society to get the important document.

3) The college has contributed to the overall development of the region through NSS and NCC.

4) The college promotes a well-knit institutional network to give service training to students. Such training contributes not only to community development but also ensures value addition to these programmes. The details of the programmes and community services rendered by the students and faculty of the University are outlined below:

5) The Departments of History in collaboration with St Xaviers college organised lecture series on Indian Art and Culture, Architecture, etc. e history students every year.

3.6.2What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college has a committee headed by the Principal for NSS activities.

The main objectives of the NSS committee are:

1) To inculcate the social awareness in the staff and the students,

2) To promote the students for various extension activities such as blood donation, tree plantation, cycle rallies, percolation pits generation, campus cleaning etc.

Following activities were carried.

- The S.Y.B.Com students presented street plays on Consumer Protection Rights, Health and Environment, child labour and exhibitions on topics like Bhopal Gas tragedy, Space and Biotechnology.

- Department of Sociology and Rural Development involve the students with local N.G.Os on different projects/surveys

- The college women's cell staged street play on 'Gender Equality and Gender Justice' in Oct., Peace march on 5th Jan. 2013 to Vasai Police Station as part of the 'Raising Day' celebrations, Suggestion Box for 'Self awareness and Action Day' – 23rd 2013 , a session on 'Health and Women' by Dr. S. Sankhe on 29th January 2013

- Seven day State level special camp on Organic Farming at Kosbad, Dahanu 27th Jan to 4th Feb. 2011.

- 'Women Leadership' a Survey undertaken' in different villages of Vasai taluka during the year.

- The Marathi Department paid homage to poet Shri. Narayan Surve. There was also a poetry recital 'Katha-kathan' from Shri. P.L.Deshpande.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Since its inception there has been a consistant academic progress attained by the college. It has been functioning to the greatest satisfaction of all concerned. The college is known for

discipline. This is obtained through regular attendance and displaying irregular students list, informing the parents about their wards performance, regular moral instructions.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

1) The NSS had adopted a village (Rangaonkoliwada) for the year 2009-14.

The impact of extension programmes are as follows:

1) Social awareness – Inclusive growth, Empowerment, save girl child, HIV aids awareness.

2) Political awareness – Mera vote mera Haq, de-centralization of power, socio-economic change and leadership development.

3) Economic empowerment through self- help groups, Govt. and NGOs schemes., smart investors.

4) Raising consciousness about health and hygiene, environmental issues, save energy.

5) Inculcation of scientific temper and rationality.

6) Use and promotion of rural technology.

7) Attribution of dignity to labor and social service.

8) Spread of literacy.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Those students who have enrolled in NCC can opt for NCC studies a course newly introduced in the college, which carries 100 marks as an option to Foundation Course. NCC, NSS & DLLE

students will get 20 marks every year. This will help them in increasing their total percentage of marks or grade.

NCC, NSS, DLLE presents their achievements photos on Notice Boards and other place at the time of admission to FY classes.

Motivation lectures are kept in the class rooms to encourage students to enrol in these activities

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- NSS equips volunteers for selfless service through the following programs.

- Anti- drug addiction workshop

- Blood donation-blood group test camp in coordination with Sarla Blood Bank

- Peace day celebrations, organizing various events- rally, street plays, slogan-writing, *poster-making etc.*

- Sensitizing students on the need for conservation of environment, with the forest range office, Vasai.

- Aids awareness programme organized for students through different events - debate, power point presentations, essay writing etc .

- Participation of N.S.S. volunteers at various inter university programmes and residential camps ; disaster management camp – Sholapur university, socio cultural fest at Nagpur university, adventure camp at Amravati university, university level, state level and district level camps at Amravati, Nagpur, Thane Zone.

- Road safety awareness program in collaboration with RTO.

- Human rights awareness lectures by eminent speakers.

- Participation in Mayor's Marathon, Vasai – Virar Mahanagarpallika.

- N.S.S. foundation day celebrated on 24th Sept. 2011.

- N.S.S. volunteers participated in State level Republic Day and National Republic Day selection camps.

- Traffic Control duty during Ganpati Visarjan, Cadets donated blood during the blood Donation Camp organized by the NCC/NSS Units of the college.

- The Hindi department organized 'Hindi Divas' on 14th September.

- The students of S.Y.BCOM, the F.C. department enacted street plays at various schools and colleges in Vasai: on Save Water, Effects of tobacco consumption. Exhibition on child labour, women's right, pollution and its effects at the college premises. A survey on HIV awareness was conducted among autorickshaw drivers.

- The Women's Cell of the college organized workshop on 'Gender Issues in India', i) Awareness creation about sexual harassment of women ii) Violence against women in public places, iii) the dwindling girl-child ratio.

- Students of S.Y .B.com with Economics/ F.C. / Psycho conducted a survey on HIV awareness among autorickshaw drivers in Vasai.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

These extension activities have made a significant impact on the community. The NSS unit of the college is involved in extension activities to create awareness about HIV/AIDS, sexually transmitted diseases, importance of breast feeding, addressing issues related to polio, mal-nutrition of children and pregnant mothers and family planning. Such activities

have helped improve the lifestyle of the community, particularly in rural areas and to create scientific temper among the rural population. These programmes have created anawareness about importance of higher education.

The DLLE activities helped students to develop good contacts in society and values of brotherhood, peace, harmony, social responsibility, nationalism, etc are inculcated among our students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

NSS village adaptation programme and the rural development students practical projects and camps

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The Mumbai University's DLLE (Department of Life Long Learning and Extension) jointly works with us in the college.

SEBI and Local Banks coordinate with our commerce and Arts departments to reach out Banking and financial knowledge to our students.

Local NGOs Sakhya, Rihaee, JJ Hospital, Cardinal Gracias Hospital, VVMC and VRACS, Local Police Stations, Kripa Foundation, and other local colleges and churches/schools etc.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Dr. Somnath Vibhute's contribution in organizing university Yuva Diwas was well appreciated by the vice chancellor by awarding trophy to him

3.7Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

On 8th Sept.2012, about 17 Sophomore Japanese students from Seinsen University, Japan along with the chairperson visited the college and interacted with the students. A cultural programme was presented by the college students and various departments of the college participated in showcasing the talents of the students in front of the guests.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The G-commerce Journal of Commerce get sponsor from the community to upgrade the writing skills and the journalistic ability of our students

- Workshop on share markets and Consumer Guidance.

- Commerce department collaborated with the SEBI to introduce students to different programmes.

- A talk on 'Banking as a career' by Mrs. Geeta Andrandes, DGM, Bassein Catholic Co-operative Bank, July 2011.

- Financial Planning',workshop, addressed by Mr. Murali Iyer of the National Institute of Securities Market.

- Advocate Peter Sequeira conducted a seminar on anti-ragging laws on Aug-2011. The programme was chaired by Add.Dy. Judge Mr. Joshi, Civil Judge Mr. Baig and Adv. Sadhana Dhuri.

- A talk on 'Importance of investing at a young age' by Ms. Medha Bendre of UTI Mutual Funds- mobile display van 'Swatantra' on various financial products made available on the campus.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Our college has recently been granted the UGC affiliation so we could not attain the levels of development as stipulated in the question.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-a)Curriculum development/enrichment

We are yet a fledgling college. Our aspirations are yet to take a shape.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The college and its departments of the college try to create linkages and collaborate with the institutions already stated above in question no 3.6.9

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college management's policy on infrastructure is to provide necessary infrastructure to run the faculties efficiently. The college provides space for library, computer lab, NSS, NCC, rooms to effectively run the extra curricular activities

The management also take action to upgrade to the new technology on the basis of demand from departments NCC strong room, Gymkhana- basket ball court, football and cricket ground.

Physical Facilities

The existing building which includes library, computer lab, NSS, NCC, NCC strong room, Gymkhana- basket ball court, football and cricket ground. Room No 36 and Foyer is often used for cultural activities.

4.1.2 Detail the facilities available for

a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The facilities available are:

1. 26 Class rooms (including 3 class rooms with projectors installed)

2. Computer Labs – 03

3. Library reading room

4. Girls common Room

5. Open stage for practice and programme

6. Administration room

7. Three Staff rooms

8. NCC room

9. NSS room

10. Gymkhana

11. Play Ground

12. Volley ball court

13. Basket ball court

14. Badminton Court

15. Obstacle course

The college provides common room for the staff and girl students.

Room No 36 and   Foyer and aisles for cultural activities. The front entry space is taken up for group dance, NCC parade training, exhibition and college related functions.

The college provides spacious, elevated, well ventilated class rooms. For effective teaching and learning 4 LCD projectors, 4 laptops, dustless chalks, computer with internet facility is provided. There are separate IT lab and computer lab for IT and commerce students. Updated reference books, maps in the library, cubicles for teaching staff are provided

The college has a well equipped gymkhana to support indoor and outdoor sports and games. It provides carom boards, table tennis, and chess etc as indoor games. The college also maintains a

football ground, basket ball court, volleyball and throw ball court, badminton court, cricket ground and net practice facility for cricket practice. An obstacle course is maintained for training especially for the NCC cadets.

The college maintains 3 units of N.S.S. and 1 unit of N.C.C. unit for men. During N.S.S. camps yoga training is given for which mats, durries are maintained. First-aid boxes are maintained by N.S.S. , N.C.C., and sports departments. Group insurance facility is also followed by the college with the university.

Health and hygiene centre is also maintained along with the NCC unit. The nearby municipal hospital supports the institution in times of emergencies. Doctors are also called from the neighbouring clinics for handling emergencies.

To get an insight into the practical applicability of theory subjects the self-financing courses organise food mela, industrial visits, contact organizations etc.

4.1.3   How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is   optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

To facilitate optimum uses of infrastructure the college runs the regular and self- financing courses in two shifts i.e. regular and day

Students are allotted time for practice during working days without affecting their lecture hours. During holidays the college makes the necessary provisions for practicing sports, cultural, NCC etc. Necessary equipments for such practice are given.

A campus development committee is formed to guarantee the environmental beauty. This Committee maintains the campus clean and fairly green. Special coaching, prizes and certificates and tracksuits and other sports outfits were given.

The College has won several awards for Athletics for last many years. The cultural team also won many prizes at Intercollegiate and at various events held over all Maharashtra. The sports students are gainfully employed on the basis of their proven sports ability.

To facilitate reading and open access system introduced in the library along with an extension counter.

Regular book fairs were conducted for students and faculty. Various publishers brought their new publications to the fair conducted by the Library.

Basketball and Badminton courts were made. Also football ground has been prepared.

Many new books were added to the Library to support the new program begun.

College Choir was formed and it leads the daily assembly and other cultural activities.

"Nirmiti & Beej" was active in picking up current issues and presenting it in attractive art forms. The Drawing, painting, cartoons etc., spoke to the hearts of Garciates. Notice boards of the departments gave information about the activities of the department and also latest news.

The reading of Mission, Vision, and objectives every day helps students and faculty to understand the institution

A formal grievance redressal Committee was formed to look into the issues brought in by the students. An Anti raging committee too is formed to monitor any incidents.

The College conducts annual picnics for the staff, Teacher's Day Celebration, Traditional Day, Rose Day, Tie and Sari Day etc. Christmas gifts are given to teachers. The authorities grant loans in case of emergencies as a welfare scheme.

Sr. No	Particular	2009-10	2010-11	2011-12	2012-13	2013-14	Total
1	Building	0	0	0	0	0	0
2	Electricals	0	0	0	0	0	0
3	Xerox Machine	255000	0	0	0	0	255000
4	Office Equipments		14500	12500	0		27000
5	Sports Materials	102280	75478	133227	85367	112466	508818
6	Library Books	493708	584296	781490	568531	510496	2938521
7	Science (IT) Labs		75960		0	102500	178460
8	Furnitures	251143	33511	118250	785825	135025	1323754
9	Computers	274400	175250	-	335020	230100	1014770
10	Other Infra.	16000	27980	93800	548614	36150	722544
	Total	**1392531**	**986975**	**1139267**	**2323357**	**1126737**	**6968867**

4.1.4   How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college does not have special facility for students with physical disabilities but during exams their seating arrangements are provided for in the ground floor rooms.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility**

- **Recreational facilities, gymnasium, yoga center, etc.**

- **Computer facility including access to internet in hostel**

- **Facilities for medical emergencies**

- **Library facility in the hostels**

- **Internet and Wi-Fi facility**

- **Recreational facility-common room with audio-visual equipments**

- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**

- **Security**

College is not having a hostel.

4.1.6   What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First aid boxes, hospital alliances, group insurance facility for students, providing blood/ donation cards. Testing of blood group, Thallessemia, hemoglobin, eyecheck, gynecologist talks etc are conducted and arranged for.

4.1.7   Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The institution has staff rooms, girl's room, reading room, a library, research room, administrative office, Principal's room, hall, computer labs, NCC room, NSS room, IQAC room, counselling room, health centre, cooperative store, and separate vehicle parking for staff, students & Visitors, canteen, drinking water.

The infrastructure facilities are put to optimum use by the College authorities by conducting university examinations, grounds made available for societal needs, and former students are allowed to access library facilities.

The college does not have an auditorium however Room No 36 and   Foyer and aisles for cultural activities. The front entry space is taken up for group dance, NCC parade training, exhibition and college related functions.

The College library has 24650 books and subscribes to 44 magazines / periodicals and has added 9246 textbooks, 15410, reference books, 9 journals to the central library .The library is kept open for six days a week. Computerization of the library has begun since September 2003.

Vehicle parking : Separate parking is provided for staff, ladies student and gents students.

Canteen: In the campus there is a canteen, which caters to the various requirements of the staff and students. The canteen is conveniently located and provides a range of food items at affordable rates to students.

Number of benches fitted and *College Katta* are constructed in the green canopy area of the campus for students.

4.2   Library as a Learning Resource

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

A library advisory committee is constituted by the Principal and the HODs. They scrutinise the budget allocated and ensure quality utilisation by buying updated reference books, journals, etc. There is an open library system/demand system available to the students. New books/ Journals/magazines are displayed at the counter. At the open access extension counter of the library student bags are deposited. The general books are stored in see-through cupboards.

The library has 2 computers to facilitate its activities.

The faculty suggests titles, journals and reading materials for library. The library staffs arrange exhibitions of recent publications in coordination with reputed publishing groups for facilitating purchases by the staff.

The library has computerised cataloguing of the books.

The library ensures regular display and exhibits of new purchases in the adjoining room. The library staffs arrange exhibitions of recent publications in coordination with reputed publishing groups for facilitating purchases by the staff.

The library installed CCTV to protect the mis-use of books. Fire extinguishers are also installed for the library.

The library provides the students necessary syllabus and materials like Reference books to enable the students to prepare their assignments, projects, presentations etc.

The institution has 2 computer labs one for B.Sc I.T. and the other for commerce. Computers are installed in office administration, library, IQAC, NCC, Principal's and Vice-principals office. All these computers are updated with necessary hardware and software programs. The college uses Microsoft Office (word, excel, ppt, tally, student enrolment program, results program, and other programs required in the syllabus. Admission and examination form filling is done online. Student records are maintained in the office.

There are 54 computers in the college. The computers in the lab are used optimally by making batches of students so that the B.Sc. I.T. students get 1:1 facility while the B.Com students get 1:3. The computers are connected via LAN in administration office and in the labs. Other computers are independent.

4.2.2   Provide details of the following:

* **Total area of the library (in Sq. Mts.)** –

* **Total seating capacity** - 100

* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

  Working Days   – 7.00 a.m. to 4.30 p.m.

  Before examination days – 7.00 a.m. to 4.30 p.m.

  During examination days –7.00 a.m. to 4.30 p.m.

  During vacation - 7.00 a.m. to 4.30 p.m.

* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

  The library has a reading hall, an extension, reading tables for faculty

4.2.3 **How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Library holdings	2010-2011		2011-12		2012-13		2013-14	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Numbe	Total Cost
Text books	491	59,301	402	48,040	722	75,391	717	81,182
Reference Books	779	3,43,782	1426	6,15,653	565	2,92,162	622	3,20,398
Journals/ Periodicals	53	--	50		46		50	
e-resources	--	--	--	--	--		--	
Any other (specify)								

4.2.4 **Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

4.2.5 **Provide details on the following items:**

* **Average number of walk-ins** - 800

* **Average number of books issued/returned -** 200

* **Ratio of library books to students enrolled -** 2000:3500

* **Average number of books added during last three years**

* **Average number of login to opac (OPAC)**

* **Average number of login to e-resources**

* **Average number of e-resources downloaded/printed**

* **Number of information literacy trainings organized**

* **Details of "weeding out" of books and other materials**

4.2.6   Give details of the specialized services provided by the library

* Manuscripts

* Reference :

* Reprography : Not available

* ILL (Inter Library Loan Service) : Not available

* Information deployment and notification (Information Deployment and Notification): There are two display boards outside the library and display shelves for magazines where latest arrivals are put up.

* Download: Available for the faculty

* Printing: Only available for faculty members.

* Reading list/ Bibliography compilation: Alphabetical order references are maintained in a filing system.

* In-house/remote access to e-resources: Not Available

* User Orientation and awareness: Yes

* Assistance in searching Databases : Provided

* INFLIBNET/IUC facilities: Not Available

4.2.7   Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff is always at the service of the students and staff.

Students are motivated with Library Orientation Program at the beginning of the academic year. For procuring books, the library committee and staff takes suggestions and recommendations of the faculty members and brief the management about the appropriate needs of the library. The journals are procured after studying the needs of respective departments. Students are provided with theses and dissertations to help them prepare for their projects.

Information Centre of the library takes care of storing question papers.

4.2.8   What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

-

4.2.9   Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Yes. The library collects feedback from its users through questionnaires, oral discussions, written-quarries through complaint box. The feedback is analyzed by the library committee and necessary steps are taken and informed to Librarian.

4.3   IT Infrastructure

4.3.1.   Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

Sr.No	Processor	Ram	Harddisk
01	Dual Core(intel)	4 GB	500GB
02	Intel Pentium 4	2GB	80 GB
03	Intel Core 2 Duo	3GB	500 GB
04	Intel Core i3	4 GB	500GB
05	Intel Core 2 Duo	3 GB	160 GB
06	Core 2 Duo	2 GB	160 GB
07	Intel Pentium 4	1 GB	40 GB

Library

Sr.No	Processor	Ram	Harddisk
01	Pentium(R) D	1 GB	160 GB

I.T Lab

Sr.No	Processor	Ram	Harddisk
01	Intel Core i3	4 GB	500GB
02	Intel Core i3	4 GB	500GB
03	Core 2 Duo	2 GB	500 GB
04	Intel Core 2 Duo	2 GB	500 GB
05	Intel Core 2 Duo	4 GB	500 GB

06	Intel Core 2 Duo	2 GB	500 GB
07	Core 2 Duo	4 GB	500 GB
08	Core 2 Duo	2 GB	500 GB
09	Intel Core i3	4 GB	500GB
10	Intel Core i3	4 GB	500GB
11	Intel Core i3	4 GB	500GB
12	Intel Core i3	4 GB	500GB
13	Intel Core i3	4 GB	500GB
14	Intel Core i3	4 GB	500GB
15	Core 2 Duo	3 GB	160 GB
16	Core 2 Duo	2 GB	160 GB
17	Core 2 Duo	2 GB	160 GB
18	Core 2 Duo	2 GB	160 GB
19	Core 2 Duo	2 GB	160 GB
20	Core i3	4 GB	500GB
21	Core i3	4 GB	500GB
22	Core 2 Duo	2 GB	160 GB
23	Core 2 Duo	2 GB	160 GB
24	Core 2 Duo	2 GB	160 GB
25	Core 2 Duo	2 GB	160 GB
26	Core 2 Duo	2 GB	160 GB
27	Core 2 Duo	2 GB	160 GB

Commerce Lab

Sr.No	Processor	Ram	Harddisk
01	Core 2 Duo	1 GB	160 GB
02	Core 2 Duo	1 GB	160 GB
03	Core 2 Duo	1 GB	160 GB
04	Core 2 Duo	1 GB	160 GB
05	Core 2 Duo	1 GB	160 GB
06	Core 2 Duo	1 GB	160 GB
07	Core 2 Duo	1 GB	160 GB
08	Core 2 Duo	1 GB	160 GB
09	Core 2 Duo	1 GB	160 GB
10	Core 2 Duo	1 GB	160 GB
11	Core 2 Duo	1 GB	160 GB
12	Core 2 Duo	1 GB	160 GB
13	Core 2 Duo	1 GB	160 GB
14	Core 2 Duo	1 GB	160 GB
15	Core 2 Duo	1 GB	160 GB
16	Core 2 Duo	1 GB	160 GB

- Computer-student ratio – 3:1

- Stand alone facility-: In office

- LAN facility   -Available   in office, commerce computer lab, IT lab.

- Wifi facility - In staff room

- Licensed software -

- Number of nodes/ computers with Internet facility - 12

4.3.2   Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Two computers and internet facility is made available in both the staff rooms, in   the   IT   lab internet facility is available for students and staff.

4.3.3   What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has LCD projectors of which three are permanently fixed in the class rooms and four are portable for innovative learning practices. IT lab is upgraded with new software to cope up with changes in syllabus as per University norms.

To meet the increasing student growth the college has started the new building construction which will also have a well equipped auditorium and library.

4.3.4   Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

4.3.5   How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Some of the teachers' use computer aided teaching materials. The college provides them with 4 laptops and 7 projectors available for the use of teachers.

Computer aided ppt presentation for staff and students organized by the history department Prof. Joane from St. Xaviers College, Mumbai

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college has made available portable projectors , fixed projectors in 3 of the class rooms. This enables the teachers to expose students to current updates in respective subjects.

4.3.7   Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not Availed

4.4   Maintenance of Campus Facilities

4.4.1   How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

No.	Particulars	
a.	Building	-
b.	Furniture	124382
c.	Equipment	109532
d.	Computers	456070
e.	Vehicles	-
f.	Any other	192397

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

AMC is given to outside agency for maintenance and upkeep of computers on a yearly basis.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment(voltage fluctuations, constant supply of water etc.)?

Annual maintainace contracts are given to the concerned agencies for the upkeep of the equipments, inverters and generator were fixed in strategic points.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

Criterion V: Student Support and Progression

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes,

The College prospectus includes the following information:

1) Mission and Vision statement of the college

2) The courses / Scheme modules

3) The rules and regulations

4) Credit, grade and semester system informations

5) Fee structure

6) Scholarships available

6) Gymkhana, College canteen and other facilities

7) Library facility

8) List of Faculty members and staff

9) Academic Calendar

The college publishes annual magazine.

5.1.2 Specify the type, number and the amount of institutional scholarships/freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college provides various in-house scholarships and helps the students to get various government scholarship and freeships
The details of Scholarships disbursed are as under:

Financial support for students:

2009-10

Category	Scholarship		Freeships	
	No. of Students	Amount	No. of Students	Amount
SC	17	75800	10	45570
NT	23	99310	--	--
OBC	40	218280	05	24280
SBC	20	96250	--	--
Total	**100**	**489640**	**15**	**69850**

2010-11

Category	Scholarship		Freeships	
	No. of Students	Amount	No. of Students	Amount
SC	26	38405	02	88301
NT	12	54110	--	--
OBC	25	117100	01	4195
SBC	23	113085	--	--
Total	**86**	**422700**	**03**	**13025**

2011-12

Category	Scholarship		Freeships	
	No. of Students	Amount	No. of Students	Amount
SC	13	89055	02	6170
NT	06	26610	01	3475
OBC	28	143110	--	--
SBC	07	32425	01	3120
Total	**52**	**291200**	**04**	**12765**

2012-13

Category	Scholarship		Freeships	
	No. of Students	Amount	No. of Students	Amount
SC	25	256705	--	--
NT	11	86520	01	4415
OBC	22	125255	02	25930
SBC	27	148185	--	--
Total	**85**	616665	**03**	30345

2013-14

Category	Scholarship		Freeships	
	No. of Students	Amount	No. of Students	Amount
SC	21	252985	01	21515
NT	09	52335	--	--
OBC	14	71650	--	--

SBC	17	129545	--	--
Total	**61**	**506515**	**01**	**21515**

5.1.3 What percentage of students, receive financial assistance from state government, central government and other national agencies?

2.3 % students, receive financial assistance from the state government, central government and other national agencies.

5.1.4 What are the specific support services/facilities available for

✓ **Students from SC/ST, OBC and economically weaker sections**

✓ **Students with physical disabilities**

✓ **Overseas students**

✓ **Students to participate in various competitions/National and International**

✓ **Medical assistance to students: health centre, health insurance etc.**

✓ **Organizing coaching classes for competitive exams**

✓ **Skill development (spoken English, computer literacy, etc.,)**

✓ **Support for —slow learner**

✓ **Exposures of students to other institution of higher learning/corporate/business house etc.**

✓ **Publication of student magazines**

1. The Students belonging to SC/ST, OBC and economically weaker sections are provided govt. Scholarships.

2. The competent students are promoted and motivated to participate in various competitions like sports, cultural and other National events.

3. First Aid facility for students is available on the campus.

4. Guest lectures are arranged by various departments.

5. Remedial coaching is given to the slow learner.

6. The information brochures of various other higher educational institutions are displayed on the student's notice boards.

7. The students are promoted to write articles on current issues which are displayed on the notice boards and printed in the Department Journals.

8. The selected student articles are published in "G- Commerce" Journal.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

1) Departments conduct seminars and workshops on entrepreneurship and export documentation to enable the students to develop entrepreneurship skills.

2) Industrial visits, Account making procedures and community visits helps to promote the students.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

* additional academic support, flexibility in examinations,

 * special dietary requirements, sports uniform and materials

* any other

The college has various extracurricular activities and has registered units of NCC, NSS and Life Long Learning and Extension. Apart from this various departmental clubs, forums, cultural and sports committees also formed to give opportunity to the students.

Departments like English, Hindi and Marathi, display the student articles, paintings on notice board (Nirmiti).

Additional exams are conducted to help the students who often miss their exams due to various activities, as mentioned above, and also for those who cannot attend the exams due to the medical reasons/health issues.

The students are encouraged to take part in different activities and have won various prizes at college, university, state and national competitions.

The Sport department provides special uniforms and play kits etc. to the students who participate in sports.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

1. The competitive examination books are available in library for student preparation for various competitive exams.

2. The students appearing for the NET/SET, CA/ICWA/CS etc. are specially provided guidance from the faculty members.

3. Post Graduate students are encouraged to appear for NET/SET exams along with their second year course.

4. Various magazines like Employment News, Economic Times, General Knowledge Today, Yojana etc. are made available in the library.

5. A large number of students have cleared CA examinations.

6. DLLE also organize guidance lectures to students to take competitive exams.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Various counseling services including academic, personal, career, psycho-social etc. are provided for the benefit of the students.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes.

The college has a special cell for career guidance and placement of the students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes. The institution has a grievance redressal cell with the Principal as the convenor.

5.1.10 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Women Cell was constituted for prevention of sexual harassment of women students. Provisions in the Laws for prevention of sexual harassment of women students are informed to them through various means. Awareness is given to the students through seminars and talks from the eminent personalities.

ADD THE NAMES OF WOMEN CELL COMMITTEE

Sr. No.	Name of the Staff	Position
1	Fr. Solomon Rodrigues	Chairperson
2	Prof. Rooma Maulik	In- Charge

3	Prof. Monica Penkar	Members
4	Prof. Tresa Pereira	Members
5	Prof. Sujatha Kulkarni	Members
6	Prof. Priya Farel	Members
7	Prof. Afegine Tuscano	Members

No complaint of harassment has been reported yet.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has an anti-ragging committee. Provisions in the Anti-Ragging Laws are displayed in the College campus at various places. No ragging case has been reported during the last four years.

ANTI-RAGGING COMMITTEE

Sr. No.	Name of the Staff	Position
1	Fr. Solomon Rodrigues	Chairman
2	Mrs. Monica Penkar	Convenor
3	Albina Joshi	Member
4	Adv. Peter Sequeira	Member
5	Dr. Suman Rai	Member
6	Mrs. Afegine Tuscano	Member

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Following welfare schemes are made available:

1. Students Insurance   -   Sum assured : Rs. 50000/100000   per student Premium: Rs .15/30 per year National Insurance Company Ltd.

2. Canteen facility in college campus

3. Student support and counselling

4. Financial help for medical issues.

5.1.14 Does the institution have a registered Alumni Association? If yes', what are its activities and major contributions for institutional, academic and infrastructure development?

No.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	Percentage
UG to PG	26.74
PG to M. Phil	3.12
PG to Ph.D.	
Employed • Campus selection • Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

1) The college provides various books and reference materials to the students.

2) The college motivates the students through special guidance for progression to higher levels of education.

3) All the departments make students aware of various employment opportunities.

4) The college also calls organization for placement of students.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

1) The students are motivated to complete the course.

2) Guest lectures are arranged to create interest among the students about the course.

3) Additional guidance is provided to the academically weak students.

4) Information about career opportunities and placement is made available to the students.

5)   Concessions in fees are given to the poor, meritorious students and also to those who are good at sports.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Sports:

1) Games: Cricket, Volleyball, Basket Ball, Throw Ball, Football and Badminton, Tug-of-War, Rifle Shooting, Kabadi

2) Individual Sports Events: Badminton, Table Tennis, Body building, Track and field events, Boxing, Chess, Athletics, Carrom, Best Physique, cross country, Basket ball

3) Team Events for Girls: Foot ball, Throw Ball, Badminton, Cricket, Table Tennis, Tug-of-War, Chess, Volleyball, Kabadi

4) Individual Sports for Girls: Track & field, Boxing

As per the University calendar sports events are organized in month of December.

2009-10

Intercollegiate Sports:

- Mr. Sachin Sherkhane - Taekwondo – Gold Medal

- Ms. Rose Menezes   - Boxing   - Gold Medal

- Ms. Radhika Vhora   - Boxing   - Silver Medal

- Mr. Binoy Jacob   - 110mts hurdles – Silver Medal

- Mr. Rakesh Fonseca - Boxing   - Bronze Medal

- Mr. Saurabh Mhatre   - Best Physique – Bronze Medal

Inter varsity Tournament:

Mr. Agnelo Lopes of T.Y.Bcom represented the University of Mumbai team in the All India Inter Varsity Football Tournament held at Coimbatore (T.N.) The team won the second place in the tournament.

2010-11

Intercollegiate Sports

- Taekwondo - Heavy Weight -   Gold
- In Boxing the college won 1 silver and 8 Bronze in various weight categories.

Inter - Varsity Sports Tournament:

- Mr. Arvind S. Sherkhane (M.A.) II Represented the University of Mumbai in the all India Inter-varsity Taekwondo tournament held at Patiala (Punjab) and won the Gold Medal in the Heavy Weight category.

2012-13

Sports Achievements:

National and International Tournament:

Miss Hema Banga (M.A.-I) won three Gold Medal in All India Police Tournament and also won three Gold medals in athletics at the International Police Tournament held at New York in July, 2011.

State Tournament

Miss Poonam Bhoir F.Y.Bcom won a gold medal at the Maharashtra State Karate Tournament in January 2012.

Inter - Varsity Sports Tournament:

At the All India Inter-Varsity Boxing Tournament held in Punjab 3 women boxers who participated in the National represented the Mumbai University.

Intercollegiate Sports

Boxing – Under 50 Kg - Gold

Boxing – Under 50 Kg – Silver

Boxing – Under 57 Kg - Silver

Boxing – Under 60 Kg – Silver

Boxing – Under 70 Kg – Silver

Boxing – Under 57 Kg – Bronze

Boxing – Super heavy – Bronze

Boxing – Bantam weight – Bronze

100 Mts Hurdle -- Bronze

Best Physique – Silver

Akshay Kumar – Karate Tournament:

- Miss Poonam Bhoir and Mr. Rakesh Tumbade T.Y.B.A. won gold medals – Jan 2012

- NSS Cultural Unit participated in UTKARH (socio-cultural fest) organised by Nagpur University. Ms Aditi Pai bagged best actor award.

- At Amravati University Adventure Camp NSS volunteer Mr. Pramod Sharma bagged the best mono-acting and the Best Camper award.

2011-12

Sports Achievements:

National and International Tournament:

Miss Hema Banga (M.A.-I) won three Gold Medal in All India Police Tournament and also won three Gold medals in athletics at the International Police Tournament held at New York in July, 2011.

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Boxing – Under 50 Kg – Silver

Boxing – Under 57 Kg - Silver

Boxing – Under 60 Kg – Silver

Boxing – Under 70 Kg – Silver

Boxing – Under 57 Kg – Bronze

Boxing – Super heavy – Bronze

Boxing – Bantam weight – Bronze

100 Mts Hurdle -- Bronze

Best Physique – Silver

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Boxing – Under 50 Kg – Silver

Boxing – Under 57 Kg - Silver

Boxing – Under 60 Kg – Silver

Boxing – Under 70 Kg – Silver

Boxing – Under 57 Kg – Bronze

Boxing – Super heavy – Bronze

Boxing – Bantan weight – Bronze

100 Mts Hurdle -- Bronze

Best Physique – Silver

Akshay Kumar – Karate Tournament :

- Miss Poonam Bhoir and Mr. Rakesh Tumbade T.Y.B.A. won gold medals – Jan 2012

2013-14

Our girls students won Gold, Silver and Bronze medals in Boxing,

Cultural Events:

Group Dance, Folk Dance, Classical Dance, Light Music, Classical Music, Instrumental Music, Percussion Instruments, Miming, One Act Play, Skits , Street Plays, Quiz.

Report of Cultural Activities

2009-10

- ➢ **University competitions –**

  - Folk dance – 1st prize -- Zonal level

  - Dance orchestra – 2nd prize --

  - Miming -- 3rd prize

- ➢ **Inter Varsity Competitions –**

  Ms. Mithalee Save, Mr. Pradeep Koli, Mr. Hitesh Sandane represented University of Mumbai in the All India Intervarsity dance competition held at Punjab.

- ➢ The folk dance representing Mumbai University at the zonal level won the 2nd prize at Kolhapur.

- ➢ The miming group representing Mumbai University at the State level won the 1st prize at Kolhapur.

- ➢ **Other competitions –**

  The One-act Play titled 'Clock Ek Time Machine' won prizes at various One Act play competitions -

  - **Kailasvasi Mantrap, Ekankika Spardha, Dadar – 1st prize**

  - **Utunga Bharari, Borivali   -- 1st prize**

- **Rugved youth culture, Kalyan**   -- **2ⁿᵈ prize**

- **Konkan Chashak, Thane**   -- **2ⁿᵈ prize**

- **Kala raj Ekankika Spardha, Goregoan**   -- **2ⁿᵈ prize**

> Mr. Bhupesh Chaudhari of T.Y.B.A. got consolation prize in intercollegiate One Act play organized by S.N. College in Dec.2009.

> He also won the 1ˢᵗ prize at the state level One-Act play competitions organized at Girgaon.

> The college folk dance representing the University of Mumbai got 2ⁿᵈ prize at the zonal level.

YEAR 2010-11

The college cultural unit provided access to the students to join the University Cultural competitions which enabled them to win various prizes like –

1. First prize in Folk Dance

2. Third prize in Miming

3. Consolation prize in Indian Group Song.

Kala Krida Mahotsav – Cultural Competition - Taluka level

1. Gold Medal – Greeting Card Making Competition -Mr. Ankit Pawar (F.Y.B.A.)

   Second prize – Miming and Folk Dance

Ideal Jallosh – Intercollegiate competition - Goregoan

   Indian Group Song

Theatre –

1. First Prize - Marathi One-Act Play – 'Kukut Vadh' – Kokan Chasak

2. Third Prize – Marathi One-Act Play – 'Kase Sartil Sare – Inter collegiate competition.

3. Second Prize - Marathi One-Act Play – 'Kase Sartil Sare- Intercollegiate competition.

Theatre – Konkan Karandak 2011 (State Level Open Competition)

1. First Prize – Best Music

2. Second Prize – Best Lights

3. Second Prize – Best Director

4. Second Prize – Best One-act play

YEAR 2011-12

Cultural Achievements:

State-Level Competition-(Indradhanush)

1. At Nagpur our college represented Mumbai University and bagged first prize for Western group song and third prize in Indian Group song.

2. At the West Zone competition held in Udaipur on behalf of Mumbai University our students bagged the second place in western Group song and qualified for the Nationals.

3. At Nasik National Level competition our college bagged first place in Western Group Song.

University Cultural competitions –

1. First prize in Hindi Elocution.

2. First Prize Mono-Acting(Marathi)

3. Third prize in Folk Dance.

4. Third prize in Folk Orchestra.

5. Third prize in Western Group Song

6. Consolation prize in Clay Modeling

7. Consolation prize in On the Spot Painting.

8. Third Prize in Cartooning.

Kala Krida Mahotsav – Cultural Competition - Taluka level

1. Greeting Card Making Competition Gold Medal , Bronze and Consolation Prizes

2. Lantern Making – Gold Medal

3. Drawing Competition – Consolations Prize

4. Folk Dance – First Prize

5. Miming – Consolation

6. Fashion Show our student bagged 2nd runner up Mr. Vasai.

YUVAAN - Intercollegiate competition – Chanakya Institute of Management - Andheri

2nd Prize – Event 'Counter- strike

YEAR 2012-13

University Level: -

   Individual Events

1. Gold Medal – Poster making

2. Silver Medal – Rangoli, One-act play (Marathi)

3. Bronze Medal – Spot Painting, One-act play (Hindi), Hindi

4. Elocution, Cartooning, clay modeling, on- the-spot painting.

5. Consolation – Mono-acting (English), Western solo singing.

Group Events:

1. Silver Medal – Installation

2. Bronze Medal – Folk Dance

3. Consolation – Indian group song

Taluka Level : (Kalakrida Mahotsav)

1. Silver Medal – Greeting card making, group folk dance, Best actress (one-act play)

2. Bronze Medal - Greeting card making, One-act play, Best actor (one-act play)

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

SPORTSACTIVITIES

YEAR 2010-11

Intercollegiate Sports

1. Taekwondo - Heavy Weight - Gold

2. In Boxing the college won 1 silver and 8 Bronze in various weight categories.

Inter - Varsity Sports Tournament:

1. Mr. Arvind S. Sherkhane (M.A.) II Represented the University of Mumbai in the all India Inter-varsity Taekwondo tournament held at Patiala (Punjab) and won the Gold Medal in the Heavy Weight category.

Incentives to outstanding sportspersons

Admission to the under graduate courses are given to sportspersons of exceptional merit.

Grace marks are awarded to the outstanding sportspersons.

Gifts are offered to outstanding sportspersons at the college annual day.

YEAR 2011-12

National and International Tournament:

1. Miss Hema Banga (M.A.-I) won three Gold Medal in All India Police Tournament and also won three Gold medals in athletics at the International Police Tournament held at New York in July, 2011.

State Tournament

1. Miss Poonam Bhoir F.Y.Bcom won a gold medal at the Maharashtra State Karate Tournament in January 2012.

Inter - Varsity Sports Tournament:

1. At the All India Inter-Varsity Boxing Tournament held in Punjab 3 women boxers who participated in the National represented the Mumbai University.

Intercollegiate Sports

2. Boxing – Under 50 Kg - Gold

3. Boxing – Under 50 Kg – Silver

4. Boxing – Under 57 Kg - Silver

5. Boxing – Under 60 Kg – Silver

6. Boxing – Under 70 Kg – Silver

7. Boxing – Under 57 Kg – Bronze

8. Boxing – Super heavy – Bronze

9. Boxing – Bantan weight – Bronze

10. 100 Mts Hurdle -- Bronze

11. Best Physique – Silver

12. Akshay Kumar – Karate Tournament:

13. Miss Poonam Bhoir and Mr. Rakesh Tumbade T.Y.B.A. won gold medals – Jan 2012

12. NSS Cultural Unit participated in UTKARH (socio-cultural fest) organised by Nagpur University. Ms Aditi Pai bagged best actor award.

13. At Amravati University Adventure Camp NSS volunteer Mr. Pramod Sharma bagged the best mono-acting and the Best Camper award.

YEAR 2012-13

All India Inter-Varsity Tournament-

1. Two of our women boxers were selected to represent the University of Mumbai at Bilaspur, Chattisgarh for the boxing tournament.

Inter-collegiate Tournament:

Boxing:

1. Under 48 Kg, 50 Kg - Gold

2. Under 48 Kg – Bronze

3. Under 52 Kg – Silver, Bronze

4. Under 56Kg,60 Kg, 65 Kg – Bronze

Cricket National Tournament

1. Mr. Royston Dias of S.Y.B.Sc. I.T. is selected for IPL Cricket ' Delhi Dare Devil' Team.(2013). He has also been selected to represent Mumbai cricket association at the Nationals.

Taluka Level: (Vasai Kala Krida) Dec.2012

1. Won 24 medals in run, jump, throw events.

2. Won 19 medals in men and women also the General Championship in boxing.

Maharashtra Amateur Shooting Tournament: Nov-2012

1. Gold Medal - Miss Yvonne D'mello

2. Bronze Medal – Mr. Vicky Rajgure

Tracksuits and cash prizes are given to the outstanding sportsman in different games.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

YES

The College remains always in touch with the alumni of the college.

The ex-students are cordially invited on special occasions, such as Annual Prize Distribution Function and Inauguration of various activities.

The faculty members take this opportunity to interact with them and know their innovative ideas for the improvement of the college.

The suggestions given by the ex-students have given due consideration

1) Students: The feedback from students is obtained on various courses, teacher evaluation, library facility and infrastructure. The institution has prepared a structured questionnaire for obtaining such feedback from students. The college initiates the process of improvement on the reasonable feedback.

2) Alumni: The feedback from alumni is also collected and the college takes action accordingly.

3) Parents: Parents feedback is collected during parent-teacher association meet. The outcome from the data analysis is incorporated by the curriculum committee.

4) Employers/ industry: Feedback from such people who visit the college for delivering lecture, participating in seminars and conferences is also collected through the interaction with them. The college arrange for the campus interview.

The feedback is also obtained from the delegates of various companies who visit the college for campus interview. Especially, feedback about student's performance is obtained. The employer's feedback on performance of our alumni is collected through communication.

6) Community: Interaction with cross section of society is also obtained while students of NSS and NCC are conducting an annual camp of 07 days at various locations of the district, particularly rural area, and every year. NCC students indulge in several awareness camps like pulse polio, traffic and AIDS awareness campaign etc.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

1) The institution encourage students to publish materials like wall papers, articles,.

2) Students are promoted to write and take participate in publishing short articles and ideas in college g- Commerce Journal, community awareness posters and college magazine .

3) Students are given suggestions on various issues and ideas by the faculty.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes,

The College has a Student Council. .It is formed, according to Maharashtra Universities Act 1994, 40 (4) A.

Composition

1) Chairman- Principal

2) Assistant/ Associate Professor- Principal's nominee

3) In charge

4) Class representatives

5) Representatives from NCC, NSS, sports, cultural activities- (Nominated) -04

Activities

1) Arrangement of Lectures

2) Workshop for girl students on Health issues

3) Literacy mission for child labor

4) Participation in various rallies

5) Blood donation Camp

6) Blood group checking camp

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Sr. No.	Name of Committee
1	Student Council
2	Anti-Ragging Committee
3	NSS Committee
4	NCC Committee
5	Alumni Association
6	Sports Committee
7	Cultural Committee
8	Magazine Editorial Board
9	G-commerce Editorial Board

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution arranges meetings with the alumni. The former faculties are invited to the college on special occasions like, Prize Distribution Function, National Level Seminar and National Level Conference etc.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Institutional Best Practices towards students support and progression are:

1) Institution is a   mechanism to monitor students and teachers regularity to classes.

2) Fee concessions, insurance, liberal management paid scholarships, prizes for the academic achievements etc..for the disadvantaged students.

3) First-Aid facilities

4) Cost effective and user friendly support services viz canteens, parking facility, Library, and such related services.

5) Grievance Redressed cell, Sexual harassment elimination cell, an   active anti ragging committee and need based support services for physically challenged are the few of the distinct best practices of the institution.

6) Preference for sports and cultural events, varied support services are the major factors to attract the students.

Criterion VI: Governance Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1   State the vision and mission of the Institute and enumerate on how the mission statement define the institution's addressing the needs of the society, the traditions and value orientations, vision for the future, etc.?

The College Mission Statement-

Swaprakhshen Dippyatam (Let Thy Light Shine)

The college Mission statement points to the capacity of all learners to gain the light of knowledge and enlighten the world around them, dispelling the existence of darkness, which handicaps proper living, leading to progress and discovery.

The College Vision Statement-

To provide the rural youth higher education aimed at academic excellence coupled with overall character formation through moral ethical and spiritual values inculcating the spirit of research and discovery, to orient in skills, to ensure employment and self sufficiency through various courses to enhance essential human resource development for the overall improvement of life, which lead to nation building.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

   1) Top Management's role:

Our college is a Diocesan college, which is run under the management of Roman Catholic Church of Our Lady of Grace Trust having a sole trustee. Diocesan head is the chairman of the college and the sole Trustee is the Managing trustee of the institution. The chairman and the managing trustee frame policies for the institution adhering the

rules and regulations of the University and the Government. A board consists of four members viz., the Chairman, Managing Trustee and two representatives nominated by the Chairman who initiate the policy implementation.

2) Local Management Committee:

The local management committee is constituted as per the norms laid down by the University of Mumbai. It is constituted to recommend to the management issues regarding academic matters and finance. It consists of management representatives, principal, teaching and non-teaching staff representatives. This committee mainly work on academic development of the institution. This committee recommends to the Management to start new courses and other academic matters.

3) Purchase Committee:

Purchase committee consists of Manager, Principal, Registrar, one senior staff member appointed by the Principal. This committee takes decision regarding purchase of various movable and immovable assets. This committee works on the basis of demand from departments and various sections of the college. The purchase committee also works on maintenance of the assets of the institution.

4) The Role of the Principal:

The college activities are managed by the Principal. She / he takes counsel and support of the registrar and Vice-principal to conduct the day to day operation of the institution. The IQAC of the institution through its regular study and analyses of various activities of the institution provide regular information to the Principal for the quality improvement in academic, extra-curricular activities, and infrastructure of the institution. IQAC's regular involvement with the faculty and staff help them to plan the activities of the institution in a balanced way.

5) The Role of the Departments:

The academic activities are divided into various departments. The academic activities of the departments are carried out by the department heads or the senior member of the departments. The Department Head is in-charge of the planning and execution of the syllabus provided by the University for each Course. The HOD is also responsible for maintaining academic discipline in the department. Regular departmental meetings help the staff to coordinate their efforts. The department considers the IQAC suggestions on various activities and implement it for quality improvement at various levels.

6.1.3 What is the involvement of the leadership in ensuring :

☐ **the policy statements and action plans fulfil the stated mission**

- The managing Trustee's meeting with the principal weekly, help them to evaluate the working of the institution and plan the activities and implementation of activities. The IQAC considers the objectives of the institution and inform the Principal on various action plan for fulfilling and implementing the objectives.

- The Principal form different committees to work out the policies and programme. These committees are formed at the beginning of the academic year. The committees specifically try to attain the objectives of the institution in the thrust area for the year. The committee functions on the basis of the planned programme and submits report to the Principal at the end of the year. A summary of the same appears in the college magazine every year.

- The Heads of department also plan in a similar manner regarding academic activities. The department head or senior faculty conduct departmental meetings and plan the implementation of various activities.

- The following committees were working in the institution for achieving various objectives. The committee involve the student representatives to conduct various activities of the committee. The committees are Discipline committee, Cultural Committee, Examination Committee, N.S.S, N.C.C, IQAC, Anvay, Samanvay, Women's Cell, Anti Ragging, Magazine Committee

- Student Council under the leadership of General Secretary function actively in the college for taking care of the interest of the students and support various committees and management for implementing the policies of the institution.

- Office management is done under the leadership of the Registrar of the college. She looks after the systematic administration of office activities of the college like admission activities, finance, accounting, preparation of results, maintenance of attendance etc. frequent interactions and meeting of the teaching and non-teaching staff help the registrar to implement the policies and activities properly.

Action plans are formulated for all operations and are incorporated into the Institutional strategic plan

IQAC's suggestions are considered for framing plans by each committees and department. The so called plans and policies were implemented by various committees and departments. IQAC incorporates all this in their annual plan. The feedback collected at different times help the IQAC to evaluate the activities and bring for suggestions.

☐ **Interaction with stakeholders**

The ex-students' meeting and parent-teachers meeting help the college to understand the stake holders' expectations. It also helps the institution to plan for future actions and

activities. The managing Trustee gets information about institution from different churches and society. The same is passed on to the institution for correction and further action.

The interaction of the Bishop (the chairman of the college) strengthens the college to function effectively. His involvement with the teaching and the non-teaching staff also helps him to know the pulse of the stakeholders and advise the managing trustee.

☐ **The policy and planning are supported by need analysis ,research inputs and stakeholder consultations**

Feed back of students help the heads of the department and the principal to know the staff's strength and weaknesses. This helps them to allocate resources properly to get optimum results. Feed back about various activities also help the IQAC to plan and suggest development in various areas.

☐ **Reinforce culture of excellence**

The principal looks after the overall discipline of the institution with the help of staff members and the attainment of benchmarks. The daily assembly is a time to impart the institutions vision and mission statement and objectives to the students. This time is also used for imparting moral values to the students. Principal's continuous interaction with the staff enables him / her to motivate them for excellence. The words of appreciations from the Principal and the management help the staff to achieve excellence in various fields.

☐ **champion organizational change**

The changes in the attitude of the students and the environment around are considered by the management and the IQAC. IQAC recommend implementation plan for such

changes. The IQAC constantly conduct staff meeting to inform the faculty and the staff about new project to be implemented for the benefit of the institution and the stake holders.

6.1.4 What are the institutions monitoring and evaluation procedures to ensure that policies and plans of the institution are implemented, evaluated and improved from time to time?

1) The staff meeting and IQAC from time to time incorporate various policies and mechanisms for the smooth functioning of the institution. It has identified key result areas and set guidelines for effective implementation, evaluation and analysis.

2) The adequate information regarding the activities of the various committees are made available to the Principal through the reports submitted by the heads of the departments, and the incharge of various committees.

3) The information is also procured from the annual reports of all the departments, examinations results, the assessment of teachers by the students.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

1) The managing Trustee has appointed Principal as an operative head.

2) Vice-Principal is appointed to assist the Principal in Various activities

3) Co-ordinators were appointed to look after various courses (self-finance)

4) Department heads are appointed to look after academic activities

5) Registrar is appointed to look after the administration

6) Accountant

7) Librarian

8) In-charge of various committees to supervise and implement the identified action plans.

6.1.6   How does the institution groom leadership at various levels?

1) The management empowers the Head of the Institution to ensure effective functioning. S/he enjoys autonomy for implementation of goals.

2) The committee in-charges were appointed on rotation basis

3) The Principal is accountable for the output of activities and results.

4) S/he is the ambassador of the institution.

5) S/he has an authority to identify suitable staff members and to entrust them with supervision and execution of routine tasks.

6) The department heads are responsible for developing the department and grooming the faculty concerned.

7) Heads of department are responsible for the academic performance and functions of the concerned courses.

8) In-charges of various committees are leaders of various activities designed to them for every academic year.

9) The committee work as a group motivating each other and involve in moulding the talents of students.

10) The committee involve students and encourage them to organise various programme. The students are anchor for various stage programme

11) The CRs (class representatives) and ACRs (assistant class representatives were elected from each class based on their academic performance. They take leadership in brining various issues and needs of the learners to the concerned authority

12) All the heads of departments and in charge of committees function to achieve the vision,

mission and objectives of the institutions.

6.1.7   How does the institute delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

1) Tasks are assigned through an order or circular or memorandum or a notice.

2) Necessary autonomy and empowerment is provided.

3) The staff is made accountable for the complete execution of the tasks assigned and to ensure effective implementation of the same.

4) No unnecessary intervention on the part of Institute.

5) The members can consult the authorities for doubts and seek clarification for execution of the assigned tasks.

6) Adequate time frame is given for completion of tasks.

6.1.8 Does the Institute promote a culture of participative management? If yes, indicate the levels of participative management.

The college promotes participative management.

The college favours liberal and democratic management process and it encourages stakeholders and institutional partnership for achieving quality excellence.

The LMC were representatives of the teaching and non-teaching staff is an area of participative management

In-charge of the various departments involve in bringing suggestions and new ideas. They have given freedom to implement the same

6.2 Strategy Development and Deployment

6.2.1 Does the Institute have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy of the institution is formally stated.

1) It is developed by involving management representatives, faculty, the Head of the institution, Administration and Accounts sections representatives.

2) It is driven and deployed by implementing plans and policies for academic growth and excellence.

3) It is reviewed through regular meetings and feedback analysis.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The Institute has an excellent plan for development.

The need of building to incorporate more courses and more space for the existing activities are the need of the hour. The expansion of space for Library, Specious Hall, conference rooms, lecture halls were taken seriously and the management is speedily building the required structure. Presently we are in the construction of new building (ground plus two floors and the third floor later) which will help us to have more infrastructure space. It will cater to the need of spacious library, hall, better office, well-equiped research rooms, conference rooms, more classrooms etc.,

1) All the program coordinators frame Perspective Plans for Development, which are consolidated to prepare PPD of the institution.

2) The institution has also developed annual quality assurance report by the Internal Quality Assurance Cell.

3) The aspects considered for the inclusion in the plan are: curricular aspects, teaching and learning evaluation, research consultancy extension, infrastructure and learning resources, governance and leadership and inclusive practices.

Describe the internal organization structure and decision making processes

The Principal of the College – The head of the institution is the overall in charge of all activities of the college

Vice-principal assists the Principal in executing the management decision

The Local Managing Committee is constituted as per the Maharashtra Universities Act, 1994 under section 85. The meetings of the committees are held twice a year. They provide recommendation to the management regarding various academic matters

The heads of department or the senior member or the co-ordinators of the department take care of various academic departments

Registrar of the college assists principal through leading the administrative activities.

The Institution forms the various academic and non-academic committees to support various activities

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

- **Research & Development**

- **Community engagement**

- **Human resources**

- **Industry interaction**

Teaching and Learning

1) To enhance teachers Performance College provides various facilities. Projectors are provided in few class rooms and other class rooms can use portable projectors.

2) All Arts and Commerce Departments have access to the new technologies, teaching aids,

periodicals, seminars, symposia, and conferences for improvement in quality of teaching.

3) Faculty are regularly attending and presenting papers at various seminars at State, Nation and international level

4) Improvement in teaching performance is ensured by means of Self-Appraisal.

5) Improvement in students 'performance is attained:

i) Through regularity in attendance

ii) Participation in academic activities

iii) Remedial teaching and evaluation of learning

iv) Assessment of performance at regular university and internal examinations.

Research and Development

The strategies are framed to inculcate research culture at both UG and PG level through:

Mandatory research projects for PG students

Training sessions for research methodology

Strengthening of infrastructure for research

Institution encourage the Research of students through regular supervision and involvement of faculty with the students.

Library access is provided with quality research journals and other requirements.

New Anveshi and 'smanvaya to promote research among the staff members

Students participation in UDDAN, the intercollegiate annual extension festival of life-long learning at different colleges help them to develop research mind

Community engagement

The institution plans, coordinates and implements extension activities.

NCC, NSS, DLL, RD department help the students to involve in community program

The institution encourages active participation for community services: Blood donation, awareness about HIV, polio eradication, environmental protection, female foeticide, gender imbalance, construction of check dams, rain water harvesting, plantation, hazardous waste management, carbon neutrality, renewable energy.

Intensive efforts are made by the institution to integrate the cross cutting issues by interacting with NGOs

Human resource management

The principal and the manager monitor quality improvement.

The management assess the required number of staff and the quality of staff.

Staff recruitment is made as per the regulatory guidelines.

Interaction with Industry

All the departments maintain effective industry interaction through: student projects, industrial visits and placement camps etc.

Some companies and bank conduct campus interviews

How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Principal is part of the various committees of management and play a key role in the decision making of these committees. He /she is able to communicate information to the management through these committees

Regular interaction with the manager also helps the Principal to communicate the needs of the institution

The Institution also communicate to its various stakeholders through regular notices and meetings.

Web site and e-mails information are communicated.

How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

The administration is decentralized and the participative decision making is practiced. Each faculty is encouraged to participate in one or other Key Result Area events important events of the organizations. The different committees are formed and convenors of the committees are given freedom to carry the task and other members support the decisions of convenor.

6.2.7 List the management council's resolution status.

These all resolutions are communicated and implemented

6.2.8 Does the affiliating university have provision for autonomous status to the affiliated institutions? If yes, what are the efforts made by the institution in obtaining autonomy?

Yes, college is in the process of further development in the prevailing environment by adding more courses, establishing new systems, equipments etc., A new building is under construction to meet the more serious demands like a well equipped Library, Research rooms with modern facility, Auditorium for further development of cultural events as the college is bagging many prizes in stage performance.

But the institution can look towards autonomy in the near future though there was no official movement towards Autonomy.

How does the Institute ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder-relationship?

The complaint / suggestion box is kept in the library

The Grievance- Redressal Cell of the college (Appendix I) takes care of complaints, problems etc

The grievances are solved at the level of the head of the department or at committee level. If the solution for grievances are not found by the head of the department, or in –charge of committees such grievances are solved at the level of Principal

During the last four years, had there been any instances of court cases filed by and against the institute? What were the issues and the decisions of the courts on these?

No instances of court cases filed against the College.

6.2.11 Does the Institute have a mechanism for analyzing student feedback on institutional performance and arrive at Student Satisfaction Index or other measure. If yes, give details.

The institution collects feedback from students on Course structure academic programs and extracurricular activities, Library services, Infrastructure, Course teaching and evaluation, Teachers 'performance etc.,

All the feedbacks are analysed and the outcome of analysis is communicated to the concerned. Appropriate actions are initiated for improvement on continuous basis.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made to enhance the professional development of teaching and non teaching staff?

The professional development of teaching faculty and non-teaching staff is achieved through participation in seminars, symposia, faculty research, training on ICT, attending and conducting conferences.

6.3.2 What are the institutions faculty empowerment strategies and the institutions plans to train, retrain and motivate the employees for the roles and responsibilities they perform?

To encourage and support the involvement of the staff in the Institutional process, the management appreciates the staff for their personal achievements and their contribution to the field of specialization (major and minor research project work) by awarding them the certificate of excellence. The college encourages both teaching and non-teaching staff and students as well by giving those awards and prizes

The staff is given freedom to execute the work assigned to them.

6.3.3 Provide details on the performance appraisal of the various staff and enumerate, the mechanisms in place to ensure that the information on the multiple activities of the teachers is appropriately captured and considered in the process of appraisal.

The performance of the faculty is analysed through:

Self-appraisal forms are filled by teachers at the end of the year; they also fill API related forms. The same is submitted to the Head of the Department, after a thorough check he put his observation and the same is passed on to the Principal for her final observation on the performance.

Reports were given to teachers on the basis of feedback from students. Information is passed on to different department for suggestions from student's side for improvement. The feed back is discussed with the teachers to congratulate them in their performance and encourage them to improve areas of concern.

Confidential report by HODs also prepared yearly and filled in the individual files.

What is the outcome of the review of the performance appraisal reports by the management and major decisions taken and communicated?

The management considered various issues mentioned in the feedback and decided to obtain various items required for improvement. Continuous interaction by the Manager to the Principal the comment The output of the feedback is communicated to the respective stakeholders and the principal discusses with the management the outcome stakeholders the areas in which they need improvement.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The institution provide LTA to the staff as per the Government of Maharashtra rules

Management provides a Gift to all staff members once in a year as a jester of appreciation

6.3.6 What are the measures taken by the Institute for attracting and retaining eminent faculty?

Encourage them for pursuing their Doctoral Studies, sponsoring the faculties to attend various FIP programs, workshops, various conferences, summer courses, Refresher /orientation courses etc.

Also permits them, if need arises to go on lean to work in a higher position

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The accountant / Registrar in consultation with the principal and the Manager effectively and efficiently uses the available funds.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections and how many are pending and how many are complied with?

Both internal and external audit takes place every year and the minor queries were settled immediately and written explanations were given where ever needed. Till today no major issues were raised so far. Auditing has been done by government, private auditors and chartered accountants (C.A.).

What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous three years and the reserve fund/corpus available with Institutions if any.

Audited Financial statement explain in detail the sources

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

No additional funding is collected from NGO or other agencies. However the excess expenditure is managed with the funds available with the management

6.5 Internal Quality Assurance Systems

6.5.1 Internal quality assurance system

Has the institute established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutions policy with regard to quality assurance and how has it contributed to institutionalizing the quality assurance processes?

b.Does the IQAC have external members on its committees? If so, mention any significant contribution made by them.

c. How do students and alumni contribute to the effective functioning of the IQAC?

d. How does the IQAC communicate and engage staff from different constituents of the institution

Yes, the institution has established an Internal Quality Assurance Cell (IQAC).

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution

IQAC mainly conduct study on various issues relating to the institution and recommend the need and feelings of the stakeholders to the Principal

Enhance of quality of various activities is the main area of concern of IQAC

IQAC Plan activities of various years in advance and communicate to the concerned well in advance

Seven Criteria's are the main concern of the IQAC. The academic audit conducted by IQAC enabled the department to function with competitive spirit

It encourages various departments to frame objectives in the beginning of the year and function so as to achieve the pre-planned objectives.

The major role in IQAC is played by the institutional staff. It had representatives from various field till 2007 and thereafter management representatives and the staff played major role

Development and application of quality, Benchmarks/ parameters, for the various academic and administrative activities of the Institution

Encourage Organisation of workshops, seminars on quality related themes and promotion of involvement of students in various levels.

Documentation of the various programmes/activities leading to quality Improvement

Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters

IQAC shall evolve mechanisms and procedures for ensuring timely efficient and progressive performance of academic, administrative and financial tasks

Bringing in modern methods of teaching, learning and evaluation

Ensuring the adequacy and maintenance and functioning of the support structure

IQAC contribution helped the institution to focus on Institutional functioning towards quality enhancement and facilitate Initialization of the quality culture

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Management was keen in implementing various suggestions of the IQAC and could implement all major recommendations.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes. Other than management representatives were there in the IQAC only till 2007

d. How do students and alumni contribute to the effective functioning of the IQAC?

The meeting alumini of various years communicate their interest in the institution through senior teachers

Some Ex-students participate in Aug 15 Independent day and January 26 Republic day programme which are conducted by the college every year and they meet together after the programme and also interact with the present students and encourage them and point them towards various opportunities available. They also help them to attend interviews in their organisations.

The students participate in the academic and extracurricular activities. Some of them are also nominated on the various committees. Many of them play various roles in organising various programmes.

The alumni facilitate the admission process by bringing in students (siblings or relatives or their friends) to various courses of the institution. This has forms a major part of the students intake every year.

e.How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC conducts meetings on regular interval and chalks out the short term objectives to be achieved during the semester. They encourage the faculty to develop departmental objectives based on college objectives.

Task were developed by the department with the help of IQAC members and work with a deadline.

The IQAC members insist on the follow-up as required regarding the completion of the tasks towards quality enhancement and sustenance. Almost every staff member is ensured to get engaged to some or the other tasks by making them members of various committees. Based on the attitude, aptitude and skill sets of the staff members, particular tasks are assigned for the overall quality enhancement of the institution.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If yes give details on its operationalisation.

Yes.

The Internal Quality Assurance Cell works to full fill the institutional objectives. They interact and involve in various committees, cells and forums which are empowered with autonomy in function. The members in these committees make sure that objectives are considered while planning various activities and implementing them. The IQAC functions in accordance with the vision, mission and objectives of the organization as stated by the management of the institution.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes give details enumerating its impact.

Yes.

IQAC conduct and lead various staff meeting to inform, introduce and bringing in various methods adopted.

Staff members were send to various Workshops and seminars conducted by various institutions to get direction and to know new developments

The outcome of the feedback by IQAC has helped the institution in consolidating the quality measures and aligning the same to the goals of the institute

Does the institute undertake Academic Audit or other external review of the academic provisions? If yes how are the outcomes used to improve the institutional activities?

- Last five years institution has not undertaken any Academic audit

- Mumbai universities various committees like Local Inquiry committee, etc., visited the college

- They verified the institutional facilities, infrastructure available for various courses , etc., they were satisfied with various requirements

How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Local Inquiry Committee of University helps the institution meet the requirements.

The observations of the LIC are put before the management and approved by the Governing Council for effective implementation.

The UGC recommendations are duly responded to by the institution

The institution has appropriate mechanisms in place for quality assurance.

The institution also implements best ideas recommended by the autonomous body for quality check like the NAAC.

The Management and the Head of the Institution have initiated a continuous awareness about quality practices with the staff members.

What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The Prospectus published every year includes academic and co-curricular calendar of the institution. It is a guiding document for the teaching-learning activities. This helps both students and faculty to plan and implement various activities

- Examination time-table is published in the beginning of the year enabling students and faculty to plan study and complete portions projects, assignments etc. It also enables the college to publish the results in time

- Principal looks after the attendance of teaching and non-teaching staff with the help of bio-metric machine and attendance register. It resulted in punctuality and regularity in attendance of the staff

- The time-table makes a provision for effective implementation of teaching-learning process.

- The Principal conducts the regular meetings with the Heads of Departments, and committee in-charge.

The assignments, internal evaluation mechanism have all ensured the continuous review of teaching-learning process.

How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

For Internal Stakeholders:

Through periodic notices, meetings and discussions about the nature of duties, and activities, also through the web site

For external stakeholders

The visits of the stakeholders help them to get information

The magazine published annually is a major source of communication to external stakeholders.

Yearly feedback with the University regarding compliance

Submission of annual Report to University

Filling of various forms for government departments

Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the institution.

STRENGTHS

1. Academic Excellence.--the Faculty aims at tracking talent and skill among studious, hardworking and capable students which helps the college to attain excellence in different competencies.

2. Qualified Staff--   enables the institute to cater to the level of the Learners and adapt the syllabus as stipulated by Mumbai University

3. Good Discipline ensures proper implementation and completion of work.

4. Concentration on all round development of students

5. Prizes for Cultural, Sports, Academic excellence, certificates trophies, scholarships, championship.

   wEAKNESSES

1. In comparison to the earlier Annual pattern of examination, the Semester pattern compels teachers to spend a good time in examination activities. It has handicapped the faculty from getting involved in other activities.

2. Lack of place for regular practices for cultural activities affects the performers.

3. Lack of space for extracurricular activities also hinders organising student participation.

4. Lack of well equipped Research rooms and conference rooms deters potentiality

5. Lack of good placement system denies opportunities for students

OPPORTUNITIES

1. More space through the upcoming building will help the management to start new courses

2. An assembly hall will help the students to practice for cultural and academic activities

3. Well equipped Library will help foster proper research

4. The interest of ex-students in developing an Alumni will help the Image building of the college.

5. With the development of VVMC Palghar zone employment opportunities will open up for the fresher's

CHALLENGES

1. The challenges are related to the changing demands of the community around

2. The dire need is the upliftment of basic language skills of the students

3. Another challenge is to merge the rural and the urban cultural differences

4. To make the syllabus appealing and totally oriented for student development

5. To sustain the aspiration of our people towards enrichment of knowledge and higher levels of human interaction as enshrined in our constitution

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- **No**

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

∗ Energy conservation – **Using CFL bulbs**

∗ Use of renewable energy - **NIL**

∗ Water harvesting - NIL

∗ Check dam construction - NIL

∗ Efforts for Carbon neutrality -NIL

∗ Plantation – **Small Patch of garden, with one wooden sparrow nest**

∗ Hazardous waste management - NIL

∗ e-waste management - NIL

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- Online Exam

- CCTV installation

- Projectors

- Use of CD's by Language Dept

- Marathi and English theatre

- Talent development –

  Yoga classes, karate coaching, boxing- football- volleyball coaching

  Oratory skills, debating, critical analysis, mimicry, clay modeling, painting

  Fine Arts like dance, drama, theatre, musical oral & instrumental, Eco - Book exhibition

- Economics dept. book exhibition

  Deferent writers and their works -Language Book exhibition

- Psychology Project exhibition

- Training in Management activities leading towards Marketing by <u>self finance dept.</u>

  Food court

- Horizon

- Field visit to factories and co-operative centers, APMC markets, Stock Market and SEBI, RBI visits, Visits to Bombay Museum, Visit Dadar Marathi Granthalay, Visit to Vasai Fort, Visit to KVIC, visit to Grampanchayat, Panchayat Samiti anad Tahasildar office

- Industrial visits by Department of Economics, Psychology, Sociology, Marathi of Arts stream

- screening Marathi Cinema – 72 Miles- Ek Pravas

- Plays, acts enacted in the class by literature department of English/ Hindi / Marathi

- Declamations And readings by literature departments

- Anvaya – Exclusively for teachers discussion

- Samanvaya – for teachers discussion and presentation of papers

- Mera Vote Mera Hath Campaign

- Formation of NGO – 'Garud' by Dept. of RD and Ex Students

- Global Approach for Rural Development

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best practices

Title of the practice :(A) Rural development department renders practical exposure to learners to Agro based activities like Organic farming.

Goal: The College is in the rural area where main occupation is horticulture, floriculture, fishing, lumbering, animal husbandry and other allied farming activities. All these demand the development of Organic farming. The Goal is to promote a liking for practical exposure towards organic farming. Creating a liking for organic farming is the need of the hour. It will help them earn a livelihood in their own villages. This will boost the farming activities and will definitely help reduce the cost of cultivation also reduce the use of Chemical fertilizers to a great extent.

(B) The cultural and sports unit offers a steady platform for students to develop their talents and enter the job market.

Context: The students are from Bhiwandi, Jawahar, Dahanu, Palghar Vasai. These are tribal areas mainly farm based activities are predominant in the region. The community is facing difficulty due to the rampant use of chemical fertilizers and pesticides which is harmful to humans and animals in these areas. Another area of concern is the huge cost of fertilisers. Organic farming with cow dung is traditional and will reduce cost and ill effects of chemical fertilizers. The organic farming is done with the help of farm waste, crop waste, cow dung, kitchen garbage, dead leaves etc., easily available in these areas.

The main challenge for the institution is to develop an attitude of love and concern for agriculture which is fast losing appeal. Our learners are exposed to the metropolis with its activities and white collar jobs.

Practices:

1. The college offers the subject Rural Development at third year B A. The students opt for RD studies 6 papers during the under graduate level. The college also conducts postgraduate course in Rural Development. And the faculty also are guide for PhD RD students

2. The courses need practical exposure to the students

3. Department conducts various camps and practical sessions at villages

4. Department organized camps with Krishi Vidinyan Kendra, Kosbad

5. Students interacted with Self Help Group at Dahanu. This helped them to understand the concept of SHG.

6. The students studied various irrigation methods for agricultural crops.

7. Visit of student group to poultry farming, Horticulture, Diary Projects.

8. They have visited Sheep and goat unit

9. The students were encouraged to prepare projects based on practical issues which they could see in their visits and interact with the stakeholders in the villages.

10. The students also involved in village survey.

Constraints & Limitation

The serious constraint which the college faces is the availability of personnel for conducting and leading the faculty for various programs. The student's concentration is on gaining marks. This sadly makes them gear almost all their activity mainly for theoretical interest. The subject being totally oriented towards the rural belt does not encapsulate anything from the corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

Evidence of Success

The student's interaction with the villagers has probably brought in new vistas of approaches towards rural agriculture marketing.

Many students have formed NGOs to bring about socio-political- economic –cultural changes with the outlook to keep up the best of their traditions. The institution has helped in the making of our RD students become successful agriculturist and entrepreneurs.

Some students are pursuing higher studies in M.Phil/ Phd. And some are into teaching profession.

Some students are also involved in the local government bodies like village grampanchayat, thesildar office etc.,

Problem encountered and resource

The institution is facing the non-availability of personnel's for conducting and leading the faculty for various programmes.

Even though institution is having enough land for practical work on the premises, it is not working out due to the lack of infrastructure and availability of personnel to look after.

The subject being totally oriented towards the rural belt it does not encapsulate nor relate anything from the corporate sector. Therefore modern approaches are often missing in this sector or even in the ambience of student and community interactions

Title of the practice : student centric teaching for excellence

Goal: as our college is in the rural area and very close to the metropolis the challenge that our college faces is to develop our learners to excellence so that they will be confident to interact with the urban learners. With this objective in mind we look at two aspects of our learners :

firstly academic development and secondly personality development which will ultimately lead to self learning.

Context: A good percentage of learners in our institution are from economically and educationaly backward belt. Exposure to these learners are very much limited and interaction with urban community is missing because they come maintain closed community groups. They are conscious to maintain their exclusiveness – dress, food habits, rituals.

The challenges before the institution is to bring In the global vision and concepts without losing the culture and the beauty of the local community.

Another challenge the institution wants to brings in is the academic culture because the opportunities available in various areas like shipping, fishing, farming horticulture etc reduce their academic involvement.

The institution when designing best practices the challenge before us is to impart this concern to the staff involved and the make it a part of the culture of institution.

For implementing the practice we need to understand the standard of the learners and encourage the teachers to reach out to the level of the learners.

Practices:

1. Learners are exposed to existing activities within the college. The college has independent units of National Cadet Corps, National service scheme, Department of lifelong learning and extension, cultural forum, sports teams ,Women's Cell, Economics forum, Commerce forum, History Forum, Wallpapers in English, Marathi (Nirmiti) Hindi (Beej), Rural development agro-based activities.

2. The faculties assigned for various activities interact with the learners and encourage them to participate in various programmes according to the interests and preferences.

3. Various activities were planned taking into consideration the objectives in mind. For example cultural department plan in advance the competitions for the year taking into consideration the talents available.

4. The college Handbooks lists the calendar of events as per the Day and Date to celebrate .

   a. Various programmes planned by various departments and executed accordingly or changes are made where ever required

5. Regular Practice sessions are held in advance. This help the faculty to motivate the students and bring out their hidden talents

6. Seminars and workshops conducted to introduce learners to various things which are important for their learning processes.

7. Forums also conduct wall-paper competitions, elocution, handwriting essay competitions to expand thei r knowledge and understanding

8. Continuous evaluation to help the students to improve in their academics, and faculty take time to discuss with them the need for improving their grade. Provide Question banks and encourage them to prepare for their examinations

9. Facilities of projectors and computer facilities are also provided to the students for their presentations

10. Distribute certificates and awards at college level for participating in various activities

11. Students who receive prizes at university level were honoured in the college during annual college functions.

12. Yearly college magazine give photos and achievements of faculty and learners

13. Various scholarships and prizes were distributed to the learners

Constrains & Limitation

The serious constraint which the college face is the availability of the faculty for various subjects and activities . This is aggravated due to the credit based semester system which demands continuous evaluation of students, paper setting examination evaluation etc., Infrastructure constitutes a spacious library, a well developed play ground, the construction of new building will be able to tackle the present issues related to space.

Evidence of Success

The vision of the institution has blossomed as seen in the results through the above mentioned strategies. Students performed well in their academics. Many students got admission for higher studies with the help of good scores. Many could take competitive examinations. Students also took up professional studies like CA, ICWA, CS etc. along with their undergraduate studies were able to achieve good results in their professional exams later.

Our cultural students every year could bag credible awards at the university competitions, also district level competitions

8. Contact Details

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Evaluative Report of the Department of Commerce

1. **Name of the department**: Department of Commerce
2. **Year of Establishment**: 1984
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses

B.Com (in Six Semesters)	Semester I:
	            Accounting and financial Management- I
	            Commerce - I
	            Environmental Studies - I
	Semester II:
	            Accounting and financial Management II
	            Commerce - II
	            Environmental Studies – II
	Semester: III
	            Accounting and Financial Management – III
	            Commerce – III
	            Advertising – I
	            Business Law – I
	Semester: IV
	            Accounting and Financial Management – IV
	            Commerce – IV
	            Advertising – II
	            Business Law – II
	Semester :V
	            Accounting and Financial Management – V
	            Accounting and Financial Management – VI
	            Accounting and Financial Management – VII
	            Direct and Indirect Taxation – I
	            Commerce – V
	            Export Marketing – I
	Semester :VI
	            Accounting and Financial Management – VIII
	            Accounting and Financial Management – IX
	            Accounting and Financial Management – X
	            Direct and Indirect Taxation – II
	            Commerce – VI
	            Export Marketing – II

	Semester I
	Advanced Financial Account I
	Cost Accounting I
	Strategic Management I
	Economics I
	Semester II
	Advanced Financial Account II
	Advanced Cost AccountingI
	Strategic Management II
M.Com – Advanced Accounting (in Four Semesters)	Economics II
	Semester III
	Advanced Financial Management - I
	Advanced Auditing - I
	Direct and Indirect Taxes – I
	Research Methodology – I
	Semester IV
	Advanced Financial Management - II
	Advanced Auditing - II
	Direct and Indirect Taxes – II
	Research Methodology – II

4. **Names of Interdisciplinary courses and the departments/units involved:**

Sr. No.	Courses	Semesters	Departments Involved
1	Business Economics	All Semesters	Economics
2	Mathematics and statistics	Semester I and II	Mathematics
3	Foundation Course	Semester I to IV	Foundation Course
4	Business Communication	Semester I and II	English
5	Environmental Studies	Semester I and II	English

5. **Annual/ semester/choice based credit system (programme wise):**

   Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments** :

   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc**.

   Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**

   Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	One	One
Asst. Professors	Eight	Eight

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mr.Jose George	M.Com, M.Phil	Associate Professor	Accounts	27years	Nil
2	Mrs.Saritha Kurien	M.Com, SET	Assistant Professor	Accounts	22 years	Nil
3	Mr.Stanislaus Lopes	M. Com, C.A. SET	Assistant Professor	Accounts	21 years	Nil
4	Mrs.Hycintha Andrades	M.Com, A. I.C.W.A	Assistant Professor	Accounts	19 years	Nil
5	Mr.Sebastian Rebello	M.Com, M.Phil	Assistant Professor	Accounts	15 years	Nil
6	Mrs.Monica Penkar	M.Com NET ,SET,	Assistant Professor	Accounts	14 years	Nil
7	Mrs.Evonne Sakharani	M.Com I.C.W.A. L.L.B. , SET	Assistant Professor	Cost Accounts	14 years	Nil
8	Mr. Nandkumar Zambare	M.Sc. SET	Assistant Professor	Environmental Science	1 year	Nil
9	Mr. Peter Sequeira	L.L.B.	Assistant Professor	Law	23 years	Nil
10	Ms. Priti Colaco	M.Com	Visiting Faculty	Commerce	8 years	Nil

11. **List of senior visiting faculty**: 01

12. **Percentage of lectures delivered and practical classes handled(programme wise) by**

temporary faculty:

B.Com: 5%

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.Com	627	13	48:1
2	S.Y.B.Com	592	10	59:1
3	T.Y.B.Com	509	12	43:1
4	M.Com – I	61	04	16:1
5	M.Com – II	52	04	13:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Nil

(support staff is common for all department no separate staff for commerce department)

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

Sr. No.	Name	Qualification
1	Mr.Jose George	M.Com, M.Phil
2	Mrs.Saritha Kurien	M.Com, SET
3	Mr.Stanislaus Lopes	M. Com, C.A. SET
4	Mrs.Hycintha Andrades	M.Com, M.Phil, A. I.C.W.A
5	Mr.Sebastian Rebello	M.Com, M.Phil
6	Mrs.Monica Penkar	M.Com NET, SET
7	Mrs.Evonne Sakharani	M.Com A.I.C.W.A.L.L.B. SET
8	Mr. Nandkumar Zambare	M.Sc. SET
9	Mr. Peter Sequeira	L.L.B.
10	Ms. Rimple Coutino	M. Com

16. **Number of faculty with ongoing   projects from   a) National b) International funding agencies and grants received:**

Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**

Nil

18. **Research Centre /facility recognized by the University:**

     Nil

19. **Publications:**

     * a) **Publication per faculty**
     * **Number of papers published in peer reviewed journals (national / international) by faculty and students** - 14
     * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
     * **Monographs**
     * **Chapter in Books**
     * **Books Edited**
     * **Books with ISBN/ISSN numbers with details of publishers**
     * **Citation Index**
     * **SNIP**
     * **SJR**
     * **Impact factor**
     * **h-index**

20. **Areas of consultancy and income generated:**

     Nil

21. **Faculty as members in**

     a) National committees b) International Committees c) Editorial Boards….

     Nil

22. **Student projects**

     a) **Percentage of students who have done in-house projects including inter departmental/programme**

        All students of F.Y., S.Y and T.Y. B.Com and M.Com have done project works as part of their syllabus.

     b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**

        N.A.

23. **Awards/ Recognitions received by faculty and students:**

a. Monica Penkar was awarded Best paper at B.K. Shroff College of Commerce, Kandivili in National Seminar held on 1 Dec. 2012 .

b. Ms. Vineetha Nair secured the 4th rank in the Mumbai University at the T.Y.B.Com in 2010.

c. Mr. Suthish Sundaran (F.Y.Bcom) received Sparrow Friend Award 2012 from the Governor of Maharashtra K. Shankar Narayanan.

d. Miss Poonam Bhoir F.Y.Bcom won a gold medal at the Maharashtra State Karate Tournament in January 2012.

24. **List of eminent academicians and scientists/ visitors to the department**

a. Mr.Vinayak Vartak 'How to be successful'

b. A talk on 'Banking as a career' by Mrs. Geeta Andrandes, DGM, Bassein Catholic Co-operative Bank, July 2011.

c. Financial Planning',workshop, addressed by Mr. Murali Iyer of the National Institute of Securities Market.

d. Advocate Peter Sequeira conducted a seminar on anti-ragging laws on Aug-2011. The programme was chaired by Add.Dy. Judge Mr. Joshi, Civil Judge Mr. Baig and Adv. Sadhana Dhuri.

e. A talk on 'Importance of investing at a young age' by Ms. Medha Bendre of UTI Mutual Funds- mobile display van 'Swatantra' on various financial products made available on the campus.

25. **Seminars/ Conferences/Workshops organized & the source of funding**

a)**National** --

b)**International** --

College level seminars conducted for the students -10

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.Com	1000	631	356 275	48.32

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
S. Y. B.Com	592	592	307 285	83.30
T. Y. B.Com	509	509	279 230	62.35
M.Com Part - I	100	62	28 34	87
M.Com Part - II	52	52	16 36	86

*M=Male F=Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com	98	2	-
S.Y.B.Com	100	-	-
T.Y.B.Com	98	2	-
M.Com- I	80	20	1
M.Com- II	81	19	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?**

29. **Student progression**

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	Details not available
Entrepreneurship/Self-employment	

30. **Details of Infrastructural facilities**

a) Library: No separate departmental library but Commerce department books were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories: Computer lab for commerce student is separate.

31. **Number of students receiving financial assistance from college, university, government or other agencies:**

Scholarships and Financial Assistance are received by the students every year.

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

a. Street plays, exhibition by S.Y.B.Com students on Consumer Protection Rights, Health, Environment, child labourers, Bhopal Gas tragedy, Space and Biotechnology.

b. Students attended the cultural departments training in theatre and fine arts enabling them to join –T. V., Talents search and Competitions.

c. Commerce department collaborated with the SEBI to introduce students to different programmes.

d. The students of S.Y.BCOM, the F.C. department enacted street plays at various schools and colleges in Vasai: on Save Water, Effects of tobacco consumption. Exhibition on child labour, women's right, pollution and its effects at the college premises, February, 2012. A survey on HIV awareness was conducted among autorickshaw drivers.

e. Export marketing students have visited export company and also attended a seminar on documentation. The programme was organised by the department in collaboration with the Lions Club

f.   One day industrial visits to Silvassa, RBI, Tarapur, Camlin, Insurance Co., Banking sector.

g.   6 day industrial Visit was conducted for F.Y. and S.Y. students to Jodhpur-Jaisalmer.

h.   A lecture on 'Practical accounting' on 22nd Jan, 2013.

33. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Commerce students actively participate in NSS , NSS and DLLE.

35. SWOT analysis of the department and Future plans

A. **Strength:** There is demand for Commerce education in the vicinity. Therefore, number of students of our department are increasing year after year. Commerce department is having good results. Last five year results were in the range of 75 to 90%. The department teachers are active and well qualified, some of them involved in research activities in their specialized fields. Some of our faculty members are ex students. Department has produced CA, Bankers, Lawers, Entrepreneurs, Directors of multinational companies etc.

B. **Weakness:** On slot of coaching classes adversely affect the attendance of students.

C. **Opportunities:** Considering the demand for commerce education, the department has started various self financing courses which are approved by university of Mumbai like B.F.M, B.B.I., B.A.F., B.M.S. etc. Many students are pursuing courses like C.A., C.S., I.C.W.A. at undergraduate level. The department can start preparation classes for entrance exam of these courses. Short term computer courses at subsidized rates. The opportunity is available as a consultant for co operative housing society.

D. **Threat:** Many colleges are coming up in the vicinity offering commerce education. Therefore, the department has to compete with them in attracting students.

Evaluative Report of the Department of Economics

1. **Name of the department:** Department of Economics
2. **Year of Establishment:** 1984
3. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses
B.A. (in Six Semesters)	Semester I: Micro Economics -I Semester II: Micro Economics -I Semester: III Macro Economics : - Indian Economy Semester: IV Macro Economics :- Indian Economy Semester :V Advance Economic Theory Growth and Development Indian Financial System International Economic theory and policy Research Methodology Export management Semester :VI Advance Economic Theory Growth and Development Indian Financial System International Economic theory and policy Research Methodology Export management
B.Com. (in Six Semesters)	Semester: I Business Economics I Semester: II Business Economics II Semester: III Business Economics III Semester: IV Business Economics IV Semester :V Business Economics V Semester: VI Business Economics VI

4. **Names of Interdisciplinary courses and the departments/units involved:**

Sr. No.	Courses	Semesters	Departments Involved
1	English Litrature/ Communication Skills	Semester I and VI	English
2	Marathi	Semester I to VI	Marathi
3	Foundation Course	Semester I to IV	Foundation Course
4	Rural Development	Semester I to IV	Rural Development
5	Sociology	Semester I to IV	Sociology

5. **Annual/ semester/choice based credit system (programme wise):**

   Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments :**

   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**

   Nil

9. **Number of Teaching posts**

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professor	One	One
Asst. Professors	Three	Three

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mrs. P.Indira	M.A.	Associate Professor	International Economics and logic	32 years	Nil
2	Miss. Sujata Kulkarni	M.A.	Assistant Professor	Banking	21 years	Nil
3	Mr.Somnath Vibhute	M.A., Ph.D, SET, NET	Assistant Professor	International/ Monetary Economics	18 years	Nil
4	Mr. Gunwant Gadbade	M.A., M.Phil, SET, NET	Assistant Professor	Economic Growth and Development	04 years	Nil

11. **List of senior visiting faculty**: Nil

12. **Percentage of lectures delivered and practical classes handled(programme wise) by**

temporary faculty: Nil

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	80	2	40:1
2	S.Y.B.A.	80	2	40:1
3	T.Y.B.A.	40	2	20:1

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.Com	631	2	316:1
2	S.Y.B.Com	592	3	198:1
3	T.Y.B.Com	509	3	170:1

*Economics department is teaching only one course business economics for commerce

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Nil

(support staff is common for all department no separate staff for commerce department)

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

Sr. No.	Name	Qualification
1	Mrs. P. Indira	M.A.
2	Miss. Sujata Kulkarni	M.A,
3	Mr.Somnath Vibhute	M.A.,Ph.D.,SET,NET
4	Mr. Gunwant Gadbade	M.A., M.Phil, SET,NET

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**:   Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**   Nil

18. **Research Centre /facility recognized by the University**: Nil

19. **Publications:**

   ∗ **a) Publication per faculty**

   ∗ **Number of papers published in peer reviewed journals (national / international) by faculty and students -**

   ∗ **By faculty - 03**

   ∗ **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -**

International Social Sciences Directory, EBSCO host, etc.)

∗ **Monographs**

∗ **Chapter in Books** - 02

∗ **Books Edited**

∗ **Books with ISBN/ISSN numbers with details of publishers**

∗ **Citation Index**

∗ **SNIP**

∗ **SJR**

∗ **Impact factor**

∗ **h-index**

20. **Areas of consultancy and income generated :** Nil

21. **Faculty as members in**

a) National committees b) International Committees c) Editorial Boards….

Nil

22. **Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme

All students of F.Y.,S.Y and T.Y. B.A. and B.Com have done project works as part of their syllabus.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. **Awards/ Recognitions received by faculty and students:**

a. Prof. Vibhute was awarded the PhD on 18th Sept.2012 in Economics.

24. **List of eminent academicians and scientists/ visitors to the department**

- Mr. Raut, Chairman of Vasai Vikas Co-operative bank has given a guest lecture.

- The Department of Economics organized a talk on "Foreign Exchange Dealings – Principles and Practices in India" by Mr. Sunil Tapeli, Assistant Manager, Thomas Cook

25. **Seminars/ Conferences/Workshops organized & the source of funding**

   a)National

   b)International

College level seminars conducted for the students ; 2

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.	87	87	21 66	74.41
S. Y. B.A.	100	100	32 68	89.85
T. Y. B.A.	55	55	20 35	65

*M=Male F=Female

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.Com	1000	631	356 275	88.32
S. Y. B.Com	592	592	307 285	96.62
T. Y. B.Com	509	509	279 230	75.09

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	95	5	-
S. Y. B.A.	92	8	-
T. Y. B.A.	97	3	-

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com	98	2	-
S.Y.B.Com	100	-	-
T.Y.B.Com	98	2	-

28. How many students have cleared national and state competitive examinations such as

NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. **Student progression**

Student progression	Against % enrolled
UG to PG	**10**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. **Details of Infrastructural facilities**

a) Library: No separate departmental library but Economics department books were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories: Nil

31. **Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College**

Scholarships and Financial Assistance are received by the students every year.

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

a. The departments of Economics/Psychology/Sociology conducted visit to Vajreshwari and also old age home at Gokhivare, Vasai.

b. Elocution competition was organized by The Department of Economics in collaboration with the Forum of Free Enterprise on various important topics related to the present economic scenario.

33. **Teaching methods adopted to improve student learning**

   We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

   Economics department students actively participate in NSS, NCC and DLLE.

35. **SWOT analysis of the department and Future plans**

SWOT ANALYSIS OF ECONOMICS

The Dept. of economics was started with the inception of college way back in 1984. It is the only full-fledged department offering 3 year Bachelor of Arts (BA) degree programme in Arts. The department caters to the needs of students in Arts, Commerce and Self-financed programmes. The department has four full time teaching posts. The wider range of subjects such as Micro Economics, Macroeconomics, Business Economics, and Managerial Economics are taught in the department.

a) **Strength**: The strength of the department is its teachers. The department has four full time teachers. One associate professor and three assistant professors. The department is headed by prof. Indira Kutty having 30 plus years' experience in teaching at undergraduate and post-graduate levels. Three of the teachers in the department are post graduate recognized teachers by the University of Mumbai. Prof. Somnath Vibhute has earned the PhD in Economics from the University of Mumbai. He has co-authored 13 academic books published by the national level publishers. These books are written in English and Marathi which benefits many studnets from rural areas. Prof. Sujata B. Kulkarni, an assistant professor in the department is actively involved in academic and social bonding. She is trained teacher to teach yoga under the banner of the Art of Living (AOL) foundation headed by Sri. Sri Ravishankarji. She has been conducting courses of meditation of students and others for academic and overall

upliftment. Recently joined prof. Gunwant Gadbade had successfully completed his M Phil from Dr. Babasaheb Amedkar Marathwada University, Aurangabad. Two of our teachers have qualified at UGC-SET/ NET Examinations. The strength of the department is that we take students our for the industrial visits. Teachers from the department have been helpful to the university in the capacity of examiner, moderator and paper setter. HOD prof. Indira Kutty was chairperson for the Business Economics –III at the T.Y.B.COM examinations in the university. Prof. Dr. Somnath Vibhute is a chairman for the paper Monetary Economics at PG level in the University of Mumbai. Teachers in the department are invited to be panellist for selection of Assistant professors in various colleges. Dr. Somnath Vibhute is working as Dist. Filed co-ordinator for the Dept. of Lifelong Learning and Extension (DLLE), university of Mumbai from 2009.

b) **Weakness**: One of the major weaknesses in the department is that at Third Year level we have to combine the English and Marathi medium students for lectures. We have no separate allotted aided workload for the Marathi medium students at T Y level. Another weakness is that year after years the number of students in the department especially in the Arts are getting reduced. Many other departments are canvassing and taking away the strength of the department. Another weakness seems to be from the admission process. Students are not allotted to the dept. on the merit basis. Yet another weakness of the department is that we have not been able to introduce still the mathematical economics

c) **Opportunities**: The department has unending opportunities in the years to come. Many of our students can be trained so that they find gainful employment in the banking institutions and financial institutions. Since they study the Indian Financial System at TY level. Similarly, our students can be taught the basic skills in the learned consumerism and financial literacy. Our

students can play the role of educator in the extension work to spread the knowledge of banking, finance and budgeting.

d) **Threats**: One of the biggest threats to the department is reduced number of students in the department. Similarly, growing aspirations of other departments in the college to enhance their student strength is also a threat to the department. The educational system is rapidly changing and students opt of many job oriented and professional short term courses. Unless certain types of courses are started, there is possibility of students getting further eroded.

Evaluative Report of the Department of English

1. **Name of the department:** Department of English
2. **Year of Establishment:** 1984
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses
F.Y.B.A.	Communication Skills in English
F.Y.BCom	Business Communication
F.Y.B.A	Optional English (Introduction to Literature)
S.Y.B.A.	English Literature Special Sem. III-Paper III-Indian Literature in English Paper V- American Literature Sem. IV: Paper IV-Indian Literature in English Paper VI: American Literature
T.Y.B.A	English Literature Special Paper VII/VIII-Elizabethan and Jacobean Periods/Restoration and Neo Classical Periods Paper IX/X-Literary Theory and Practical Criticism Paper XI/XII-Translation Studies: Theory and Practice

4. **Names of Interdisciplinary courses and the departments/units involved**

Sr. No.	Courses	Semesters	Departments Involved
1	Economics	Semester I and VI	Economics
2	Marathi	Semester I to VI	Marathi
3	Foundation Course	Semester I to IV	Foundation Course
4	Rural Development	Semester I to IV	Rural Development
5	Sociology	Semester I to IV	Sociology

5. **Annual/ semester/choice based credit system (programme wise)**

   Nil

6. **Participation of the department in the courses offered by other departments**

   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   Nil

8. **Details of courses/programmes discontinued (if any) with reasons**

   None

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	0	1
Associate Professors	1	2
Asst. Professors	2	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Rooma Moulik	M.A.(Hist) M.A(Eng) M.Phil	Associate Professor	English Language & Literature	27 years	Nil
Mrs. Deltina	M.A.(Eng) NET	Assistant Professor	English Literature	03 years	Nil
Mr. Anil Sonawane	M.A, NET	Assistant Professor	English Literature	1 year	Nil

11. **List of senior visiting faculty**

Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

   01

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	39	2	19:1
2	S.Y.B.A.	41	3	14:1
3	T.Y.B.A.	32	3	11:1

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.Com	631	2	319:1

*English department teaches Business communication only one course for commerce

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**

    Nil

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

    1 M.Phil, 2 PG, 2 NET

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

    Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**

    Nil

18. **Research Centre /facility recognized by the University**

    Nil

19. **Publications:**

    Nil

    * **a) Publication per faculty**
    * **Number of papers published in peer reviewed journals (national / international) by faculty and students :** 1
    * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
    * **Monographs**
    * **Chapter in Books**

        1

    * **Books Edited**
    * **Books with ISBN/ISSN numbers with details of publishers**
    * **Citation Index**
    * **SNIP**
    * **SJR**

* **Impact factor**
* **h-index**

Anil Sonawane:

Publications

1) "The Society of the Spectacles And New Perceptions Through Cinema", Journal of Higher Education and Research Society, A Refereed International Journal, ISSN: 2325-9432, Volume-1, Issue- 1, October 2013.

2) "Comparative Analyses of Structure And Genre of Saraswati Vijayam and The God of Small Things" in the book 'Indian English Literature: Issues and Concerns', ISBN: 978-81-92663-4-9, January 2014.

Seminars/Workshops Attended, Papers Presented

Presented a Paper entitled, "Diaspora and Tribal Folk Literature: A Study on Minor Usage of Language and De-Territorialized Affects in Marathi Adivasi Literature", at Department of Cultural and Creative Studies, North Eastern Hill Univerisity, National Level Seminar on "Diaspora and Folklore: Exploring the Changing Dimensions of Folklore in Tribal Diaspora", 27th to 28th of March 2014.

20. **Areas of consultancy and income generated :** Nil

21. **Faculty as members in**
    a) National committees b) International Committees c) Editorial Boards…. : Nil

22. **Student projects**
    a) Percentage of students who have done in-house projects including inter departmental/programme.
    : All students of F.Y., S.Y and T.Y.B.A. have done project works/Assignments as part of their syllabus.
    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students: Nil

24. **List of eminent academicians and scientists/ visitors to the department**

   a. The English Department arranged a one day seminar on 'Documentaries and Film Making'. Film actor and lecturer at FTII, Pune Mr. Raza Murad, film-script writer Mr. Yunus Sajawal, Mr. Vinod Nair – International Documentary film maker and Prof. Satishchandran were the speakers.

   b. The Literature departments (Marathi, Hindi, and English) sustained interest in the languages through essay writing, poetry writing, & elocution and hand writing competitions. Conducted debates on the relevant literary topics and current issues

25. **Seminars/ Conferences/Workshops organized & the source of funding**

   a)National

   b)International

College level seminars conducted for the students

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M	*F	Pass percentage
F. Y. B.A.	39	39	09	30	74.41
S.Y.B.A.	41	41	13	28	89.85
T.Y.B.A.	32	32	11	21	70
F.Y. B.Com	1000	631	260	371	94.89

   *M=Male F=Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com(Business Communication)	99%	1%	Nil
F. Y. B.A. (Optional	99%	1%	Nil

English)			
S.Y.B.A. (Special English)	99%	1%	Nil
T.Y.B.A.(Special English)	99%	1%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	**4**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

a) Library : No separate departmental library but English Department books (Literature, Literary Theory, Linguistics) were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

31. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College

College level scholarships are given every year.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.

Nil

33. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOT analysis of the department and Future Plans

Strengths:

The English Department contains highly qualified faculty capable to teaching texts from the syllabus and taking references from other highly ranked books, journals and internet resources. Along with the Business communication and communication skills courses the Department runs English Literature courses for F.Y, S.Y and T.Y B.A students. The English Department tries to maintain conducive atmosphere for the students of language and literature by conducting competitions and programmes like poetry recitation, enactment, essay writing and hand writing competitions. The library contains ample books of the syllabus and extra reading material of English language and literature. The Department of English runs courses like translation studies which is relevant to the today's multicultural milieu of the world around. English being the language of Trade and prestige enjoys lots of takers.

Weaknesses:

The Department definitely needs audio/visual aids like a Language Laboratory to help out students hone their pronunciation and speaking skills. Most of the students in the college come from rural background and limited access to English slows down the speed of language acquisition process of the students. There definitely is a dearth of awareness of reading good books amongst the students.

Opportunities:

The Department of English can establish a Language Laboratory to help the students to improve listening and speaking skills. The Translation studies course can be taught in collaboration with Marathi and Hindi Departments and made more interdisciplinary in nature. The department has also been thinking of introducing courses like Film Theory/Studies and Popular Culture

considering the Film Industry close by Vasai. These courses would also bring in more analytical practices on the part of the students. The analytical skills of the students can definitely be honed using course like Translation studies, Film Theory and Popular Culture. Translation activity can help further the cause of national integration and international cooperation.

Threats:

The strength of the students in the class room (120-140) makes it difficult for the teacher to practice group activities. Since literature is not directly, a professional course the students in future might lose interest in the subject and not opt for the Literature Courses. The students looking at English from the Business point of view tend to neglect the finer nuances of language. The department actually does not face many threats for survival since English as a language is in demand.

Evaluative Report of the Department of Hindi

1. **Name of the department**: Hindi
2. **Year of Establishment**: 1992
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses
F.Y.B.A (compulsory)	i)Aadhunik Hindi Kavya pravaha ii)Hindi Hasya Vyanga
F.Y.B.A (optional)	i)Katha Manjiri ii)Gadya Sanchayan iii) Mahabhoj
S.Y.B.A (special)	i) Sanshay ki ek raat ii) Kavya Gaura iii) Pratinidhi Kavitaye
T.Y.B.A (special)	i) Rang Saptak ii) Samudra me khoya hua Aadmi iii) Pratinidhi Kahaniya

4. **Names of Interdisciplinary courses and the departments/units involved**
   Nil
5. **Annual/ semester/choice based credit system (programme wise)**
   Nil

6. **Participation of the department in the courses offered by other departments**
   Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc**.
   Nil

8. **Details of courses/programmes discontinued (if any) with reasons**

    None

    Nil

9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	1	1
Asst. Professors	-	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. A.N. Pandey	Ph.D	H O D	Modern Poetry	24 yrs	Nil
Mrs. Archana D'Souza	M.A, M.Phil	Visiting		07 years	Nil

11. **List of senior visiting faculty**

    1

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty**

    Nil

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	100	2	50:1
2	S.Y.B.A.	34	2	17:1
3	T.Y.B.A.	41	2	21:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**

    Nil

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

    1 Ph.D

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

    Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**

    Nil

18. **Research Centre /facility recognized by the University**

    Nil

19. **Publications:**

    * **a) Publication per faculty**
    * **Number of papers published in peer reviewed journals (national / international) by faculty and students**
    * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
    * **Monographs**
    * **Chapter in Books**
    * **Books Edited**
    * **Books with ISBN/ISSN numbers with details of publishers**
    * **Citation Index**
    * **SNIP**
    * **SJR**
    * **Impact factor**
    * **h-index**

20. **Areas of consultancy and income generated :** Nil

21. **Faculty as members in**

    a) National committees b) International Committees c) Editorial Boards…. : Nil

22. **Student projects**

    a) **Percentage of students who have done in-house projects including inter departmental/programme**

    b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

23. **Awards/ Recognitions received by faculty and students:**

24. **List of eminent academicians and scientists/ visitors to the department**

25. **Seminars/ Conferences/Workshops organized & the source of funding**

    a)National

    b)International

26. **College level seminars conducted for the students**

    a. The Literature departments (Marathi, Hindi, and English) sustained interest in the languages through essay writing, poetry writing, & elocution and hand writing competitions. Conducted debates on the relevant literary topics and current issues

    b. The Hindi department organized 'Hindi Divas' on 14th September

    c. Department of Hindi through the literary wall paper -'Beej' provided a platform for all students to express their literary skills in Hindi.

    d. Swami Vivekananda birth centenary year was commemorated on 12th January 2013, by the Hindi department conducting an essay competition on the life, and philosophy of Vivekananda.

27. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.	100	100	43 57	92
S.Y.B.A.	34	34	14 20	94
T.Y.B.A.	41	41	14 27	90

 *M=Male F=Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	96	4	-
S.Y.B.A.	100	-	-
T.Y.B.A.	100	-	-

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :** Nil

28. **Student progression**

Student progression	Against % enrolled
UG to PG	**04**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	--
Entrepreneurship/Self-employment	

29. **Details of Infrastructural facilities**

a) Library : No separate departmental library but Hindi department books were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

30. **Number of students receiving financial assistance from college, university, government or other agencies:** Scholarships and Financial Assistance from College

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

32. **Teaching methods adopted to improve student learning**

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Nil

34. SWOT analysis of the department and Future Plans

Strengths:

The Hindi Department has highly qualified faculty catering to F.Y, S.Y and T.Y B.A   and also M.A. students.   The trying to maintain the standard of Hindi language and literature by conducting competitions and programmes like poetry recitation, enactment, essay writing and hand writing competitions. The library contains ample books of the syllabus and extra reading materials of Hindi literature. The Department of Hindi initiates student interest in translation studies and journalism which is important in today's world. Hindi being the

National language helps in development of internal trade and business .As a link language used in Hindi films it has a lot of takers.

Weaknesses:

The Department definitely needs audio/visual aids like a Language Laboratory to help out students hone their pronunciation and speaking skills. Most of the students in the college come from rural background and limited access to good Hindi slows down the speed of language acquisition process of the students.

Opportunities:

The Department of Hindi can establish a Language Laboratory to help students to improve their listening and speaking skills. The Translation studies course can be taught in collaboration with Marathi and English Departments and can be made more interdisciplinary in nature. Students can be guided to take up translation of important writings from other languages for   national integration.

Threats:

The strength of the students in the class room (120-140) makes it difficult for the teacher to practice group activities. Since literature is not directly a professional course the students in

future might lose interest in the subject and not take up Literature Courses. The students looking at studies only from the commercial and business point of view tend to neglect the finer nuances of language.

Evaluative Report of the Department of History

1. **Name of the department:** Department of History
2. **Year of Establishment:** 1984
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses
B.A.(in Six Semesters)	Semester I: 　　　　History of Modern Maharashtra Semester II: 　　　　History of Modern Maharashtra Semester: III 　　　　Landmarks of World History 　　　　Ancient Indian History Semester: IV 　　　　Landmarks of World History 　　　　Ancient Indian History Semester :V 　　　　Sultanate Period – VII 　　　　Modern India – VIII 　　　　Archeology and Heritage tourism - IX Semester :VI 　　　　Mughal Period 　　　　Modern India 　　　　Museaology, archives Science and Liberary Science

4. **Names of Interdisciplinary courses and the departments/units involved:**

Sr. No.	Courses	Semesters	Departments Involved
1	English Litrature/ Communication Skills	Semester I and VI	English
2	Marathi	Semester I to VI	Marathi
3	Foundation Course	Semester I to IV	Foundation Course
4	Rural Development	Semester I to IV	Rural Development
5	Sociology	Semester I to IV	Sociology

5. **Annual/ semester/choice based credit system (programme wise):**

Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments :**

   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**

   Nil

9. **Number of Teaching posts**

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mr. Alexander D'Mello	M.A. M.Phil	Associate Professor	History	35 years	Nil
1	Mrs. Afegine Tuscano	M.A, B.Ed, SET	Assistant Professor	History	20 years	Nil
2	Mrs.Teresa Pereira	M.A, B.Ed, M.Phil	Assistant Professor	History	20 years	Nil

11. **List of senior visiting faculty:** 01

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:**

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	177	03	59:1
2	S.Y.B.A.	145	03	49:1
3	T.Y.BA.	129	03	43:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and**

filled:

Nil (support staff is common for all departments no separate staff for the department)

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

Sr. No.	Name	Qualification
1	M. Alexander D'Mello	M.A. M.Phil
1	Mrs. Afegine Tuscano	M.A, B.Ed, SET
2	Mrs.Teresa Pereira	M.A, B.Ed, M.Phil

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**: Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**: Nil

18. **Research Centre /facility recognized by the University**: Nil

19. **Publications:**

   * **a) Publication per faculty**
   * **Number of papers published in peer reviewed journals (national / international) by faculty and students –**
     Prof.Afegine Tuscano – 02
     Prof. Teresa Pereira - 02
   * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
   * **Monographs**
   * **Chapter in Books**
   * **Books Edited**
   * **Books with ISBN/ISSN numbers with details of publishers**
   * **Citation Index**
   * **SNIP**
   * **SJR**
   * **Impact factor**
   * **h-index**

20. **Areas of consultancy and income generated :** Nil

21. **Faculty as members in**

    a) National committees b) International Committees c) Editorial Boards….

Nil

22. **Student projects**

    a) **Percentage of students who have done in-house projects including inter departmental/programme**

    All students of F.Y.,S.Y and T.Y. B.A. have done project works as part of their syllabus.

    b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**

    Nil

23. **Awards/ Recognitions received by faculty and students:**

    Prof Afegine Tuscano was awarded Junior Research Fellowship from the Asiatic Society of Mumbai.

    Prof. Afegine Tuscano was honored by Vasai Shahar Congress Committee on 8th March, 2012 'Women's Day' for her contribution in the local area.

24. **List of eminent academicians and scientists/ visitors to the department**

    Department orgainsed a seminar on 'Fr. Thomas Stephans' in association with the Indian History association Mumbai Prof. Alexander D' Mello was the speaker

25. **Seminars/ Conferences/Workshops organized & the source of funding**

    College level seminars conducted for the students

    Nil

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.	175	177	42 133	88
S. Y. B.A.	145	145	40 125	96
T. Y. B.A.	129	129	50 88	66

   *M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	96	04	-
S. Y. B.A.	100	-	-
T. Y. B.A.	100	-	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?** Nil

29. **Student progression**

Student progression	Against % enrolled
UG to PG	**05**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. **Details of Infrastructural facilities**

a) Library : No separate departmental library but Commerce department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories : Computer lab for commerce student is separate.

31. **Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College**

Scholarships and Financial Assistance from College

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

Nil

33. **Teaching methods adopted to improve student learning**

    We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
    Commerce students actively participate in NSS, NSS and DLLE.

    Participation in NSS and NCC activities

35. **SWOT analysis of the department and Future plans**

   Strength: History is one of the important subject. Student's were given in deptth knowledge of history. Department arranges every year historical study tours, talks, history exhibition for students. They are encouraged to attain inter-collegiate workshop. They are given history project according to their interest.

Weakness : There is concern over the fall of students taking history as a subject for study. There is not much scope for actual site visits/archive/ museum visits for enunciation of particular historical chapters/events.

Opportunities: Students can take up jobs as museologists, archaeologists, archive record \
    keepers, lawyers, journalists, teachers, researchers etc.

Threats: Nowadays students are more attracted towards social entertainment and commercial gains. Hence it is difficult to attract them towards the wonders and inspirational touch of history.

Evaluative Report of the Department of Marathi

1. **Name of the department**: Marathi
2. **Year of Establishment**: 1986
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Level of study	Student strength
Compulsory Marathi	F.Y.B.A	170
Optional Marathi (Natak: Wangamayin Roop/ Lalit Gadya Wangamayin Roop)	F.Y.B.A	148
Paper II (Kadambari Chi Sanrachan/ Pravas Varnan: Wangamayin Roop) Paper III(Bhasha va Bhasha Vidnyan/ Vaicharik Gadya)	S.Y.B.A	134
Paper IV (Madhya Yugin Marathi Wangmayacha Itihaas) Paper V (Bharatiya Sahitya Shastra/Pashchatya Sahitya Shastra) Paper VI (Sahitya Aani Samaj)	T.Y.B.A	45

4. **Names of Interdisciplinary courses and the departments/units involved**

   Nil

5. **Annual/ semester/choice based credit system (programme wise)**

   Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments**

   The subject is offered in combination with History , Hindi.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   None

8. **Details of courses/programmes discontinued (if any) with reasons**

   None

9. **Number of Teaching posts**

	sanctioned	Filled

Professors	--	--
Associate Professors	2	2
Asst. Professors	--	--

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Anjali Dashaputre (Naik)	M.A, M.Phil.	Associate Professor H.O.D	Marathi	28	
Principal Fr. Dr. Solomon Rodrigues	M.A(Marathi), M.A.(R.D). PHD	Principal till 30 Nov 2013	Marathi & R.D	25	
Principal Dr.Cecilia Carvalho	M.A, D.H.E M.Phil, Ph.D	Associate Professor	Marathi	24	5

11. **List of senior visiting faculty**

    Nil

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty**

    1 lecturer - 7lectures per week.

13. **Student -Teacher Ratio (programme wise)**

14.

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	169	03	57:1
2	S.Y.B.A.	103	03	35:1
3	T.Y.BA.	45	03	15:1

15. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**

    Nil

16. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

    1 Ph.D

    1 M.Phil

17. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

    Nil

18. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**

    01

19. **Research Centre /facility recognized by the University**

    Nil

20. **Publications:**

    * **a) Publication per faculty**
    * **Number of papers published in peer reviewed journals (national / international) by faculty and students**
    * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
    * **Monographs**
    * **Chapter in Books**
    * **Books Edited**
    * **Books with ISBN/ISSN numbers with details of publishers**
      09
    * **Citation Index**
    * **SNIP**
    * **SJR**
    * **Impact factor**
    * **h-index**

PROF. DR. CECILIA CARVALHO

Palakhi (The Cradle) Maitreya Publication, Mumbai. 2012.

Matichi Hak (Call of the Soil), Abhinandan Prakashan, Kolhapur. 2009.

Dhaga (The Thread) Harsh Prakashan, Vasai. 2010.

Olivla Lagadali Tulashichi Pane (Olive Tree Blossomed With Basil Leaves), (Biographical Sketch of Fr. Thomas Stephans), Literary and Cultural Association of Maharashtra, 2013.

Thui Thui (Poetry Collection), March 2013.

Rinanubandha: Principal Kodolikar Amrut Mohotsava (Bond of Gratitude: Diamond Jubilee of Principal Kodolikar's Life), Dimple Publication, Vasai, March 2013.

Aaraspani (Vaman Howal: Vyaktitva Ani Sahitya), Swayamdeep Publication, Mumbai, April 2013.

21. **Areas of consultancy and income generated : Nil**

22. **Faculty as members in**

    a) National committees b) International Committees c) Editorial Boards….   : Nil

23. **Student projects**

    a) Percentage of students who have done in-house projects including inter departmental/programme

    All students of F.Y., S.Y and T.Y.B.A. have done project works/assignments as part of their syllabus.

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

24. **Awards/ Recognitions received by faculty and students:**

    Elocution competitions….

25. **List of eminent academicians and scientists/ visitors to the department.**

    Names…

    Mrs. Urmila Pawar

    Mr. Vivek Kashikar

    Mr. Abhijit Deshpande

26. **Seminars/ Conferences/Workshops organized & the source of funding**

College level seminars conducted for the students

- The Literature departments (Marathi, Hindi, and English) sustained interest in the languages through essay writing, poetry writing, & elocution and hand writing competitions. Conducted debates on the relevant literary topics and current issues.
- The Literature departments (Marathi, Hindi, and English) sustained interest in the languages through essay writing, poetry writing, & elocution and hand writing competitions. Conducted debates on the relevant literary topics and current issues.
- The Marathi department participated at the literary fair for employment opportunities at the Centre for Marathi studies, University Vidyarthi Bhavan, Churchgate.

27. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.- Compulsory Marathi Optional Marathi	169 147	169 147	73 96 68 79	86 82
S.Y.B.A.	103	103	60 43	93
T.Y.B.A.	44	44	22 22	77

*M=Male F=Female

28. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	96	04	-
S.Y.B.A.	100	-	-
T.Y.B.A.	100	-	-

29. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?** : Nil

30. **Student progression**

Student progression	Against % enrolled
UG to PG	**03%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	--
Entrepreneurship/Self-employment	

31. **Details of Infrastructural facilities**

    a) Library : No separate departmental library but Marathi department books were kept separate in central library.

    b) Internet facilities for Staff & Students: Provided in staff room and library.

32. **Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College**

    College provide various scholarships to the students

33. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**.

    a. Marathi Department invited poetess Prof. Neerja for poetry recitation.

    b. The Marathi Department invited Shri Ashok Naigoankar, poet, 31st August 2010 for poetry recital and interaction with student poets of our college.

    c. The Marathi Department paid homage to poet Shri. Narayan Surve. There was also a poetry recital 'Katha-kathan' from Shri. P.L.Deshpande.

    d. Conducted essay competition on 'Life and works of St. Gonsalo Garcia'.

    e. A three day workshop July-Aug 2012 conducted on 'Arts and Architecture in India'.

    f. Jan. 2012 a study tour to Vasai Fort, Mumbai Darshan, Kanheri Caves, Prince of Wales Museum.

34. **Teaching methods adopted to improve student learning**

    We are using innovative teaching methods like LCD Projector, enacting of plays, reading out poems and prose passages from the books, Writing practice, reference books and internet resources for student improvement.

35. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Nil

36. SWOT analysis of the department and Future Plans

Strengths: Marathi as language needs to be preserved due to the encroachment of English as a global and professional language. The variety of Marathi used in the surrounding creates opportunities to study Marathi in different light. The study of Oral literature, folk lore/ folk culture are the strengths of Marathi Department. The Faculty has already under taken projects and studies related to the Marathi languages.

Weaknesses: There is concern over the fall of students taking Marathi as a language for study. There are not enough job opportunities to the students who study Marathi as language. Apart from teaching at different levels the students don't think of other job opportunities. Journalism, film making, R.J, V.J, Translator can be pursued as career options.

Opportunities: Study of language enables the students to become good lawyers, performer in media. The study of literature in own language also enable the students to understand the problems and issues in the society.

Threats: The rapid development of English as a professional language has definitely affected the operations of Marathi as a language. There is always the threat of students not choosing Marathi literature and language studies as a career option.

Evaluative Report of the Department of Rural Development

1. **Name of the department**: Department of Rural Development
2. **Year of Establishment**: 1988
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Courses
F.Y.B.A (Optional R.D)	Semester I: Introduction to Rural Development (Part I) Semester II: Introduction to Rural Development (Part II)
S.Y.B.A (R.D) Paper II	Semester III : Rural Society and its development strategies Semester IV: Rural Society and its Development strategies
S.Y.B.A(R.D) Paper III	Semester III: Rural Administration and Laws related to Rural Development. Semester IV: Rural Administration and Laws related to Rural Development.
T.Y.B.A (R.D) Paper IV	Semester V: Agriculture and its Significance in Rural Development Semester VI: Agriculture and its Significance in Rural Development
T.Y.B.A (R.D) Paper V	Semester V: Rural Marketing and Finance Semester VI: Rural Marketing and Finance
T.Y.B.A (R.D) Paper VI	Semester V: Applied Agriculture Semester VI: Applied Agriculture
M.A I Paper I Paper II Paper III Paper IV	Rural Development Theory and Practice Rural Sociology and Social Work Significant Issues In Agriculture And Rural Industrialization Rural Finance, Trade And Co-operation
M.A II Paper V Paper VI Paper VII Paper VIII	Rural Resource Development Rural Government And Politics Non Profit Sector And Its Management Research Technology

4. **Names of Interdisciplinary courses and the departments/units involved: :** Nil
5. **Annual/ semester/choice based credit system (programme wise)**:

Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments :**

   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**

   Nil

9. **Number of Teaching posts**

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	One	One
Asst. Professors	One	One

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Dr. Dominic Lopes	M.A Ph.D	Associate Professor	Political Science	30	
2	Dr. Arun Mali	M.A, Ph.D	Assistant Professor	Rural Development	22	

11. **List of senior visiting faculty:**

    1) Dr. Anil Patil

    2) Dr. Dilip Patil

    3) Dr. Dattatray Pawar

    4) Dr. Ravindra Ghagas

    5) Dr. Kiran Patil

    6) Dr. Bhuvanesh Bari

    7) Dr. Jayawant Patil

    8) Prof. Mahendra Kadu

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:**

Prof. Govan Patara

7 classes per week.

13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	80	2	40:1
2	S.Y.B.A.	65	2	33:1
3	T.Y.B.A.	77	2	39:1
4	M.A (Part I)	40	8	05:1
5	M.A (Part II)	32	8	04:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Nil (support staff is common for all department no separate staff for commerce department)

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Dr. Dominic Lopes	M.A., Ph.D
2	Dr. Arun Mali	M.A. Ph.D

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

* a) Publication per faculty

   1

* Number of papers published in peer reviewed journals (national / international) by faculty and students

   01

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- ∗ Monographs
- ∗ Chapter in Books
- ∗ Books Edited
- ∗ Books with ISBN/ISSN numbers with details of publishers
- ∗ Citation Index
- ∗ SNIP
- ∗ SJR
- ∗ Impact factor
- ∗ h-index

20. **Areas of consultancy and income generated :** Nil

21. **Faculty as members in**

   a) National committees b) International Committees c) Editorial Boards…. : Nil

22. **Student projects**

   a) Percentage of students who have done in-house projects including inter departmental/programme.

   All students of T.Y.B.A. and M.A have done project works as part of their syllabus.

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. **Awards/ Recognitions received by faculty and students:**

   Dr. Arun Mali has received an award of best N.S.S Programme Officer at District Level.

24. **List of eminent academicians and scientists/ visitors to the department**

   Dr. D.V.Pawar, Vice-principal – Kirti College, Dadar Chairman of Board of Studies Mumbai University Dr. Ravindra Patil

   Dr. Anil N. Patil, member of Board of Studies of Rural Development, University of Mumbai on 17th July, 2010.

25. **Seminars/ Conferences/Workshops organized & the source of funding**

   College level seminars conducted for the students

- A talk on 'Management of NGO' for the students of the department by Dr. D.V.Pawar, Vice principal – Kirti College, Dadar

- Chairman of Board of Studies Mumbai University Dr. Ravindra Patil spoke on 'Importance of Rural Development'. July, 2011.

- A talk on 'Importance of Rural Development' by Dr. Ravindra Patil Chairman of Board of Studies of Rural Development, University of Mumbai on 20th July, 2011.

  - A talk on 'Planning for Rural Development' by Dr. Anil N. Patil, member of Board of Studies of Rural Development, University of Mumbai on 17th July, 2010.

  - Seven day State level special camp on Organic Farming at Kosbad, Dahanu 27th Jan to 4th Feb. 2011.

  - A visit to the Krishi Vidnyan Kendra (KVK), Kosbad to study the functioning of different irrigation methods, beekeeping, horticulture and KVK's functioning from 1st to 3rd Dec.2010.

  - A field study on the role of Panchayat Raj and played a participatory role in the Gramsabhas in Vasai taluka.

  - A talk on 'Management of NGO' for the students of the department by Dr. D.V.Pawar, Vice-principal – Kirti College, Dadar.

  - 'Women Leadership' a Survey undertaken' in different villages of Vasai taluka during the year.

  - Visits to Pan Marketing, Bassein Catholic Bank, Mahila and Yuvak Mandal, Philomina poultry farm, fisherman's co-operative society at Pachubunder, self-help groups and Gramsabha at Satpala grampanchayat at local NGOs like Vidhayak Sansad to study the functioning and understand their significance in rural development during the year.

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.	80	80	20 60	87
S.Y.B.A.	65	65	24 41	88
T.Y.B.A.	77	77	26 51	71
M.A (Part I)	40	40	27 13	100
M.A (Part II)	32	32	15 18	100

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	96	4	-
S.Y.B.A.	100	-	-
T.Y.B.A.	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	13
PG to M.Phil.	----
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	---
Entrepreneurship/Self-employment	3

30. Details of Infrastructural facilities

a) Library : No separate departmental library but Sociology department books were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

31. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College.

Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts.

Nil

33. Teaching methods adopted to improve student learning.

We use innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources, field visits, institutional studies like NGOs and Co-operative institutes, Seminars and workshops are used for student improvement.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

The Head of the Department and the tribal ex-students (under graduate and post graduate students) of the department have established an NGO in Dadra and Nagar Haveli. Gloabal Approach for Rural Development is run by Dr. Arun Mali and Mr. Jayesh Pagi, Jonas Vasaikar, Govan Patara, Dr. Anil Patil, Mr. Manoj Kambli.

35. **SWOT analysis of the department and Future Plans.**

Strength: The Rural Development studies as a subject has enough scope to actually bring about some positive change in the society. The socio-economic development and change in the society can also be brought out by inducing right kind of development education. The students of the department get on hand experience to participate in the development process. The department has lots of scope as the institution is surrounded by communities and geographies in the need of development.

Weakness: It becomes difficult to conduct demonstration projects of Rural Development. There is no special research laboratory for the Rural Development researches like water testing and soil testing.

Opportunities: Since the Palghar district is a Tribal Zone area there are ample opportunities for rural development. The field visits can be of practical use for government planning of city development as well as micro level planning of villages. There is also enough scope for allied activities like animal husbandry, poultry, piggery and agriculture.

Threats: Rural Development is not a professional course and thus is not very famous amongst the students.

Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. **Name of the department:** Department of Sociology

2. **Year of Establishment:** 1984

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Programme	Courses

B.A, (in Six Semesters)	Semester I: Foundation of Sociology
	Semester II: Foundation of Sociology
	
	Semester: III Sociology of India
	              Human Development
	Semester: IV Sociology of Development
	           Contemporary issues in Indian Urban Society
	
	Semester :V Social Theory IV
	        Sociology of work V
	        Gender and Society applied components VI
	Semester :VI Social Theory VII
	        Sociology of work VIII
	        Gender and Society applied components IX

4. **Names of Interdisciplinary courses and the departments/units involved: :** Nil

5. **Annual/ semester/choice based credit system (programme wise):**
   Credit Grading and Semester Based System

6. **Participation of the department in the courses offered by other departments :**
   Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
   Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**
   Nil

9. **Number of Teaching posts**

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	One	One
Asst. Professors	One	One

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Dr. Suman Rai	M.A., Ph.D	Associate Professor	Sociology	26 years	Nil
2	Mrs. Priya Farel	M.A.	Assistant Professor	Sociology	15 years	Nil

11. **List of senior visiting faculty:** Nil

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty**: Nil

13. **Student -Teacher Ratio (programme wise)**

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.	28	1	28:1
2	S.Y.B.A.	26	2	13:1
3	T.Y.B.A.	33	1	33:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Nil (support staff is common for all department no separate staff for commerce department)

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.**

Sr. No.	Name	Qualification
1	Dr. Suman Rai	M.A., Ph.D
2	Mrs. Priya Farel	M.A.

16. **Number of faculty with ongoing projects from a) National b) International funding**

agencies and grants received: Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received**: Nil

18. **Research Centre /facility recognized by the University:** Nil

19. **Publications:**

   * **a) Publication per faculty : 03**
   * **Number of papers published in peer reviewed journals (national / international) by faculty and students**
   * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
   * **Monographs**
   * **Chapter in Books**
   * **Books Edited**
   * **Books with ISBN/ISSN numbers with details of publishers**
   * **Citation Index**
   * **SNIP**
   * **SJR**
   * **Impact factor**
   * **h-index**

20. **Areas of consultancy and income generated** : Nil

21. **Faculty as members in**
   a) National committees b) International Committees c) Editorial Boards…. : Nil

22. **Student projects**
   a) Percentage of students who have done in-house projects including inter departmental/programme
   All students of F.Y., S.Y and T.Y.B.A. have done project works as part of their syllabus.
   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. **Awards/ Recognitions received by faculty and students:** Nil

24. **List of eminent academicians and scientists/ visitors to the department:** Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National

b)International

College level seminars conducted for the students

- The departments of Economics/Psychology/Sociology conducted visit to

  Vajreshwari and also old age home at Gokhivare, Vasai.

- Department of Sociology and Rural Development involve the students with local N.G.Os

  on different projects/surveys

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.A.	36	36	11 25	83
S.Y.B.A.	35	35	11 24	88
T.Y.B.A.	33	33	13 20	45

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.A.	96	04	-
S.Y.B.A.	100	-	-
T.Y.B.A.	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. **Details of Infrastructural facilities**

a) Library: No separate departmental library but Sociology department books were kept separate in central library.

b) Internet facilities for Staff & Students: Provided in staff room and library.

31. **Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College**

College level scholarships are given to the students.

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

Nil

33. **Teaching methods adopted to improve student learning**

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Students visit industries, and local NGOs working with old age people.

35. **SWOT analysis of the department and Future Plans**

Strength: Department students have wider scope for perusing different courses/professions in academics, industry and administration.

Weakness: Since the college is located in rural area very few students peruse PG courses and to opt for professional courses like MBA and other competitive exams.

Opportunities: The subject offers the students the opportunities to appear for IAS and MPSC and it also offers opportunities to peruse courses in the area of HRM, labour laws, social work and journalism.

Threats: Due to rapid development of BPOs students are distracted from completing their UG, PG and professional courses which may lead them to low salaried jobs.

Evaluative Report of the Programme; Bachelor in Management Studies

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Bachelor in Management Studies**
2. Year of Establishment: 2005
3. Names of Programmes / Courses offered (UG,) : Bachelor in Management Studies

Programme	Courses

B.M.S. (in Six Semesters)	Semester I:
	     Foundation of Human Skills
	     Introduction to Financial Accounts
	     Principles of Management – I
	     Business Law
	     Business Statistics
	     Business Communication
	     Introduction to computers
	Semester II:
	     Business Environment
	     Industrial Law
	     Managerial Economics - I
	     Business Mathitics
	     Introduction to Cost Accounting
	     Environmental Management
	Semester III:
	     Management Accounting
	     Managerial Economics - II
	     Marketing Management
	     Materials Management
	     Strategic Management
	     Business Aspects in Banking and Insurance
	Semester: IV
	     Co-operatives and Rural Markets
	     Public Relations Management
	     Direct and Indirect Taxes
	     EXIM Procedure and Documentations
	     Research Methods in Business
	     Product Quality Management
	Semester :V
	     Human Resource Management

	Service Sector Management
	Logistics and supply chain Management
	Financial Management
	Special Studies in Marketing / Finance
	Business Ethics and Corporate Social Responsibility
	Project Work
	Semester :VI
	International Marketing
	Retail Management
	International Finance
	Indian Management Thoughts and Practices
	Operations Research
	Investment Analysis and Portfolio Management
	Entrepreneurship Management

4. Names of Interdisciplinary courses and the departments/units involved:

   NIL

5. Annual/ semester/choice based credit system (programme wise):

   Credit Grading and Semester Based System

6. Participation of the department in the courses offered by other departments :

   Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

   Nil

8. Details of courses/programmes discontinued (if any) with reasons :

   Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Six	Six

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mr.Vikram Trivedi	M.Com, SET	Assistant Professor	Accounting & Marketing	9 years	Nil
2	Mrs.Rubina D'Mello	M.B.A., NET	Assistant Professor	Marketing	13 years	Nil
3	Mrs.Heleena Alphanso	MMS	Lecturer	HR	6 years	Nil
4.	Jenifer Pereira	MMS	Lecturer	Finance	03	Nil
5	Jagruti Rebello	LLM	Lecturer	Law	02	Nil
6	Rupali Dabre	MMS	Lecturer	Finance	08	Nil

11. List of senior visiting faculty: 04

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.M.S.	63	06	23:2
2	S.Y.B.M.S.	61	06	11:1
3	T.Y.B.M.S.	58	06	10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
    3

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Mr.Vikram Trivedi	M.Com, SET
2	Mrs.Rubina D'Mello	M.B.A., NET
3	Mrs.Heleena Alphanso	MMS
4	Rupali Dabre	MMS
5.	Jenifer Pereira	MMS

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor

∗ h-index

20. Areas of consultancy and income generated :

   Nil

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….

   NIL

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme

   All students of F.Y.,S.Y and T.Y. B.M.S. have done project works as part of their syllabus.

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

   NIL

23. Awards/ Recognitions received by faculty and students:

   NIL

24. List of eminent academicians and scientists/ visitors to the department

   • Mr. Vinay Prabhu Guest lecture on motivation and communication

25. Seminars/ Conferences/Workshops organized & the source of funding

   a)National

   b)International

   College level seminars conducted for the students

   Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.M.S.	120	63	34 29	100
S. Y. B.M.S.	61	61	33 28	95.08
T. Y. B.M.S.	58	58	30 28	84.48

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.M.S.	76	24	-
S. Y. B.M.S.	74	26	-
T. Y. B.M.S.	83	17	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

a) Library : No separate departmental library but Management department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility:

The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

c) Laboratories :

No Separate Lab but Management Department Share lab with Science (IT) Department

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarships and Financial Assistance from College

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books, Case Study Analysis, Role Play and internet resources for student improvement

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Management students actively participate in NSS, NSS and DLLE.

Nil

35. SWOT analysis of the department and Future plans

A. **Strength:**

- Qualified Faculties with corporate experience.

- Being a Professional course there is a demand for this course in the vicinity. Hence, number of students of our department is increasing year after year.

- Management department is having good results. Last five year results were in the range of 85 to 95%.

- Our Alumnis' are CA, Bankers, Lawyers, Entrepreneurs, Directors of multinational companies etc.

B. **Weakness:**

- Institution – industry interaction

- Industrial consultancy and research activities

- Being in outskirts of Mumbai we have less exposure to the industries and industry experts

C. **Opportunities:**

- The department can start preparation classes for entrance exam of various higher educational courses.

- Scope for higher education.

- Alumni networking for academic and placement activities

- Enhance research activities

- Department can start consultancy assignments with industry.

D.   **Threat:**

- Possibility of declining quality of students admitted because of the extremely large number of institutes that are being set up

- Many colleges are coming up in the vicinity offering Management education. Therefore, the department has to compete with them in attracting students.

- New Competitive specialized courses.

Future plans for department development

- Development of R&D activities through net working

- Enhancing of faculty & staff skills through continuing training programmes

- Fellowships to UG/PG students to encourage research activities

- Encouragement of industrial training/internship among students

Evaluative Report of the programme; B.Com (Banking & Insurance**)**

1. **Name of the Programme:** B.Com (Banking & Insurance)
2. **Year of Establishment: 2011-2012**
3. **Names of Programmes / Courses offered (UG,) : B.Com (Banking & Insurance)**

Programme	Courses
Bachelor of Commerce (Banking and Insurance) (in Six Semesters)	Semester I: Economics I (Micro) Environment and Management of Financial Services Principles of Management Effective Communication - I Quantitative Methods - I Introduction to computer system Semester II: Economics II (Micro) Financial Accounting Principles and Practices of Banking and Insurance Effective Communication - II Quantitative Methods - II Business Law Semester III: Financial Management - I Management Accounting Laws Governing Banking and Insurance Customer Relationship Management in banking and insurance Taxation of Financial Services Organizational Behaviour IT in Banking and Insurance Semester: IV Universal Banking Financial Management – II Innovations in Banking and Insurance Cost Accounting of Banking and Insurance Financial Markers Entrepreneurship Management Corporate Law and Laws Governing Capital Markets Semester :V Marketing in Banking and Insurance Financial Services Management International Banking and Finance Financial Reporting and Analysis Security Analysis and Portfolio Management

	Auditing
	Project in Banking
	Semester :VI
	Strategic Management
	Central Banking
	International Business
	Human Resource Management
	Turnaround Management
	Business Ethics and Corporate Governance
	Project on Insurance

4. Names of Interdisciplinary courses and the departments/units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

Credit Grading and Semester Based System

6. Participation of the department in the courses offered by other departments :

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons :

Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Six	Six

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mrs.Celsa	M.Com SET	Assistant	Accounting &	6 years	Nil

			Professor	Finance		
2	Mrs. Mildred Pereira	MMS	Lecturer	Finance	3 year	Nil
3	Mrs. Evelyn Correia	MMS	Lecturer	Finance	8 years	Nil
4	Mr.Macnoble D'cruz	M. Com, M.Phil, NET/ SET	Assistant Professor	Accounting & Finance	7 years	Nil
5	Mr.Gatting Koli	M.Com, NET	Assistant Professor	Accounting & Economics	3 years	Nil

11. List of senior visiting faculty: 04

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.B.I.	60	06	10:1
2	S.Y.B.B.I.	57	06	09:1
3	T.Y.B.B.I.	39	06	02:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **3**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Mrs.Celsa	M.Com SET
2	Mrs. Mildred Pereira	MMS
3	Mrs. Evelyn Correia	MMS

4	Mr.Macnoble D'cruz	M. Com, M.Phil, NET/ SET
5	Mr.Gatting Koli	M.Com, NET

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index

20. Areas of consultancy and income generated :

Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….

NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

All students of F.Y.,S.Y and T.Y. B.M.S. have done project works as part of their syllabus.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

NIL

23. Awards/ Recognitions received by faculty and students:

NIL

24. List of eminent academicians and scientists/ visitors to the department

Mr. Vinay Prabhu

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National

b)International

College level seminars conducted for the students

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F.Y.B.B.I.	100	60	20 40	98%
S.Y.B.B.I.	57	57	19 38	96.49%
T.Y.B.B.I.	39	39	12 27	66.66%

*M=Male F=Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.B.I.	70	30	-

S.Y.B.B.I.	68	32	-
T.Y.B.B.I.	64	36	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	----
PG to Ph.D.	----
Ph.D. to Post-Doctoral	----
Employed • Campus selection • Other than campus recruitment	----
Entrepreneurship/Self-employment	---

30. Details of Infrastructural facilities

a) Library : No separate departmental library but Managment department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories : No Separate Lab but Management Department Share lab with Science (IT) Department

31. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books, Case Study Analysis, Role Play and internet resources for student improvement

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Management students actively participate in NSS, NSS and DLLE.

35. SWOT analysis of the department and Future plans

Strength:

1) Qualified ,Experienced and Professional Faculties.

2 Industrial exposure of faculties.

3) Only College in Area (Vasai Gaon) offering this course.

4) Huge demand for the course.

5) Progressive results every year.

Weakness:

1) Limited Exposure of students to industry due to restricted syllabus.

2) Limited option for internship for gaining practical knowledge.

3) Competition in the field .

4) Negative attitude of students towards insurance sector.

5) Higher course fees.

E.   **Opportunities:**

1) Growth in the insurance sector due to increase in FDI in insurance.

2) Huge job opportunities in banking sector.

3) Students can start preparation for competitive exams like PO / IBPS / RBI during graduation.

4) Help from ex-students working with bank in placements of students passing final year.

F.   **Threat:**

1) Growth or introduction of other courses in commerce.

2) Outdated syllabus.

3) Limited information about this course among students in vasai.

Evaluative Report of the Programme: B.Com (Accounts & Finance)

1. **Name of the Programme:** B.Com (Accounts & Finance)
2. **Year of Establishment**: 2010-2011
3. **Names of Programmes / Courses offered (UG,) :**

Programme	Courses
Bachelor of Commerce (Accounts & Finance) (in Six Semesters)	Semester I: 1) Financial Accounting I 2) Cost Accounting I 3) Economics I 4) Commerce I 5) Information and Technology I 6) Foundation Course I 7) Business Communication. Semester II: 1) Financial Accounting II 2) Auditing I 3) Financial Management I 4) Taxation I 5) Business Law I 6) Quantitative Methods for Business 7) Business Communication II Semester III: 1) Financial Accounting III 2) Cost Accounting II 3) Auditing II 4) Economic II 5) Management I 6) Business Law II 7) Foundation Course II Semester: IV 1) Financial Accounting IV 2) Management Accounting I 3) Taxation II 4) Commerce II 5) Business Law II 6) Information and Technology II 7) Quantitative Methods II

	Semester :V 1) Financial Accounting V 2) Cost Accounting III 3) Financial Accounting VI 4) Managements Accounting II 5) Taxation III 6) Economics III Semester :VI 1) Financial Accounting VII 2) Cost Accounting IV 3) Auditing III 4) Financial Accounting VIII 5) Taxation IV 6) Management Accounting II

4. Names of Interdisciplinary courses and the departments/units involved:

    NIL

5. Annual/ semester/choice based credit system (programme wise):

    Credit Grading and Semester Based System

6. Participation of the department in the courses offered by other departments :

    Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

    Nil

8. Details of courses/programmes discontinued (if any) with reasons :

    Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Six	Six

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. /
    M. Phil. etc.,)

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Dr. Valerian Rodrigues	M.Com, C.A. Ph.D	Assistant Professor	Accounting & Finance	17 Years	Nil
2	Mr.Macnoble D'cruz	M. Com, M.Phil, NET/ SET. DFM	Assistant Professor	Accounting & Finance	7 years	Nil
3	Mrs. Evelyn Correia	MMS	Lecturer	Finance	1 years	Nil
4	Mrs.Celsa D'Souza	M.Com SET	Assistant Professor	Accounting & Finance	6 years	Nil
5	Miss. Prettyrose D'Abreo	MMS	Lecturer	Finance	2 years	Nil

11. List of senior visiting faculty: 04
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:
13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.A.F.	64	5	13:1
2	S.Y.B.A.F	63	5	13:1
3	T.Y.B. A.F	53	5	11:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
    3

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Dr. Valerine Rodrigues	M.Com,FCA,Ph.D
2	Mr. Macnoble D'cruz	M.Com, M.Phil, NET, SET, DFM
3	Mrs. Evelyn Correia	MBA
4	Mrs. Celsa D'Souza	M. Com, SET
5	Mrs. Prettyrose D'abreo	MMS

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP

* SJR
* Impact factor
* h-index

20. Areas of consultancy and income generated :

   Nil

21. Faculty as members in

   c) National committees b) International Committees c) Editorial Boards….

      NIL

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme

   All students of F.Y.,S.Y and T.Y. B.M.S. have done project works as part of their syllabus.

   d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

   NIL

23. Awards/ Recognitions received by faculty and students:

   NIL

24. List of eminent academicians and scientists/ visitors to the department

   Mr. Vinay Prabhu

25. Seminars/ Conferences/Workshops organized & the source of funding

   a)National

   b)International- NIL

   College level seminars conducted for the students

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F.Y.B.A.F.	150	64	30 34	100
S.Y.B.A.F	63	63	27 36	96.82

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F		Pass percentage
T.Y.B. A.F	53	53	31	22	81.13

*M=Male F=Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.A.F.	70	30	-
S.Y.B.A.F	76	24	-
T.Y.B. A.F	74	26	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	**20**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	--
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : No separate departmental library but Managment department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories : No Separate Lab but Management Department Share lab with Science (IT) Department

31. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning

   We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books, Case Study Analysis, Role Play and internet resources for student improvement

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   Management students actively participate in NSS, NCC and DLLE.

35. SWOT analysis of the department and Future plans

   Strength:

   1) Qualified Faculties with specialization in Accountancy and finance.

   2) Practical in depth knowledge of subject of faculties.

   3) Increasing preference of students towards this course.

   4) High cut-off percentage of students.

   5) Progressive results and number of students.

   Weakness:

   1) Lack of knowledge about practical accountancy in students.

   2) Limited lecture allotment for completion of syllabus.

   3) Competition with other courses of college.

   4) Limited number of seats available in college.

   5) Higher course fees.

Opportunities:

1) Huge demand in industries for graduate with accountancy and finance

2) Syllabus is related to professional courses like CA, CS , ICWA etc.

3) Programme can be design in coordination with CA and professionals from industries to absorb students as intern during summer which will help students to get practical knowledge

Threat:

1) More preference for other course.

2) Syllabus is very specific which offers limited option to students for choosing career of their choice.

3) Establishments of new college in future in nearby area.

Evaluative Report of the Programme: B.Com (Financial Markets)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **B.Com (Financial Markets)**
2. Year of Establishment: 2008
3. Names of Programmes / Courses offered (UG,) : B.Com (Financial Markets)

Programme	Courses
Bachelor of Commerce (Financial Markets) (in Six Semesters)	Semester I: 1) Principles of Investments. 2) Micro Economics. 3) Business Statistics. 4) Basic Computer Skills. 5) Financial Accounting. 6) Business Environment. Semester II: 1) Environment of Financial System. 2) Macro Economics. 3) Statistical Applications. 4) Communication Skills. 5) Management Accounts. 6) Principles of Business management. Semester III: 1) Debt Market.

	2) Corporate Finance.
	3) Equity Market I
	4) Banking in Financial System.
	5) Computer Application in Investments.
	6) Business Ethics.
	7) Organisational Behaviour .
	Semester: IV
	1) Commodities Market.
	2) Corporate Finance II
	3) Equity Market II
	4) Financial Services.
	5) Taxation for Investments.
	6) Security Analysis
	7) Business Law.
	Semester :V
	Global Capital Markets
	Regulations of Security Markets
	Insurance (fund) Management
	Derivative Markets
	Foreign Exchange Markets
	Portfolio Management
	Project - I

	Semester :VI
	Risk Management
	Corporate Governance
	Computer Application in Financial Services
	Marketing of Financial Services
	Mutual Fund Management
	Customer Relationship Management in Financial Services
	Project - II

4. Names of Interdisciplinary courses and the departments/units involved:

   NIL

5. Annual/ semester/choice based credit system (programme wise):

   Credit Grading and Semester Based System

6. Participation of the department in the courses offered by other departments :

   Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

   Nil

8. Details of courses/programmes discontinued (if any) with reasons :

   Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

11. List of senior visiting faculty: 04

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Jenifer Pereira	MMS	Lecturer	Finance	03	Nil
2	Miss. Prettyrose D'Abreo	MMS	Lecturer	Finance	2 years	Nil
3	Mrs. Evelyn Correia	MMS	Lecture	Finance	8 year	Nil
4	Mr.Gatting Koli	M.Com, NET	Assistant Professor	Accounting & Economics	3 years	Nil

13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.F.M.	--	4	
2	S.Y.B. F.M.	19	4	5:1
3	T.Y.B. F.M.	7	4	2:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

    3

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Jenifer Pereira	MMS
2	Mr.Gatting Koli	M.Com,NET
3	Miss. Prettyrose D'Abreo	MMS
4	Mrs. Evelyn Correia	MMS

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

   * a) Publication per faculty
   * Number of papers published in peer reviewed journals (national / international) by faculty and students
   * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
   * Monographs
   * Chapter in Books
   * Books Edited
   * Books with ISBN/ISSN numbers with details of publishers
   * Citation Index
   * SNIP
   * SJR
   * Impact factor
   * h-index

20. Areas of consultancy and income generated :

Nil

21. Faculty as members in

   4. National committees b) International Committees c) Editorial Boards….

NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter

departmental/programme

All students of F.Y.,S.Y and T.Y. B.M.S. have done project works as part of their syllabus.

23. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

All students of F.Y.,S.Y and T.Y. B.M.S. have done project works as part of their syllabus.

5. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

NIL

24. Awards/ Recognitions received by faculty and students:

NIL

25. List of eminent academicians and scientists/ visitors to the department

Mr. Vinay Prabhu

26. Seminars/ Conferences/Workshops organized & the source of funding

a)National

b)International

College level seminars conducted for the students

27. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
F. Y. B.F.M				
S. Y. B.F.M.	19	19	8 11	100
T. Y. B.F.M.	7	07	6 1	85.71

*M=Male F=Female

28. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F. Y. B.F.M			
S. Y. B.F.M	63	37	
T. Y. B.F.M	43	57	

29. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

NIL

30. Student progression

Student progression	Against % enrolled
UG to PG	--
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	---
Entrepreneurship/Self-employment	---

31. Details of Infrastructural facilities

a) Library : No separate departmental library but Managment department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories : No Separate Lab but Management Department Share lab with Science (IT) Department

32. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College

33. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

34. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books, Case Study Analysis, Role Play and internet resources for student improvement

35. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Management students actively participate in NSS, NSS and DLLE.

36. SWOT analysis of the department and Future plans

Strength:

1) Updated syllabus.

2) Faculties with practical knowledge

Weakness:

1) Limited availability of professional faculties.

2) Specialised subject requires specialised faculties.

3) High fees.

4) Difficult syllabus.

Opportunities:

1) Huge demand in market for students of BFM.

2) Programme can be designed wirh broker and sub broker to train students.

3) Students can pursue professional courses like CFA, CFP etc after completing BFM.

Threat:

1) Continues changes in financial environment.

2) Slow speed of revising or updating syllabus.

3) Students may incur heavy loss due to ignorance about working of financial market while learning.

Evaluative Report of the Programme

1. Name of the department: Department of Information Technology
2. Year of Establishment: 2001
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Programme	Courses
B.Sc. IT (in Six Semesters)	Semester I: Professional Communication Skills Applied Mathematics-I Fundamentals of Digital Computing Electronics and communication Technology Introduction to C++ Programming Semester II: Web Technologies Applied Mathematics II Microprocessor and Micro controllers DBMS Digital Computer Networks Semester: III Logic and Discrete Mathematics Computer Graphics Advanced SQL Object Oriented Programming with C++ Modern Operating Systems Semester: IV Software Engineering Multimedia Java and Data Structures Quantitative Techniques Embedded Systems Semester :V Network Security *ASP.NET with C# Software Testing *Advanced Java

	*Linux Administration Semester :VI Internet Technologies Project Management *Data Warehousing Elective IPR and Cyber Laws Digital Signals and Systems GIS Project Project Viva-Voce
M.Sc. IT (in Four Semesters)	Semester I Data Minning Distributed System Data Analysis Tool Software Testing Semester II Mobile Computing Advanced Computer Networks Cloud Computing and Ubiquitious System Advanced Database system Semester III Embedded Systems Information System Management Digital Image Processing Artificial Neural Network Semester IV Artificial Intelligence IT Infrastructure Management Intelligent Systems Advanced Image Processing

4. Names of Interdisciplinary courses and the departments/units involved: Nil

5. Annual/ semester/choice based credit system (programme wise):

   Credit Grading and Semester Based System

6. Participation of the department in the courses offered by other departments :

   Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons :

    Nil

9. Number of Teaching posts

Designation	sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	One
Asst. Professors	Four	Four

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mrs. Sangita Dubey	M.E.	Assistant Professor	Electronics and Telecommunication	7 years	Nil
2	Mrs. Calvina Maharao	B.E.	Assistant Professor	Information Technology	5 years	Nil
3	Mrs. Jaimy Manu Thomas	M.Sc.	Assistant Professor	Computer Science	6 years	Nil
4	Mrs. Olivia	B.E.	Assistant Professor	Information Technology	2 years	Nil

11. List of senior visiting faculty: 05

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Mrs. Rosyl	M.Sc.	Assistant Professor	Computer Science	2 years	Nil
2	Mrs.Zuiena Rodrigues	M.Sc.	Assistant Professor	Information Technology	3 years	Nil

| 4 | Ms. Ankita | M.Sc. | Assistant Professor | Computer Science | 1years | Nil |

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:

B.Sc IT: (25%)

M.Sc.IT: (40%)

13. Student -Teacher Ratio (programme wise)

Sr. No.	Programme	No. of Students	No. of Teachers	Ratio
1	F.Y.B.Sc. IT	77	05	16:1
2	S. Y. B.Sc. IT	103	05	21:1
3	T. Y.B.Sc IT	86	05	17:1
4	M.Sc. IT – I	14	04	3:1
5	M.Sc. IT – II	10	04	3:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

No. of Staff: 04.

Sanctioned: 04   Filled: 04

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sr. No.	Name	Qualification
1	Mrs. Sangita Dubey	M.E.
2	Mrs. Calvina Maharao	B.E.
3	Mrs. Jaimy Manu Thomas	M.Sc.
4	Mrs. Olivia	B.E.
5	Mrs. Rosyl	M.Sc.
6	Mrs.Zuiena Rodrigues	M.Sc.
7	Ms. Ankita	M.Sc.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

    * a) Publication per faculty : 01
    * Number of papers published in peer reviewed journals (national / international) by faculty and students
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
    * Monographs
    * Chapter in Books
    * Books Edited
    * Books with ISBN/ISSN numbers with details of publishers
    * Citation Index
    * SNIP
    * SJR
    * Impact factor
    * h-index

20. Areas of consultancy and income generated : Nil
21. Faculty as members in

    a) National committees b) International Committees c) Editorial Boards….
22. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme

    All students of T.Y. B.Sc. IT and M.Sc. IT have done project works as part of their syllabus.

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
23. Awards/ Recognitions received by faculty and students:

    Three students participated in India's got talent.

    One Student got selected in IPL KKR team.

    One student acted in movie ABCD.

    One Student came first in Chess and Debate in intercollegiate University Fest.
24. Seminars/ Conferences/Workshops organized & the source of funding

a)National

b)International

College level seminars conducted for the students

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M	*F	Pass percentage
F.Y.B.Sc. IT	103	103	54	49	92%
S. Y. B.Sc. IT	86	86	45	33	97%
T. Y.B.Sc IT	71	71	30	41	46%
M.Sc. IT – I	14	14	06	08	-
M.Sc. IT – II	10	10	05	05	77.77%

*M=Male F=Female

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Sc. IT	70%	30%	-
S. Y. B.Sc. IT	67%	33%	-
T. Y.B.Sc IT	79%	21%	-
M.Sc. IT – I	86%	14%	-
M.Sc. IT – II	80%	20%	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

One student has obtained B and NC Certificate of NCC.

28. Student progression

Student progression	Against % enrolled
UG to PG	**30%**
PG to M.Phil.	**NA**
PG to Ph.D.	**NA**
Ph.D. to Post-Doctoral	**NA**
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	1%

29. Details of Infrastructural facilities

a) Library: No separate departmental library but IT department books were kept separate in central library.

b) Internet facilities for Staff & Students : Provided in staff room and library.

c) Class rooms with ICT facility: The department was allotted a laptop and projector. Three class rooms with fixed projectors are available to the department.

d) Laboratories : Computer lab for IT student is separate.

30. Number of students receiving financial assistance from college, university, government or other agencies: Scholarships and Financial Assistance from College

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Attach Details

32. Teaching methods adopted to improve student learning

We are using innovative teaching methods like LCD Projector, PowerPoint presentation, reference books and internet resources for student improvement

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

34. SWOT analysis of the department and Future plans

Strength

Students from IT can make thier carrier in

1.Computer Proffessionals

2.Banking

3.Database(like oracle..)

4.Ethical Hacking

5.Networking

6.Software Developers

7.IT experts

8.Data Security

weakness

1. Poor attendance (approximately 40%)

2. No Campus Interview

3. No have any career guidance programmes

4. No academic counsellors

Analysis

We can start with courses such as BCA and MCA

Annexure I

List of Subjects- Syllabus revision

F.Y.B.A.

1 Communication Skill in English

2 Foundation Course

3 Marathi (Optional)   Marathi (Compulsory)

 i Nivdak Marathi Katha i Prema tuza rang kasa

 ii Vevharik Marathi   ii Natasamrat

           iii Doha

           iv Mrudagandh

4 History of Modern Maharashtra

 1848- 1960 AD

5 Foundation of Sociology

6 Intro. to Rural Development

7 Fundamentals of Psychology

8 Intro. to Literature

 I - Short stories & Novel

 II - Poetry & Drama

9 Hindi (Optional)   Hindi (Compulsory)

 i Katha Manjiri   i Aadhunik Hindi Kavya pravaha

 ii Gadya Sanchayan   ii Hindi Hasya Vyanga

 iii mahabhoj

10 Economic Theory- Micro Economics- I

S.Y.B.A.

1 Community Development.

2 Foundation Course

3 History-

   II - Landmarks in world History.

   III - History of Ancient India (1000 AD)

4 Psychology-

   II - Social Psychology

   III - Developmental Psychology.

5 Sociology-

   II - Contempoary issue in Indian Urban Society

   III - Sociology

6 English Literature

   I - Indian Literature in English- Paper I

      American Literature- Paper V

   II - Indian Literature in English - Paper II

      American Literature

7 Rural Development

   II- Rural Society & its Development Strategies

   III- Rural Administration & Laws related to Rural Development

8 Economics

   II - Macro Economics

III - Indian Economy

9   Marathi

II- i Gotavala

  ii Robo

  iii Ghat Silevari Ubhi

  iv Tokonama

III - i Bhashe che swarup va bhashe vishayi samaz gair samaz

  ii Bhashe chi rupe va Bhashe chi karye

  iii Bhasha aabhyasache vivid prakar

10   Hindi

II - i Sanshay ki ek raat

  ii Kavya Gaurav

  iii Pratinidhi Kavitaye

III - i Rang Saptak

  ii Samudra me khoya hua Aadmi

  iii Pratinidhi Kahaniya

T.Y.B.A.

1   Marathi-

IV- Madhya yugin marathi Vagmayacha etihas

V - Bhartiya va Pachath Sahitya shashra

VI - Sahitya ani Samaj

2   History

VII - History of the Sultanate period (1000 AD- 1526 AD)

VIII - History of Modern India (1857AD - 1964 AD)

IX - Archaeology & Historical Tourism

XIII - History of the Mughal Rule (1526 AD - 1707 AD)

XIV - History of Contemporary India (1964AD - 2000 AD)

XV - Museology, Archival & Library Science

3   Hindi

IV - Hindi sahitya ka Etihas

V - Swatantrayottar Hindi Sahitya

VI - Prayojan mulak Hindi

4   Economics

IV - Advanced Economic Theory

V - Growth & Development

VI- Indian Financial System

VII - Research Methodology

VIII - International Economics : Theory & Policy

IX - Export Management

5   Rural Development

IV - Agriculture & its significance in Rural Development

V- Rural Marketing & Finance

VI- Applied Agriculture

6   Sociology

IV - Social Theory

V- Sociology of work

VI- Sociology of Gender

IV - Theoretical Anthropology

V - Sociology of Informal Sector

VI - Gender & Society in India: Emerging Issues.

7   English Literature

Literary Era. I & II

VII - Elizabethan & Jacobean period

IX - Literary Theory & Practical Criticism (Liteary Approches & scanision)

XI - Nature of Translation: Concepts & Theories

VIII - Restoration & the Neo- Classical period

X - Literary Theory & Practical Criticism (Liteary Theory and critical Appreciation)

XII - Translation Culture & Literature.

F.Y.B.Com.

1   Mathematical & Statistical Techniques

2   Business Economics

3   Accountancy & Financial Management -I

4   Environmental Studies

5   Commerce - I (Business Development)

6   Business Communication

7   Foundation Course

S.Y.B.Com.

1   Foundation Course - II

2   Business Economics - II

3   Accountancy & Financial Management

4   Commerce III - Management : functions challenges

5   Advertising

6   Business Law

T.Y.B.Com.

1   Marketing

2   Human Resource Management

3   Computer Systems & Applications

4   Direct Taxes

5   Cost Accounting

6   Introduction to Management Accounting

7   Introduction to Auditing

8   Business Economics

9   Export Marketing

10 Financial Accounting

Bachelor of Management Studies
Semester I:
        Foundation of Human Skills
        Introduction to Financial Accounts
        Principles of Management – I
        Business Law
        Business Statistics
        Business Communication
        Introduction to computers

Semester II:

        Business Environment

        Industrial Law

        Managerial Economics - I

        Business Mathitics

        Introduction to Cost Accounting

        Environmental Management

Semester III:

        Management Accounting

        Managerial Economics - II

        Marketing Management

        Materials Management

        Strategic Management

        Business Aspects in Banking and Insurance

Semester: IV

        Co-operatives and Rural Markets

        Public Relations Management

        Direct and Indirect Taxes

        EXIM Procedure and Documentations

        Research Methods in Business

        Product Quality Management

Semester :V

        Human Resource Management

        Service Sector Management

        Logistics and supply chain Management

        Financial Management

        Special Studies in Marketing / Finance

        Business Ethics and Corporate Social Responsibility

        Project Work

Semester :VI

        International Marketing

        Retail Management

        International Finance

        Indian Management Thoughts and Practices

        Operations Research

        Investment Analysis and Portfolio Management

        Entrepreneurship Management

B.Com (Banking & Insurance)

Semester I:
 Economics I (Micro)
 Environment and Management of Financial Services
 Principles of Management
 Effective Communication - I
 Quantitative Methods - I
 Introduction to computer system

Semester II:
 Economics II (Micro)
 Financial Accounting
 Principles and Practices of Banking and Insurance
 Effective Communication - II
 Quantitative Methods - II
 Business Law

Semester III:
 Financial Management - I
 Management Accounting
 Laws Governing Banking and Insurance
 Customer Relationship Management in banking and insurance
 Taxation of Financial Services
 Organizational Behaviour
 IT in Banking and Insurance

Semester: IV
 Universal Banking
 Financial Management – II
 Innovations in Banking and Insurance
 Cost Accounting of Banking and Insurance
 Financial Markers
 Entrepreneurship Management
 Corporate Law and Laws Governing Capital Markets

Semester :V
 Marketing in Banking and Insurance
 Financial Services Management
 International Banking and Finance
 Financial Reporting and Analysis
 Security Analysis and Portfolio Management
 Auditing
 Project in Banking

Semester :VI
        Strategic Management
        Central Banking
        International Business
        Human Resource Management
        Turnaround Management
        Business Ethics and Corporate Governance
        Project on Insurance

B.Com (Accounts & Finance)
Semester I:
1) Financial Accounting I
2) Cost Accounting I
3) Economics I
4) Commerce I
5) Information and Technology I
6) Foundation Course I
7) Business Communication.

Semester II:
1) Financial Accounting II
2) Auditing I
3) Financial Management I
4) Taxation I
5) Business Law I
6) Quantitative Methods for Business
7) Business Communication II

Semester III:
1) Financial Accounting III
2) Cost Accounting II
3) Auditing II
4) Economic II
5) Management I
6) Business Law II
7) Foundation Course II

Semester: IV
1) Financial Accounting IV
2) Management Accounting I

3) Taxation II
4) Commerce II
5) Business Law II
6) Information and Technology II
7) Quantitative Methods II

Semester :V
1) Financial Accounting V
2) Cost Accounting III
3) Financial Accounting VI
4) Managements Accounting II
5) Taxation III
6) Economics III

Semester :VI
1) Financial Accounting VII
2) Cost Accounting IV
3) Auditing III
4) Financial Accounting VIII
5) Taxation IV
6) Management Accounting II

B.com (Financial Markets)

Semester I:

1) Principles of Investments.

2) Micro Economics.

3) Business Statistics.

4) Basic Computer Skills.

5) Financial Accounting.

6) Business Environment.

 Semester II:

1) Environment of Financial System.

2) Macro Economics.

3) Statistical Applications.

4) Communication Skills.

5) Management Accounts.

6) Principles of Business management.

Semester III:

1) Debt Market.

2) Corporate Finance.

3) Equity Market I

4) Banking in Financial System.

5) Computer Application in Investments.

6) Business Ethics.

7) Organisational Behaviour .

Semester: IV

1) Commodities Market.

2) Corporate Finance II

3) Equity Market II

4) Financial Services.

5) Taxation for Investments.

6) Security Analysis

7) Business Law.

Semester :V

Global Capital Markets

Regulations of Security Markets

Insurance (fund) Management

Derivative Markets

Foreign Exchange Markets

Portfolio Management

Project - I

Semester :VI

Risk Management

Corporate Governance

Computer Application in Financial Services

Marketing of Financial Services

Mutual Fund Management

Customer Relationship Management in Financial Services

Project - II

Semester I:
Professional Communication Skills
Applied Mathematics-I
Fundamentals of Digital Computing
Electronics and communication Technology
Introduction to C++ Programming
Semester II:
Web Technologies
Applied Mathematics II
Microprocessor and Micro controllers
DBMS
Digital Computer Networks
Semester: III
Logic and Discrete Mathematics
Computer Graphics
Advanced SQL
Object Oriented Programming with C++
Modern Operating Systems
Semester: IV
Software Engineering
Multimedia

Java and Data Structures
Quantitative Techniques
Embedded Systems

Semester :V
Network Security
*ASP.NET with C#
Software Testing
*Advanced Java
*Linux Administration

Semester :VI
Internet Technologies
Project Management
*Data Warehousing
Elective IPR and Cyber Laws
Digital Signals and Systems GIS
Project
Project Viva-Voce

Master in information Technology
Semester I
- Data Minning
- Distributed System
- Data Analysis Tool
- Software Testing

Semester II
- Mobile Computing
- Advanced Computer Networks
- Cloud Computing and Ubiquitious System
- Advanced Database system

Semester III
- Embedded Systems
- Information System Management
- Digital Image Processing
- Artificial Neural Network

Semester IV
- Artificial Intelligence
- IT Infrastructure Management
- Intelligent Systems
- Advanced Image Processing

List of teachers who have attended Refresher course and Orientation Course from 2009-2014

Orientation Course

2010-11

Dr. Mrs. Suman Rai Attended Orientation Course at Academic Staff College, Mumbai University, Kalina Campus

Refresher course

2009-10

1. Prof. Albina Joshi attended a refresher course organized by Academic Staff College, University of Mumbai from 22nd Feb to 15th March 2010.
2. Prof. Somnath Vibhute attended a refresher course organized by the Department of Economics, University of Mumbai, from Oct.21 to Nov.10, 2009.

2010-11

3. Mrs. Renuka Dhabadgaonkar attended refresher course at University of Mumbai from 31st Jan to 19th Feb 2011 on 'Computer Science and IT : Recent trends in Computer Science and Applications in IT.'
4. Prof. Mrs. Monica Penkar and Prof. Mrs. Evonne Sakhrani attended refresher course in Commerce organized by N.M. College of commerce and Academic Staff Council, Mumbai.

2012-13

5. **Prof. Evonne Sakhrani** Attended refresher course from 8th Oct to 27th Oct.2012 in commerce at ASC, Mumbai University.
6. **Asst. Prof. Albina Joshi** Completed refresher course organised by Department of computer science, University of Mumbai, Kalina from 31st Dec.2012 to 19th Jan 2013.
7. **Prof. Teresa Pereira** Refresher course at ASC, Mumbai University 4th – 22nd ,Feb.'13

List of Minor and Major Research

Minor Projects

2009-10

1. Dr. Cecelia Carvalho successfully completed and presented a report to the University of Mumbai on the minor project 'Contribution of Marathi Christi writers to Marathi Literature'. June 2009.

2. Prof. Teresa Pereira received a grant of Rs.5000/- from the ADP section for her minor project on 'Bassein during British Rule'.

3. Prof. Afegine A. Tuscano successfully completed and presented the report to the University of Mumbai on the minor project 'History of Taxis in Mumbai'

4. Prof Teresa Pereira undertook a minor project on 'Bassein during British Rule'.

2010-11

5. Prof. Teresa Pereira has presented minor project on "Britishkaleen Vasai"

2011-12

Prof. Afegine Tuscano

6. Submitted minor research project on 'Upliftment of Gass' (a village in Vasai) special contribution of Msgr. L.C. D'souza 1952-1982. To University of Mumbai, 2011-12.

2012-13

Principal Dr. Cecilia Carvalho

7. Minor Research project on 'Bible' (some chapters) – Bhasha Ek Abhyas.Mumbai University.

 Asst. Prof. Albina Joshi

8 Minor project on 'a quantitative study of usage pattern of social networking sites by college students in Vasai' (Mumbai University) 2012-13