



Our Lady of Grace Trust's
St. Gonsalo Garcia College,
Behind Vasai Cricket Ground,
Vasai – 401201

Quarterly Meetings with Management Representatives

Meeting - 1

Date :23.05.2018

A quarterly meeting was held with the management of representatives with following members present

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|------------------------------|-------------------------|
| 1. Rev. Fr. Rajesh Lopez | Administrator |
| 2. Mr. Richard Vaz | Officer on Special Duty |
| 3. Prin. Dr. Somnath Vibhute | Principal |
| 4. Mrs. Vimal Rebello | Registrar |

At the outset administrator father Rajesh welcomed all the members present in the meeting and proposed a motion of congratulation of newly appointed principal Dr. Somnath Vibhute. Prin. Dr. Somnath Vibhute accepted the congratulations and thanked management for the opportunity.

Mr Richard Vaz officer on special duty appraised the newly appointed principal about the day today functioning of the college. Then the following business was conducted.

Topic - 1: Regular routine maintenance

The regular routine maintenance was discussed. principal Dr Vibhute brought to the notice of the management that there is an urgent need of repairing some of the desks and repairing the rooftop of room number 40.

Resolution -1: It was resolved that repairing of the Desks and rooftop of room number 40 to be undertaken on immediate basis.

Proposed by: Mrs. Vimala Rebello

Seconded by: Mr. Richard Vaz

The Resolution was passed unanimously.

Topic - 2: Changing / Repairing notice boards and Seminar room Stage

Resolution -2 : It was resolved that the base of the stage in room number 36 has been damaged and needs to be changed on an urgent basis similarly the questions in the notice boards have become old and worn out there for needs to be changed immediately.

Proposed by: Prin. Dr. Somnath Vibhute

Seconded by: Mr. Richard Vaz

The Resolution was passed unanimously.

Topic - 3 Improvement in the software for the result and admission and website.

The existing software used for preparation of the results and providing service for the admission needs to be upgraded in order to improve the efficiency and save time. To this effect the following Resolution was passed.

Resolution 3 It is resolved that the existing software provider be called for the meeting and necessary changes in the software to be upgraded before the new academic year begins.

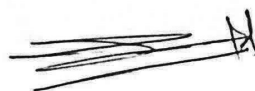
Proposed by: Mrs. Vimala Rebello

Seconded by: Prin. Dr. Somnath Vibhute

The Resolution was passed unanimously.

The meeting concluded as all the topics were covered.




PRINCIPAL
ST. GONSALO GARCIA COLLEGE
OF ARTS AND COMMERCE,
Vasai, Dist. Palghar -401 201.