



प्रो. (डॉ.) जसपाल एस. सन्धू  
सचिव

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Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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**D.O.No.F.91-1/2016(Secy)**

**10<sup>th</sup> March, 2016**

Dear Sir/Madam,

The Urbanization and economic development are leading to a rapid rise in energy demand in urban areas in our country leading to enhanced Green House Gas (GHG) emissions. Many cities around the world are setting targets and introducing policies for promoting renewable energy and reducing GHG emissions. Accordingly, the Ministry of New and Renewable Energy, Government of India has taken initiatives to develop green campuses under "**Development of Solar Cities**" Programme which aims at minimum 10 per cent reduction in projected demand of conventional energy at the end of five years. The guidelines of the programme are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) and also on MNRE website i.e. [www.mnre.gov.in](http://www.mnre.gov.in)

To become a partner in this noble cause, I request you to kindly send the proposals, complete in all respects, as per the guidelines to the Director (Solar Cities), Ministry of New and Renewable Energy, Block 14, CGO Complex, Lodhi Road, New Delhi-110 003. For any query/clarification, you may please contact Director (Solar Cities) by email at [aktripathi@nic.in](mailto:aktripathi@nic.in)

With kind regards,

Yours sincerely,

(Jaspal S. Sandhu)

**The Vice-Chancellor of all Universities.**

**Copy to:**

✓ Publication Officer, UGC for uploading on UGC website.

(Jaspal S. Sandhu)

**Development of Green Campus/townships/SEZs/ industrial towns,  
Institutional campus under the “Development of Solar Cities” programme**

**Invitation of Proposal**

The Ministry is implementing a programme on Development of Solar Cities wherein about 100 small townships/campuses (new and the existing one), duly notified/permitted by the concerned Authorities being developed by the promoters/builders, SEZs/ industrial towns, Institutional campus etc. are proposed to be developed as green campus during the 12<sup>th</sup> five year plan. The financial assistance Upto Rs. 5.00 lakh for preparation of a Master Plan and DPR including the action plan for renewable energy installations, green campus development, awareness generation and trainings etc. is available.

2.0. The installation of renewable energy projects/systems in these entities will be done as per provisions of various schemes of MNRE.

3.0. The tentative guidelines for the green campus is given in Annexure - I. The format for submission of proposal is given in Annexure – II.

4.0. The proposals are invited from the organizations who are interested and committed for developing their campus as green campus. The proposal should be prepared by the respective developer/builder/institution/RWA etc. in prescribed format with the commitment in the suitable bond paper indicating that the installations of the projects/systems/devices of Renewable Energy will be under taken after preparation of the Master Plan/DPR.

The proposals may be submitted to:

**Director (Solar Cities)**  
**Ministry of New and Renewable Energy**  
**Block 14, CGO Complex,**  
**Lodhi Road, New Delhi -110003.**  
**Telefax: 011-24363035**  
**Email: [aktripathi@nic.in](mailto:aktripathi@nic.in)**

For further details on the “**Development of Solar Cities Programme**” please visit the MNRE’s website at [www.mnre.gov.in](http://www.mnre.gov.in)

## **GUIDELINES FOR DEVELOPMENT OF GREEN CAMPUS**

At present the large area development i.e., for townships, neighborhoods, educational and institutional campuses, medical colleges, hospitals, group housing, commercial complexes etc. is taking place in a fast track mode in the country through private and public sectors and even by the Government. In order to ensure energy efficiency and environmental sustainability, these developments need to be on “Green Campus” concepts.

**2.0** A green campus is a higher education community with optimum land use, environmental planning and resource management i.e., improving energy efficiency, conserving resources, enhancing environmental quality including habitat preservation, healthy living environment, use of renewable energy and management of wastes, water recycling etc.. The buildings within the campus should be based on green building concepts to the extent possible.

**3.0** The Ministry of New and Renewable Energy has taken initiatives to develop green campuses/ townships under “***Development of Solar Cities Programme***”. A financial CFA for preparation of a Master Plan and DPRs including the action plan for small townships/campuses being developed by the promoters/builders, SEZs/ industrial towns, Institutional campus etc. Upto Rs. 5.00 lakh for preparation of a Master Plan and DPR including the action plan for renewable energy installations, green campus development, awareness generation and trainings etc. will be provided for each new and existing small townships/campuses duly notified/permitted by the States/Local Authorities. This will also be applicable for the existing townships/campuses. The existing campuses will be encouraged to have suitable retrofitting’s of renewable energy and energy efficiency equipment’s/measures to the extent possible to make them green campus. The installation of renewable energy projects/systems in these entities will be done as per provisions of various schemes of MNRE.

**4.0** While developing the green campus, following guidelines may be taken in to consideration:

### **A. FOR DEVELOPMENT OF EXISTING CAMPUS AS GREEN CAMPUS**

- i. The energy audit and water audit of the entire campus should be carried out through registered certified professionals and the base line for the energy and water consumption should be defined.
- ii. Energy efficient measures including energy efficient street lighting system with proper control, low energy fixtures, energy efficient pumping system, energy efficient motors and other equipment’s, sensors for lighting, use of energy star rating equipments, improvement of power factor, use of variable frequency drive and other energy efficient technologies should be adopted and reflected in the proposed master plan.
- iii. Utilization of renewable energy system such as solar water heater, solar air conditioning, solar dryers, solar cookers, solar lantern, solar pumps, solar traffic signals, battery operated vehicle, hybrid systems etc. should be explored.
- iv. Solar cooking systems must be utilized for hostels/hospitals etc. All houses, hostels, kitchen must have solar water heaters (including multi-storied buildings).

- v. The buildings in the campus should have rooftop SPV systems preferably grid connected systems.
- vi. A master plan for the entire campus should be prepared keeping in view the overall reduction in fossil fuel based energy by 25% within next 5 years by utilizing renewable energy applications, and taking suitable measures for energy conservation and energy efficiency.
- vii. The master plan should be site specific and should have minimum 5 numbers of implementable a detailed project reports as per guidelines of MNRE and BEE under various schemes. An audit report should be prepared and submitted alongwith the master plan.
- viii. An awareness/training workshop should be organized in the campus regarding renewable energy applications, and taking suitable measures for energy conservation and energy efficiency.
- ix. Suitable architectural retrofit options for building envelop (floor, roof, walls etc.) and energy efficient glasses for windows should be explored and included in the report.
- x. The possibility of redesigning of exterior surfaces of the buildings with energy efficient material may be explored.
- xi. Any other innovative actions/ points to be taken for making existing green campus.

## **B. FOR DEVELOPMENT OF NEW CAMPUS AS GREEN CAMPUS**

- i. Simply making green buildings would not create a green campus; however, it should be sustainable also. A green campus should follow the optimum path for :
  - land use vis-à-vis population density
  - Vertical or horizontal growth
  - Infrastructure including pitched roads
  - Transport (more walkability & less use of vehicles)
  - Renewable energy use and Energy conservation,
  - Waste management and water conservation
- ii. All buildings in the campus may be green buildings preferably rated with rating systems in vogue i.e. GRIHA, LEED India, ECBC compliant buildings etc..
- iii. A master plan for the entire campus should be prepared keeping in view the overall reduction in fossil fuel based energy by 25% within in next 5 years by utilizing renewable energy applications, and taking suitable measures for energy conservation and energy efficiency.
- iv. The master plan should be site specific and should have minimum 5 numbers of implementable a detailed project reports as per guidelines of MNRE and BEE under various schemes.
- v. The master plan of the campus should follow optimum floor area ratio, controlling of soil erosion, avoiding contamination of air and natural water bodies. The natural water bodies and trees should be protected accordingly the layout plan should be prepared.
- vi. Dense planning may be preferred over dispersed layout to avoid use of excessive motorized transport and land use and unnecessary construction of infrastructure like sewerage/water lines, roads, and electricity cables.

- vii. Major portion of land should be planned as green belt as per prevalent bye laws. This should include tree and water bodies' preservation, natural topography conservation and tree plantation, restoring and reuse of contaminated sites, farming of different crops, fruits, vegetables etc. for internal use.
- viii. Encourage the use of public transportation with better road planning to reduce fossil fuel consumption , use of alternate fuel vehicles such as CNG, biofuels, electric vehicles, solar vehicles with charging station, bicycles. In fact fossil fuel vehicles should not be allowed in campus and parked at entry gate to the extent possible.
- ix. The layout plan should be such that each point should be reached from any other by walking to the extent possible. This would also require shading for footpaths and pathways through tree cover and proper streetlight designing for optimum lux level in the night.
- x. Optimize parking with underground parking systems preferably near gate should be considered and the cycle path should be given preference to the extent possible.
- xi. Water conservation through rain water harvesting, use of efficient water fixtures, waste water recycling should be an integral part of the building designs and layout.
- xii. Energy efficient measures including energy efficient street lighting system with proper control, low energy fixtures, energy efficient pumping system, energy efficient motors and other equipment should be taken.
- xiii. Use of renewable energy system such as solar water heater, solar rooftop, solar dryers, solar cookers, solar lantern, solar traffic signals, and battery operated vehicle, solar air conditioning etc. should be made to the extent possible. Solar cooking systems and solar water heaters must be utilized for hostels/hospitals etc. The maximum houses, hostels, kitchen must have solar water heaters (including multi-storied buildings) in the campus. The kitchen waste generated within the campus should be treated with biogas generation technology and the generated biogas may be utilized for cooking or electricity generation purpose.
- xiv. The common lights, interior, exterior or street lights should be preferably through Renewable Energy Technologies particularly solar.
- xv. Use of solar passive architecture for buildings with minimum air-conditioned load and optimum ventilations with efficient HVAC systems should be ensured.
- xvi. Waste management with an aim to zero waste institutions should be carried out e.g. all waste in the campus (hostels, kitchens, households and markets etc.) should be treated for useful applications within the campus itself through waste to energy technologies. This biogas can be used for hostels, kitchen or for powering water system.
- xvii. The ecofriendly and recycled material and certified green building materials should be used for construction purpose.
- xviii. An awareness/training workshop should be organized in the campus regarding renewable energy applications, and taking suitable measures for energy conservation and energy efficiency.
- xix. Any other innovative actions/ points to be taken for making existing green campus.

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## Annexure - II

Format for submission of proposals for Small Townships/Campuses for preparation of a Master Plan/DPR including the action plan for renewable energy installations, green campus development, awareness generation and trainings.

### 1. Townships/Campus Information

<b>Townships/Campus Name</b>	
<b>Townships/Campus Population</b>	
<b>Area (Sq Km)</b>	
<b>No of Wards/Colonies/Sectors</b>	
<b>Regional setting and connectivity (Air, Rail and Road)</b>	
<b>Economic Base of Townships/Campus</b>	

### 2. Implementing agency/organization

<b>Name of Local Body</b>	
<b>Organization (Please mention)</b> Municipal Corporation/ Municipal Council / /Municipality/Developer /Builder/Institution	
<b>Contact Person</b>	
<b>Complete Address with e-mail</b>	
<b>Telephone:</b>	
<b>Fax:</b>	
<b>Email Address and Website:</b>	

### 3. Townships/Campus Leadership and Commitment

<b>Please describe briefly enclose separate sheet for details</b>	
Details of initiatives already taken by Townships/Campus/Council/Administration in promoting renewable energy and energy conservation	
Any regulatory measures taken on adoption of renewable energy and energy conservation devices	
Exemplary initiatives taken in renewable energy/ energy conservation by the private sector	

Local/State Institutions (academic/research institutions), corporate organizations, architects, NGOs, energy auditors, consultants etc. who can contribute in the initiative	
Political commitment to the project	
Can Townships/Campus establish and support a local expert group including administrators (state/local) relevant organizations/ institutions, politicians, consultants, utilities, information centers etc.	Yes/ No

#### 4. Activity Plan and Budget

<b>Please describe briefly enclose separate sheet for details</b>	
Amount sought from MNRE as per the provision of scheme.	
Action Plan for utilization of funds for Master Plan/DPR including Action Plan & PERT Chart, Awareness Generation and Training	
Time period for preparation and submission of Master Plan to the Ministry after sanctioning of the proposal	
Financial Commitment of the Township/Campus for setting up of renewable energy projects/systems/devices	
Commitment for adopting National Rating System for Green Buildings like GRIHA	

#### Expression of Interest

On behalf of ..... we express our interest for joining the Solar Township/Campus program of Ministry of New and Renewable Energy, Govt. of India.

Signature with Official Stamp  
(Head of the Township/Campus with Seal)



# ST. GONSALO GARCIA COLLEGE OF ARTS & COMMERCE

Behind Vasai Cricket Ground, Vasai (w), Dist. Palghar - 401 201.

Phone No. 7767811134 / 7767811194

(UNDER THE MANAGEMENT OF ROMAN CATHOLIC CHURCH OF OUR LADY OF GRACE TRUST)

(NAAC re- accredited 'B' grade)

Date: 22.07.2021

To,  
The Managing Trustee,  
Our Lady of Grace Trust,  
Papdy, Vasai.

## Sub: Installation of Solar Panels on the Roof Top of A new Building

Respected Father,

This is with reference to the UGC circular D.O.No.F.91 -11201 6(Secy) dated 10/03/2016 stating the need of the solar system as a good source of an alternative energy. I hereby request you to kindly explore the possibility of installing the solar system on the rooftop of the new building. It will save our energy bill to a great extent and help the environment as well.

Warm Regards

With positive expectation

Yours faithfully

  
**PRINCIPAL**  
ST.GONSALO GARCIA COLLEGE  
OF ARTS AND COMMERCE,  
Vasai, Dist. Palghar -401 201.





## TAX INVOICE

<b>Britto Solar Energy.</b> Reg. Office : At. Satpala, Po. Agashi , Tal. Vasai, Via. Virar-west, Dist. Palghar ,Maharashtra - 401301. GSTIN/UIN : 27AAKFB4665N1ZV Mob : 9226127044 / 9822974424.			Invoice No.		Dated		
			44/22-23.		31-Mar-2023.		
			Delivery Note.		Mode/Terms of Payment		
			Suppliers Ref		Other Reference(s)		
			Buyers Order No.		Dated		
<b>Buyer :</b> Diocesan Trust Vasai (St. Gonsalo Garcia Education Trust) Tal-Vasai,Dist-Palghar Vasai (W) GSTIN/UIN NA			Despatch Doc.No.		Delivery Note Date		
			Despatch through		Destination		
			Terms of Delivery				
Sr. No.	Description of Goods	HSN/SAC	GST Rate %	Quantity	Rate	Per	Amount
1	Supply of Solar Power Generating Systems -50 KW	85414019	12%	1	1925000	Nos	1,925,000.00
2	Transport & Installations etc complete	995479	18%	1	825000	Job	825,000.00
<b>GROSS TOTAL</b>							<b>2,750,000.00</b>
<b>OUR BANK DETAILS -</b> A/C Name - BRITTO SOLAR ENERGY A/C No - 007130100000239 IFSC - BACB0000007 Bank - Bassein Catholic Co-op Bank Ltd, Branch - Nandakhal Br.			CGST%	6			115,500.00
			SGST%	6			115,500.00
			CGST%	9			74,250.00
			SGST%	9			74,250.00
			CGST%	0			0.00
			SGST%	0			0.00
			IGST%	0			0.00
			IGST%	0			0.00
<b>NET TOTAL</b>							<b>3,129,500.00</b>
Amount Chargeble (In Words) INR: <span style="float: right;">E. &amp; O.E.</span> Rupees Thirty One Lakhs Twenty Nine Thousand Five Hundred Only.							
HSN/SAC		Taxable Value		Central Tax		State Tax	
				Rate%	Amount	Rate%	Amount
85414019		1925000.00		6	115500.00	6	115,500.00
995479		825000.00		9	74250.00	9	74,250.00
				0	0.00	0	0.00
Total		2750000.00			189750.00		189,750.00
Tax Amount (In Words) INR: <span style="float: right;"><b>TOTAL GST AMT. 379500.00</b></span> Rupees Three Lakhs Seventy Nine Thousand Five Hundred Only.							
Firms Pan No : AAKFB4665N							
<b>Declaration :</b> We declare that this invoice shows the actual price of goods described and that all particulars are true and correct.				<b>FOR BRITTO SOLAR ENERGY.</b>  Authorised Signatory			

THIS IS COMPUTER GENERATED INVOICE